

MINUTES

HERSTMONCEUX PARISH COUNCIL
Minutes of the Parish Council Full Council Meeting
Monday 17th September 2018, 7.30 p.m.

Councillors in attendance: Cllr Stewart **Ch**, Cllr Alder, Cllr Game, Cllr M Godsell, Cllr E Goodsell, Cllr Lee, Cllr Nash, Cllr Naish and Cllr Stirling- Read.

Also, in attendance: Karen Crowhurst RFO who clerked the meeting.

Members of the Public: 1

No.	Agenda Item	Action
1. 18.09.80	APOLOGIES FOR ABSENCE Cllr Kenward, Cllr Angear	Apologies to be recorded
2. 18.09.81	TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING i Minutes for Approval and Adoption , meeting date 20 th August 2018 It was resolved to accept the minutes of the meeting held on 20 th August 2018 as a true and accurate record. Proposed and seconded by SN & MG and signed by the Parish Council Chairman. ii Any outstanding actions There were none.	Minutes to website and filed
3. 18.09.82	DECLARATIONS OF MEMBERS' INTERESTS As declared at the beginning of administration term Cllr Nash declared an interest regarding the Village Information Centre Cllr Lee declared an interest in Agenda Item 11.4	Dols to be recorded
4. 18.09.83	MEMBERS DISPENSATION REQUESTS There were none.	
5. 18.09.84	PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes	
Closed the meeting at 7.40pm		
Dr Simmons reported on the easement of access. Dr Simmons provided an update regarding the easement document itself and made recommendations. Which were noted by the Council.		
The meeting re-opened at 7.42pm.		
6. 18.09.85	FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS i Presentation of Payments and Receipts, August 2018, for Approval and Ratification including those that have been received after this agenda has been published and cannot be held over to the next meeting It was resolved to accept the payments and receipts as presented. This was proposed by Cllr Game and seconded by Cllr M Goodsell. All were in favour.	Payments to be processed

ii **Approve** of Bank Reconciliation

It was **resolved** to accept and approve the bank reconciliations presented. This was proposed by Cllr Alder and seconded by Cllr Nash. All were in favour

iii **Approve** Clerk's additional hours

It was agreed to approve 9.10 additional hours as submitted by the Clerk. This was proposed by Cllr Game and seconded by Cllr Nash. All were in favour.

iv **Approve** any payment of received Councillor expenses

It was **resolved** to approve the payment of Councillor expenses. This was proposed by Cllr Game and seconded by Cllr M Goodsell. All were in favour.

7. **FINANCE AND GENERAL PURPOSES COMMITTEE**

18.09.86 i Minutes for **Approval and Adoption**, meeting date 11th September 2018
After a couple of queries, and one slight amendment, it was **resolved** to accept and adopt the minutes of the Finance and General Purposes meeting held on 11th September 2018. This was proposed by Cllr Nash and Seconded by Cllr Naish All were in favour.

Minutes to website and filed

ii **Approve** any further FGP(Com) Recommendations

8. **AMENITIES COMMITTEE**

18.09.87 i Minutes for **Approval and Adoption – none outstanding**
No meeting was held therefor there were no minutes for approval.

Works order to be issued for repairs as highlighted by ROSPA

ii AME(Com) Recommendations for Full Council ratification including– **none outstanding**

During this item the matter of repairs to the play areas arising from the ROSPA report was discussed in light of seeking a quotation. The Parish Council endeavoured to seek 3 quotations. One quotation has been able to be obtained, other companies have not responded, despite being contacted on multiple occasions. For health and safety reasons it was **resolved** to accept the proposals for work from the one quote that had been received. Proposed Cllr S Nash, seconded Cllr E Goodsell.

Due to health and safety it was agreed to spend amount of £75 for removal of weeds.

9. **PLANNING COMMITTEE**

18.09.88 i Minutes for **Approval and Adoption**, meeting date 28th August 2018
It was **resolved** to accept the minutes of the meeting held on 28th August 2018. KT SN All were in favour. The minutes were then signed by the Chairman.

Minutes to website and filed

ii Minutes for **Approval and Adoption**, meeting date 11th September 2018
The meeting scheduled for the 11th September had been cancelled.

iii PLN(Com) Recommendations for Full Council ratification
None

10. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING (where available):**

18.09.89 i Any report received after the publication of this agenda
There were none.

8.10pm Cllr Bentley joined the meeting.

- 11 **PLANNING MATTERS**
- 18.09.90 Consideration of any received applications, Comments and Observations to WDC
- 11.1 **Application No. WD/2018/1698/F** **Comments and observations to WDC**
- 18.09.90.1 Application Type: Full
- Expiry date for comments: 13 September 2018 – extension given until 18th September**
- Case Officer: Sally Simpson Tel: 01892 602551
Location: BUCKWELL FARM, HAILSHAM ROAD, HERSTMONCEUX BN27 4JX
Description: DEMOLISH LEAN-TO CONSERVATORY AND REPLACE WITH A SINGLE STOREY EXTENSION TO FORM A UTILITY/BOOTROOM AND SHOWER ROOM. RENEW LAPSED PLANNING APPROVAL (WD/2013/0099/F) FOR A DRIVEWAY AND OFF STREET PARKING WITH ASSOCIATED WORKS.
- Comments and observations.**
No objections. HPC support this application.
- 11.2 **Application No. WD/2018/1790/F** **Comments and observations to WDC**
- 18.09.90.2 Application Type: Full
- Expiry date for comments: 20 September 2018**
- Case Officer: Mr T Balcikonis Tel: 01892 602783
Location: 2 CINDERFORD COTTAGES, CINDERFORD LANE, HELLINGLY BN27 4HL
Description: 2 STORY SIDE EXTENSION, SINGLE STORY REAR EXTENSION AND REPLACEMENT GARAGE
- Comments and observations**
HPC support this application.
- 11.3 **Application No. WD/2018/0523/F and WD/2018/0524/LB** **Comments and observations to WDC**
- 18.09.90.3 Application Type: Full & Listed Building Consent
- Expiry date for comments: 24 September 2018**
- Grid Reference: 564231 112307
Case Officer: Ralph Forder Tel: 01892 602496
Location: HORMES HOUSE, WINDMILL HILL ROAD, WINDMILL HILL, HERSTMONCEUX, BN27 4RS
Description: PROPOSED REAR EXTENSION AND DEMOLITION OF EXISTING GARAGE. REMOVAL OF EXISTING BAY WINDOW AND INTERNAL AND EXTERNAL ALTERATIONS.
Please see amended plans and documentation dated 4th and 5th September 2018.
- Comments and observations**
Herstmonceux Parish Council strongly objects to this application. The Extension proposed is not in-keeping with the existing listed building. The proposed extension is an over development of the site. Members feel it is paramount that the bay window remains in situ and is retained. The proposed is not sympathetic in design. Members have concerns regarding roof lines, scaling and massing and the extension being excessively large. There is no co-ordination or correlation between the proposed extension and existing building.
- All were in favour.

11.4	Application No. WD/2018/1334/MAJ	Comments and observations to WDC
18.09.90.4	Application Type: Major Application - Full Expiry date for comments: 2 October 2018 Case Officer: Mr A Battams Tel: 01892 602487 Location: GILDRIDGE FARM, NEW ROAD, MAGHAM DOWN, HAILSHAM BN27 1QB Description: PROPOSED AGRICULTURAL BUILDING TO HOUSE CATTLE AND FOR STORAGE OF HAY AND STRAW. Cllr Lee left the meeting. Comments Herstmonceux Parish Council support this application as it is in accordance with the Herstmonceux Parish Neighbourhood Plan and enhances agriculture and the rural community. Cllr Lee re-joined the meeting.	
12.	NEIGHBOURHOOD PLAN	
18.09.91	Wealden District Council's Position Statement and any updates regarding HPNP, this item remains on-going.	
13.	STANDING ORDERS	Revised Standing Orders for future use and for posting to website
18.09.92	APPROVE the revised Standing Orders It was resolved to accept the Standing Orders circulated, this was proposed by Cllr Lee and seconded by Cllr Nash all were in favour. Members thanked Cllr Alder for all of her hard work	
14.	GRANT OF EASEMENT WITH INTEGRATIVE HEALTH SURGERY	Ongoing actions
18.09.93	i Consideration of received information from Invicta This item is in hand. The Chairman will meet with the Clerk to discuss this further. ii Agree options for proposed final document	
15.	ACTION POINTS UPDATES	
18.09.94	i Southern Water proposed meeting date A meeting is scheduled for 18 th September 2018 at 2.00pm to discuss various matters. The Chairman urged attendance and support from the County Councillor. ii Recreation Ground Access Road Cllr Nash reported about a meeting recently held where Patrick Coffey was in attendance. Clearance work has commenced. A meeting can now be held with an Architect to draw up plans. iii Public WC Discussed earlier in the proceedings a works order has now been issued. iv WWI Commemoration Activities and Events Cllr Stewart reported that events are progressing well.	
16	COUNTY AND DISTRICT COUNCILLORS REPORT	
18.09.95	Cllr Bentley reported on;	

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- Comments regarding the with Southern Water and actions will be discussed. Cllr Bentley advised that there is a sink hole;
- Accounting report to July Cabinet and media attraction;
- The Budget plan for managing the budget for the next 3 years;
- Completion of consultation regarding the East Sussex Music Service. As there will be a continuation of the service;
- Ofsted report being deemed “Outstanding”;
- Cllr Bentley’s attendance at a ceremony supporting services
- Household waste sites and charges.

The future of East Sussex County Council was discussed. No decisions were made. Cllr Bentley informed Members about unitary authorities. Other matters were also discussed. Members were pleased to hear about the Sussex Music Club.

17	CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION	Clerk to reply to school
18.09.96	<ul style="list-style-type: none"> i Herstmonceux CofE School Fencing Correspondence was noted. Herstmonceux Parish council has no objections. ii Hailsham Active Noted. iii Textile Banks Agreed in principle once the site has been identified. iv Wealden Crematorium Progress Report Noted. v ESALC representation–Vacancy for to external organisation Noted. vi ESCC Funding Cuts – Parish and Town Councils response Noted. vii Correspondence Folder Noted. viii Clerks Report (August to September) Deferred. ix Other items of interest received after publication of this Agenda During this item Christmas and the provision of Christmas Tree. It was agreed to obtain quotations. It was further agreed for 2 or 4 smaller trees as well as obtaining more resilient lighting. Refer to F& GP and other Christmas activities on 4th December 2018 as well as other items pertaining to various activities. Insurance will need to be addressed. 	Councillors
13	ITEMS FOR REFERRAL	
18.09.97	<ul style="list-style-type: none"> i Appropriate committee There were none. ii Newsletter iii Encouraging houses to put Christmas lights up early. 	
14.	CLOSE OF MEETING	
18.09.98	The meeting closed at 9.10pm.	

Date of next meeting – 15th October 2018