

## MINUTES

**HERSTMONCEUX PARISH COUNCIL PLANNING (PLN) COMMITTEE**  
**Tuesday 14<sup>th</sup> November 2017, 7.30 p.m.**  
**Small Hall, Herstmonceux Village Hall**

Councillors in attendance: Jo Angear - **Ch**; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Stephen Nash; Ian Stewart; Catherine Stirling-Reed.

**Clerk** – Clare Harrison

**Members of the Public** – None

<b>No.</b>	<b>Agenda Item</b>	<b>Action</b>
1. PLN17.11.01	<b>APOLOGIES FOR ABSENCE</b>  <b>The meeting opened at 7.32pm.</b>  <b>Apologies</b> had been received from the following Councillors: Jenny Alder	<b>Apologies to be recorded</b>
2. PLN17.11.02	<b>DECLARATIONS OF MEMBERS' INTERESTS</b> i Cllr Kenward declared a pecuniary interest in Agenda Item 5.1, application WD/2017/1968/RM.	<b>Declaration of Interest to be recorded</b>
3. PLN17.11.03	<b>DISPENSATION REQUESTS</b> No dispensations had been received.	
4. PLN17.11.04	<b>PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS</b> There were no members of the public present.	
5. PLN17.11.05	<b>PLANNING APPLICATIONS RECEIVED</b> Consideration of Planning Applications:  <b>Councillor Kenward left the room at 7.33pm.</b>	
5.1 PLN17.11.05.1	<b>Application No. WD/2017/1968/RM</b> Application Type: Reserved Matters <b>Expiry date for comments: 21 November 2017</b> Case Officer: Ralph Forder Tel: 01892 602496  Location: LAND ADJOINING 1 FERNDAL, HAILSHAM ROAD, HERSTMONCEUX, BN27 4JU Description: RESERVED MATTERS PURSUANT TO OUTLINE APPLICATION WD/2015/1664/O (PROPOSED RESIDENTIAL DEVELOPMENT). Additional plans received to show details of levels. Plans dated 02/11/17. Applicant: Mr & Mrs R Batkin Agent: Peter G V Kenward	<b>Comments and observations to be submitted to WDC</b>

**Council Comments and Observations:**

This application is **Approved**, subject to the following comments:

- With reference to the foul drainage, HPC request that confirmation is sought to ascertain that the cesspit / septic tank system is adequate for the additional housing;  
OR
- If, as suggested in the plans, the additional housing is to be connected to the Monson Homes system, a condition is attached that the new homes should not be occupied until such time that the new builds are connected to the main sewer.
- HPC request WDC Planning Department seek an acknowledgment from ESCC Highways and / or the Developer, to commit to upgrade the adopted Slip Road to an appropriate standard.
- HPC approve the existing layout, but would not want to see a major change in this detail, such as increased floor space.

**Clerk to forward  
HPC response (ref  
Slip Road) to  
resident who had  
submitted  
comments**

**ClIrr Kenward re-joined the meeting at 7.53pm.**

6.  
PLN17.11.06

**CONSENTS, REFUSALS, WITHDRAWALS & APPEALS**

Notification of notices received, including those arriving after agenda has been published:

**WDC Approval:**

**Application No. WD/2017/1241/F**

THE OLD CLOCK SHOP, GARDNER STREET, HERSTMONCEUX BN27 4LB

**Application No. WD/2017/2332/F**

12A MONKEY PUZZLE CLOSE, WINDMILL HILL, HAILSHAM, BN27 4ST

**Application No. WD/2017/2015/LBR**

THE BREWERS ARMS, GARDNER STREET, HERSTMONCEUX, BN27 4LB

Notices were acknowledged.

7.  
PLN17.11.07

**THE WOOLPACK**

- i Any available update

A general discussion was held from information gained from verbal information passed on by the current landlord. It is understood, but not officially confirmed in any updates gained by HPC, that the Woolpack has been purchased and is to stay as a public house.

Members of the BDV Working Group are arranging a visit to the Woolpack to fully research the historical importance aspect of the site to the Parish. It is reported that a public house has been on the site since the 1750s.

8.  
PLN17.11.08

**RECREATION GROUND ACCESS ROAD**

- i Planning Officer advice

**Clerk to include all  
communication in**

WDC Planning Officer feedback following his site visit had been circulated by email.

Further correspondence between local land owner, WDC Planning Department and the Clerk had been entered into following the issue of WDC enquiry letters to the land owner. This correspondence is on the Clerks report in readiness for next weeks FCL meeting. The correspondence from WDC to the land owner, had been deemed unnecessary by HPC, as a site visit had been made by the WDC Planning Officer, and recommendations made in writing, therefore knowledge of the proposed works to the access road, by HPC, were known by WDC.

**Clerk's report  
section of FCL  
report**

ii Lead Local Flood Authority Advice

LLFA Officer feedback following his site visit had been circulated by email. The advice of both the WDC Planning Officer and the LLFA Officer concludes the need for a planning application. Their considerations, post discussion and site visits, are that the construction works for the widening of the road should follow the planning process.

**ClIr Nash to  
undertake further  
site research to  
investigate LLFA  
queries  
appertaining to  
current soak away  
arrangements**

iii Request appointment of chartered surveyor for drawing up plans for the roadway, carpark and access path to the school

1. A discussion concluded that further detail was necessary prior to researching suitable (chartered) surveyors to undertake the drawing up of the plans for the proposed works. This would enable HPC to present a written project specification brief to surveyor firms, to ensure clarity of request.
2. It was questioned whether the sought surveyor's firm needed the 'chartered' mark or if this was un-necessary.
3. Queries needing further clarification are to include further detail of the 3 main aspects of this project within the wider project proposal; suggested current priorities within these; anticipated project length/s – individual stages and full completion (as per Policy 7 of the submitted HPNP); reviewed costing outline of the 3 key aspects to form an updated / improved cost-benefit analysis to allow for tighter financially informed phased project management and decision making by HPC.
4. Clerk to draw up and maintain a chronology of Key points in decision making through the various stages of this major project to allow for HPC easy reference.

**ClIr Nash to draw  
up an outline  
specification**

**To be considered at  
AME(Com)**

**ClIr Nash to aim to  
include detail in  
said outline  
specification**

**Clerk to draw up**

**Clerk to include in  
AME(Com) agenda**

With reference to the above comments and requested actions, discussions appertaining to this agenda item were requested to be referred to the next Amenities Committee Meeting, 27.11.17.

Decision **Adjourned** pending outcome of Amenities meeting.

9.  
PLN17.11.09

**WEALDEN LOCAL PLAN UPDATE**

- i 12 October 2017 Written report from Nigel Hannam, Director Planning Policy and Economic Development to all Wealden Town and Parish Councils and possible impact to HPNP

Acknowledged.

- ii Briefing Note on the Ashdown Forest, Pevensey Levels and Lewes Downs Air Quality reports

Acknowledged.

10.  
PLN17.11.10

**UPDATES WHERE AVAILABLE**

- i WD/2015/0136/MAO & WD/2017/1174/MRM

No further updates known on the progress of the development but following requested communication by the Clerk to the developer, HPC have been offered the contact details of the project manager, with encouragement to contact him should they have any queries.

- ii Land Adjacent to Geo Collins Honda  
No official updates are known.

- iii Lime Cross  
No further information available. Clerk to continue to contact legal team who are dealing with this for the Parish.

- iv Lime Park  
No further information available but WDC are aware of the building works.

11.  
PLN17.11.11

**CORRESPONDENCE RECEIVED**

- i WDC response to [www.gov.uk](http://www.gov.uk) consultation 'Planning for the right homes in the right places'

Copies can be made available for individual Councillors if they wish. WDC response will be available in the correspondence folder at this month's FCL meeting.

- ii New Planning Regulations for farms  
Clerk to contact WDC to request further information for cascading.

12.  
PLN17.11.12

**ITEMS FOR NEXT MEETING**

Further information on new planning regulations for farms

13.  
PLN17.11.13

**CLOSE OF MEETING**

**The meeting closed at 8.35pm**

Date of Next PLN(COM) Meeting - 12<sup>th</sup> December, 2017