

AGENDA

To all Members of HERSTMONCEUX PARISH COUNCIL
You are hereby summoned to a Full Council meeting on: Monday 18th November 2024
7.00 pm; Herstmonceux Village Hall

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 13th November 2024

Councillor: Jo Angear; Ketill Game; Shelagh Game; Peter Goodman; Emma Goodsell; David Harding; Jeremy Harrison; Colin Keane; Bryan Naish; Ian Stewart.

1. **OPENING OF MEETING AND NOTING OF APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i Minutes for Approval and Adoption, meeting dates 21st October 2024
 - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
6. **COUNTY AND DISTRICT COUNCILLORS**

Received monthly reports circulated prior to the meeting
7. **FINANCE AND GENERAL PURPOSES ITEMS**

Personnel - To Receive and Approve any requests or report(s) from the Personnel Committee for noting or action. **A resolution will be made to exclude press and members of the public in the event of making any staffing decisions being made in accordance with the Public Bodies (Admissions & Meetings) Act 1960.**

- i. Any reports / meeting recommendations for Approval or other submitted information for consideration of the Personnel Committee
- ii. Any extra hours from Staff – October 2024 for Approval
- iii. Appointment of 4th Councillor to Personnel Committee – nominations sought

8. **FGP Recommended Items for Approval:**

Month End reporting October 31st 2024

- i. Bank Reconciliations
- ii. Barclaycard Reconciliation
- iii. Bank Summary
- iv. Bank Transfers Report
- v. Reserves Balances and Transfers report
- vi. Statement of Accounts
- vii. Net Cost Centre report

- viii. Payments and Receipts November 2024

- ix. Quotes for Consideration & Approval
 - Woodland View Hedge One Off Cut – FGP recommendation
- x. Recreation Ground CCTV – FGP Recommendation
- xi. Defibrillator Renewals – Clerks report for discussion and decision
- xii. Recreation Ground and Public Toilets Water services consolidation – comparisons for scrutiny, discussion and decision making
- xiii. Other items recommended by Finance and General Purposes Committee (see minutes of meeting 12th November 2024) including:
- xiv. All other Recommendations from Meeting Minutes
- xv. Any urgent financial matters which cannot be held over until the next meeting
 - Cambridge and Counties Maturity – new deposit update
 - Lime Cross HPNP Policy 6 – Any Pre-Planning Stages feedback for any financial decisions needing recommending.

9. AMENITIES COMMITTEE ITEMS

- i Proposal for a Community Garden at the allotment site at Greenway Fruit Farm, Herstmonceux
- ii Discussion of Tree that is in poor condition in the recreation ground
- iii Any other items for Full Council **Action / Approval**
- iv Christmas C'eux 2024 – updates

10. PLANNING COMMITTEE ITEMS

- i Any items for Full Council Action / Approval following meeting 5th November

11. PLANNING MATTERS FOR NOTING OR CONSIDERATION AND SUBMISSION OF COMMENTS TO WDC

- i. Application No. WD/2024/0534/F Application Type: Full
Expiry date for comments: 26 November 2024
Case Officer: Mr. R Bewick Tel: 01892 602511
Location:
THE SUNDIAL RESTAURANT, GARDNER STREET, HERSTMONCEUX, BN27 4LA
Description:
ERECTION OF A PAIR OF SEMI-DETACHED DWELLINGS.
Applicant: Mr. & Mrs Rongier
Agent: Bloomfields Chartered Town Planners

Application having previously been made subsequently invalid. This was due to Biodiversity Net Gain requirements.

- ii. Application No. WD/2024/2472/F Application Type: Full
Expiry date for comments: 25 November 2024
Case Officer: Laura Field Tel: 01892 602515
Location:
2 SCRIPP COTTAGES, STUNTS GREEN, HERSTMONCEUX, BN27 4PR
Description: PROPOSED OUTBUILDING

Applicant: Mr. and Mrs N Evans
Agent: Greenhayes Planning

- iii Application No: WD/2024/2448/LB & WD/2024/2447/F
Application Type: Listed Building Consent
Expiry date for comments: 25 November 2024
Case Officer: Ms Z O'Sullivan Tel: 01892 602483
Location: MILLAND, CHURCH ROAD, HERSTMONCEUX, BN27 1QJ
Description:
MINOR INTERNAL ALTERATIONS TO THE ORIGINAL FARMHOUSE. INTERNAL AND EXTERNAL ALTERATIONS TO THE MODERN EXTENSION. NEW SHED IN GARDEN
Applicant: Mr. Colin Keane
Agent: Stephen Langer Associates Limited
- iv. Application No. WD/2024/2497/F & WD/2024/2498/LB
Application Type: Full & LB
Expiry date for comments: 3 December 2024 Grid Reference: 563704 111387
Case Officer: Mr. T Chicken Tel: 01892 602553
Location: LITTLE BUTLERS, CHURCH ROAD, FLOWERS GREEN, HERSTMONCEUX, BN27 1RJ
Description: MINOR EXTERNAL AND INTERNAL ALTERATIONS TO EXITING MODERN EXTENSION. CONSTRUCTION OF CARPORT AND ASSOCIATED LANDSCAPE WORKS.
Applicant: Ms C Meeks
Agent: Manorwood
- 12. **GOVERNANCE AND ACCOUNTABILITY; KEY POLICY DOCUMENT REVIEW AS PER BUSINESS RISK MANAGEMENT DIARY OR OTHER**
 - i Appoint fourth Councillor to Personnel Sub-Committee
 - ii Annual Estimates – Whole Council
- 13. **BUSINESS PLAN 2022 – 2025; ACTION PLAN MONITORING**
 - i Visioning Day Follow Up Actions
 - ii Volunteering opportunities
 - iii Health Pathway – latest updates and CIL budget agreeing for fundraising Services
 - iv Wealden Funding opportunities for Courts refurbishment, increase on court games offer and ideas for extending use of these facilities
- 14. **RELEVANT CORRESPONDENCE RECEIVED, INCLUDING AFTER AGENDA PUBLICATION, FOR NOTING OR ACTION**
 - i Notice of Vacancy Castle Ward
 - ii VE Day 80; 8th May 2025
 - iii East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan Revised Policies – Adoption
 - iv Litter Bin Lids for Highways Bins and Woolpack Carpark
 - v Christmas C'eux 2024 – updates
 - vi EABUG Meeting Notes 16th Oct 2024
 - vii Additional funding to crack down on organised crime gangs
 - viii Consultation – Enabling remote attendance and proxy voting at council meetings
- 15. **ITEMS FOR THE NEXT AGENDA**
- 16. **CLOSE OF MEETING**

Date of next meeting – 16th December 2024