

HERSTMONCEUX PARISH COUNCIL

Contracts for the financial years 2022-2025

Type / Reason	Contractor & Address	Price (Ex-VAT)	Period	Document
Accounts Software Licence, including Allotments Mgt	Scribe	c £562 p/a	Rolling (Annual - June)	Scribe T&Cs
Commercial Waste Contract (Recreation Ground)	The Recycling Partnership Burleigh Oaks Farm East Street Turners Hill West Sussex RH10 4PZ	c £960p/a	Rolling (Monthly)	Commercial Waste Contract (Customer Reference No: 53483).
Grounds Maintenance – Grass Cutting (includes Allotments)	Honeysett Groundcare 20 Buckwell Rise, Herstmonceux, BN27 4LY	£7725 p/a	01.04.2022-31.03.2025	HPC Works Order
Hedge Cutting	Commercial Services Trading Ltd - Landscape Services – withdrawn from contract Jan/Feb 2023	Yr 1: £1995	01.04.2022-31.03.2023	HPC Works Order
Hedge Cutting	MT Goodsell Little Hollingwood, Chilsham Lane, Herstmonceux, BN27 4QQ	Yrs 2 – 3: £3,345 £3,540	01.04.2023-31.03.2025	HPC Works Order with full Works Specification
ICT Office/Cloud	Microsoft 365 (via Uniserve)	£54 p/a per-user	Annual	None
ICT Support Services	Uniserve	Per use	As & When	Licence
Insurance Provision	Zurich	£1,556.73 p/a	3 Yearly 01.06 – 31.05. 2021-2024	TAP Policy Schedule and associated certificates (Public Liability / Employers)
Internal Auditor Services	Mulberry and Co 9 Pound Lane Godalming Surrey GU7 1BX 01483 423054 Office@mulberryandco.co.uk	£60 per hour + VAT. Travel cost at £0.45p per mile (time not charged).	Accounting periods ending on or after 31st March 2022	Engagement Letter. Interim Audit and End of Year Audit reports required. Requires Renewal, or Re-Appointment.
Mobile Phone - Clerks	O2	£10 pcm	24 months from December 21	Contract
Phone and internet – Office	Plus Net	£37.27	18 month Minimum Term from 25 th November 22	Contract
Payroll Services	Mulberry and Co 9 Pound Lane Godalming Surrey GU7 1BX 01483 423054 Office@mulberryandco.co.uk	£35 per pay period + £1.75 per employee per month	Rolling (Monthly)	Engagement Letter.

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Photo Copier Lease -	BNP Paribas Leasing Solutions Ltd, St James Court St James Parade Bristol BS1 3LH	£222.20 p/q (888.80 p/a)	36 months from 25.05.2021	Hire Agreement
Photo Copier Provision – Support / Maintenance / Operational costs	Mike Howard Customer Service Agent T. 07875 306807 M. 07875 306807 E: MHoward@principal.co.uk W: www.principal.co.uk	Lease @ £185.17 Service charge @ £140.86; Performance Excel @ £66 Plus printing costs	36 months from 25.05.2021	Letter of Agreement / Contract
Public Areas Maintenance	MT Goodsell Little Hollingwood, Chilsham Lane, Herstmonceux, BN27 4QQ	Yrs 1 – 3: £2525 £2615 £2710	01.04.2022- 31.03.2025	HPC Works Order
Public Toilets Weekly Deep Cleaning	Fresh Cleaning Services Ltd Unit 1 Swan Business Centre Old Swan Lane Hailsham, BN27 2BY	Weekly £32 Consumables £10 p/w	Until further notice	HPC Works Order
Street Furniture Cleaning	Extreme Clean	£340 p/a	01.04.2022- 31.03.2025	HPC Works Order
Street Lighting Maintenance	East Sussex County Council County Hall Lewes East Sussex BN7 1UE	c £500 p/a	Annual	Agreement
Street Lighting Unmetered Electricity Supply	Laser Energy Head Office 1 Abbey Wood Road Kings Hill West Malling Kent ME19 4YT	Usage approx. 35,000kWh per annum. Laser Energy Supplies (Kent County Council)	Rolling	Parish Council have given instructions to Laser to elect for 'Flexible Light' option.
Verge Cutting	Commercial Services Trading Ltd - Landscape Services - withdrawn from contract Jan/Feb 2023	Yr 1: £3838	01.04.2022- 31.03.2023	HPC Works Order
Verge Cutting	Honeysett Groundcare 20 Buckwell Rise, Herstmonceux, BN27 4LY	Yrs 1 – 3: £7000 £7000	01.04.2023- 31.03.2025	HPC Works Order with full Works Specification
Website hosting and Maintenance	2commune Ltd Old Rectory, Main Street, Glenfield, Leicestershire LE3 8DG	£510 p/a	Rolling (Annual)	Contract