

## MINUTES

### Herstmonceux Parish Full Council Meeting Monday 18<sup>th</sup> December, 2017, 7.00 p.m.

**Councillors in attendance:** Jenny Alder; Jo Angear ; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed. ESCC Cllr Bill Bentley.

**Clerk** – Clare Harrison

**RFO** – Simon Goacher

**Members of the Public** - One

#### Agenda Items

- | 1.<br>17.12.228 | <b>APOLOGIES FOR ABSENCE</b><br>The meeting opened at 7.05pm.<br><br>Members of the Council and the public were advised that the meeting was being recorded.<br><br>There were no apologies for absence. It was noted that some members were absent but expected, this may have been due to the earlier start time of this December FCL meeting.   | <b>Attendances to be recorded</b>                |
|-----------------|--|--|
| 2.<br>17.12.229 | <b>TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING</b><br>i. Minutes for <b>Approval and Adoption</b> , meeting date 20 <sup>th</sup> November 2017<br>The minutes of the FCL meeting, held on the 20 <sup>th</sup> November 2017 had been circulated. There were no amendments or clarification necessary. It was <b>RESOLVED</b> to accept that the minutes be <b>APPROVED</b> , adopted and signed as a correct record.<br><br>ii. Any outstanding actions<br>There were no outstanding actions   | <b>Minutes to be filed and posted on website</b> |
| 3.<br>17.12.230 | <b>DECLARATIONS OF MEMBERS' INTERESTS</b><br>i. Cllr Goodsell declared his regular pecuniary interests in matters of private tenders and contract works on trees / hedgerow cutting and other general maintenance issues / works needed in the parish.<br>ii. Cllr Stewart declared an interest in any Village Hall matters as an elected member of the Village Hall Management Committee.<br>iii. Cllr Angear declared an interest in any Village Hall matters as an elected member of the Village Hall Management Committee.<br><br><b>Specific Declarations of Interest on items listed for this agenda were identified as follows:</b><br>iv. Cllr Goodsell declared a pecuniary interest in Agenda Item 8, recommendation for full Council Attention – minute item AME.17.11.09 | <b>Declarations of Interest to be recorded</b>   |
| 4.<br>17.12.231 | <b>MEMBERS DISPENSATION REQUESTS</b><br>No dispensations had been received.  |  |

5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**  
17.12.232 The attending member of the public (MOP) was representing the Cricket Club Committee.

Agenda Item 13 was brought forwards by the Chair for the convenience of the MOP.

All papers appertaining to Agenda Item 13 had been circulated prior to the meeting.

i Agreement between HPC and Cricket Club regarding their donation  
In response to Councils questions, relating to making good of the recreation ground should any damage occur during the installation of the new nets, the chair confirmed to all that the following clause had been added to the agreement:

“The repair and restoration of any damage to the recreation ground in undertaking the work by the contractor, will become the responsibility of the Herstmonceux Cricket Club”.

It was **RESOLVED** to accept that the agreement be **APPROVED**, adopted and signed by both parties.

Two copies of the agreement were signed by both parties and witnessed by The Clerk

ii Offer and acceptance of grant terms and conditions  
It was **RESOLVED** to accept the grant award and grant terms and conditions.

iii Signing of grant acceptance forms  
The Chair and Vice Chair signed the grant acceptance forms.

iv Issuing of works order and initial payment  
The RFO reported to the meeting that the initial payment of contribution, of £7,500, required under the terms of the Agreement had been received from Herstmonceux Cricket Club. Now that Full Council had authorised the supply and installation of the Twin Bay Cricket Practice Facility, that the Agreement between the Cricket Club and the Parish Council had been formally signed, the RFO was authorised to issue an official Works Order to Dura-Sport Ltd based on their quotation of 06 November 2017 in the sum of £24,997.00 plus VAT, together with an initial payment, required under the terms of business by the contractor of £7,499.10 plus VAT, to be paid on 22 December 2017.

The RFO explained that this payment had not appeared on the December Payments of Account report because the matter required ratification by Full Council, but will appear on the Payments of Account report to be presented to the January 2018 Full Council meeting.

6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**  
17.12.233 i Presentation of Payments and Receipts, December 2017, for **Approval and Ratification**  
The RFO presented payments totalling £6,685.77  
The RFO requested permission to process payments presented of £6,685.77

**Clerk – one copy for filing, one to Cricket Club**

**Clerk to return completed forms to ECB**

**RFO to issue Works Order**

**RFO to process payments**

Please see overleaf for full details of all presented payments.

It was **PROPOSED**, seconded and agreed by all that all presented payments (overleaf) and receipts be accepted and that approval is issued for any payments. It was **RESOLVED** to authorise expenditure totalling £6,685.77

**Councillor Naish joined the meeting at 7.20pm**

7. **FINANCE AND GENERAL PURPOSES COMMITTEE**

17.12.234 i Minutes for **Approval and Adoption**, meeting date 5<sup>th</sup> December 2017  
The minutes of the FGP(Com) meeting, held on the 5<sup>th</sup> December 2017 had been circulated.

There were no amendments necessary. It was **RESOLVED** to accept that the minutes be **APPROVED**, adopted and signed as a correct record.

ii FGP(Com) Recommendations for Full Council ratification

**FIN.06.12.17-1. EASTBOURNE FIRST RESPONDERS:** That a donation £100 be made to Eastbourne First Responders.

**RFO to action  
payment**

**FIN.06.12.17-2. PURCHASE OF CHRISTMAS TREE LIGHTS:** Authorisation for the reimbursement of £51.87 for the lights purchased

**Reimbursement  
to be given**

**FIN.10.12.17 INTERNAL CONTROLS:** that the nominated Councillor responsible for the variation of the quarterly Bank Reconciliation, should also carry out a test check of a small number of expenditure items, picked at random. A report of the items be made and reported to Full Council.

**To be  
implemented  
by RFO and Cllr  
HK**

**FIN.11.12.17 TENDER OPENING:** Tender opening committee of FGP recommended personnel, to meet to open received tenders.

**Meeting to be  
attended by  
Cllrs JAL, MB,  
SN, Clerk and  
RFO**

It was **PROPOSED**, seconded and agreed by all that the recommendations be accepted. It was **RESOLVED** to **APPROVE** the recommendations.

**Cllr Bentley joined the meeting at 7.23pm**

Herstmonceux Parish Council  
Full Council (FCL)

Herstmonceux Parish Council				
Meeting:	18 December 2017	Agenda Item: 06 - Payments of Account		
<b>Payment of Accounts</b>				
The following Accounts are submitted for payment approval:				
Cheque Number	Payee:	Description of Payment:	Sub Info/Total	Amount:
<b>Payment of Accounts - Parish Council Meeting:</b>				
<i>Cheques drawn 18 December 2017:</i>				
	None			
<i>Direct Credit Payments - Scheduled for payment on Friday 22 December 2017</i>				
	Eastbourne Community First Responders	Admin: Donation for Defibrillator Training held on Tuesday 28 November 2017		100.00
	East Sussex Pension Fund	Pension: Salary Deductions - December 2017		259.62
	Extreme Clean	AME: Cleaning gardner Street Bus Shelter April to December 2017		130.00
	Michael T. Goodsell	AME: Supply 6x 5' Christmas Trees		187.20
	Herstmonceux Village Hall	Admin: Hire of Hall - November 2017		78.00
	Inland Revenue	IRev: Payroll deductions (Tax & N) October to December inclusive		1,146.13
	Hitachi Capital Invoice Finance	AME: Jakk Country Furniture Designs - Fingerpost Cowbeech Hill/Hammer Lane		1,167.12
	Trevor Hoad	AME: Mowing contract at the Allotments site - October 2017		81.00
	Mr S. Nash	AME: reimbursement of new lock and wire for the Recreation Ground		8.99
	Orchard Landscapes Ltd	AME: Highways Verge-cutting contract - August to October inclusive		2,003.83
	(The) Recycling Partnership Ltd	Amenities: Commercial Waste Collection - October 2017		31.01
	Mr K. Robertson	Admin: Internal Audit (Interim) report and mileage		119.25
	Mr I. Stewart	AME: Reimbursement of Christmas Lights for Christmas Trees		51.87
<i>Direct Credit Payments - Salary &amp; Expenses scheduled for payment on 22 December 2017 [PayDay]</i>				
	S. P. Goacher	Admin: Finance Officer's Salary - December 2017		435.64
	Mrs C. J. Harrison	Admin: Clerk's Salary - December 2017		750.96
	Mrs J. E. McIlmes	Admin: Clerk to the Neighbourhood Plan Salary - December 2017		135.15
		<b>Total of Accounts for Approval</b>		<b>6,685.77</b>
<b>Notes:</b>				
<b>Income or Expenditure paid by Direct Credit / Direct Debit or other Regular Commitments</b>				
Bank Transaction	Payee:	Description of Income / Payment:		Amount:
<i>Income:</i>				
D/Credit	Mr D. Batkin	AME: Allotment Fees Plot 06A		25.00
D/Credit	Mr & Mrs D. Pope	AME: Allotment Fees Plot 08A		25.00
D/Credit	Mrs S. Hedges	AME: Allotment Fees Plot 12A		25.00
Sundry	Allotment Rents	AME: Allotment Rents (Various) paid by Cash/Cheque		225.00
		<b>Total Income Received via D/Credits</b>		<b>300.00</b>
<i>Expenditure:</i>				
D/Debit	BarclayCard Commercial	Admin: Payment of BarclayCard - purchases November 2017		35.58
D/Debit	British Telecom	Admin: Broadband / Internet Services		96.12
D/Debit	British Telecom	Admin: Telephone Landline		0.00
D/Debit	Information Commissioners Office	Admin: Data Protection Registration		0.00
D/Debit	Laser Energy Buying Group	AME: Energy Charges (Monthly) - 01/10/2017 to 31/10/2017		468.42
D/Debit	Laser Energy Buying Group	AME: Standing Charges etc (Monthly) - 01/10/2017 to 31/10/2017		20.14
D/Debit	Principal	Admin: Photocopier Rental Agreement		72.00
D/Debit	Rural Community Support Society	Admin: Rent for three months in Advance		450.00
D/Debit	Rural Community Support Society	Admin: Standing Charges for three months in Advance		90.00
D/Debit	South East Water	AME: Water supply to Recreation Ground		0.00
D/Debit	Wealden DC	Admin: Courses / Conferences - Delegate Fees		0.00
D/Debit	Wealden DC	AME: Dog Bin Emptying Services		360.00
D/Debit	Wealden DC	AME: Litter Bin Emptying Services		72.00
D/Debit	Wealden DC	Old Surgery: Ground Rent		18.75
		<b>Total Expenditure paid via D/Debits</b>		<b>1,683.01</b>
<i>BarclayCard Expenditure since last Payments of Account Report - to be paid</i>				
00/00/0000			C.JH	
00/00/0000			SPG	
		<b>Total Expenditure paid via BarclayCard</b>		<b>0.00</b>
		<b>Net Expenditure (-) / Income (+) expected:</b>		<b>-1,383.01</b>
<i>Simon P. Goacher</i>				
				12 December 2017
Responsible Finance Officer				

8. **AMENITIES COMMITTEE MINUTES**

- 17.12.235 i Minutes for **Approval and Adoption** meeting date 27<sup>th</sup> November 2017

The minutes of the AME(Com) meeting, held on the 27<sup>th</sup> November 2017 had been circulated.

There were no amendments necessary. It was **RESOLVED** to accept that the minutes be **APPROVED**, adopted and signed as a correct record.

- ii AME(Com) Recommendations for Full Council ratification

**AME.17.11.08 – SAFETY OF CHILDREN’S PLAY AREA TILES**

HPC purchase at the cost of £180 and apply the available cleaning chemicals to halt the regrowth of moss.

HPC take any further necessary measures with regards gaps in the tiles that are needed to ensure the safety of the equipment.

**Cllr Nash to purchase and organise application of. Cllr Nash to investigate further.**

**AME.17.11.09 – CLEARANCE OF BANK OPPOSITE VILLAGE HALL**

To agree to release budget from HWY(WG) and any additional needed funds from reserves for the clearance of the bank opposite the Village Hall, as per received quote.

**RFO to issue works order**

**AME.17.10.11 – NEW LIGHTING**

To install 2 new luminaires on fire station road side, on existing poles @ £1779.23 each plus VAT per lantern, (based on 1mtr outreach pole bracket with 16LED axia lantern).

**RFO to issue works order**

**AME.17.11.12 – RECREATION GROUND ACCESS ROAD**

To recruit a planning consultant for the submission of an application, on behalf of HPC, to WDC, for professional advice as per any necessary permissions for the improvement of the existing Recreation Ground access road and carpark.

**Clerk to contact planning consultant**

**AME.17.11.18 – REMEMBRANCE DAY 2018**

That HPC initiate and support community activities for Remembrance Day 2018. That HPC coordinate a meeting of interested parties. See also agenda item 15.

Cllr Goodsell was not asked to leave the room as this agenda item was being presented as a recommendation to FCL as per the earlier discussion and formal proposal by the AME(Com), however, for the avoidance of any doubt, Cllr Goodsell did not take part in any voting of this agenda item.

**Cllr Angear left the meeting at 7.27pm and re-joined the meeting at 7.28pm.**

It was **PROPOSED**, seconded and, with the exception of Cllr Goodsell who did not vote, agreed by all that the recommendations be accepted. It was **RESOLVED** to **APPROVE** the recommendations.

9. **PLANNING COMMITTEE MINUTES**

- 17.12.236 i. Minutes for **Approval and Adoption**, meeting date 12<sup>th</sup> December 2017

The minutes of the PLN(Com) meeting, held on the 12<sup>th</sup> December 2017 had been circulated.

**Clerk to forward final**

There were no amendments necessary. It was **RESOLVED** to accept that the minutes be **APPROVED**, adopted and signed as a correct record.

**version of PLN  
minutes with  
these FCL  
minutes**

ii. Any Recommendations for Full Council ratification

There were no recommendations

10.  
17.12.237

**TO ACCEPT MINUTES AND / OR REPORTS FROM THE FOLLOWING**

**Councillor Alder joined the meeting at 7.30pm**

i. Communications Working Group – COM(WG) – report circulated  
The following items were presented by the Com(WG) for FCL approval:

- Newsletter items to be added to FCL agenda as a standing item
- Leaflet stand to be purchased for newsletters at Merrie Harriers
- Instructions for joining FB to be included in next newsletter
- HPC Twitter account to be investigated
- Cllr Kenward to approach VIC as to installation of a 'Parish Council Office' sign on the external wall.
- A Parish 'What's On' Diary could be operational from the VIC

It was **RESOLVED** to **APPROVE** the above actions.

Councillor surgeries to be held in Cowbeech once a quarter. It was **RESOLVED** to **APPROVE** that the Councillor Surgery run from the Merrie Harriers once a quarter, this being the only available venue in the village, starting in March 2018.

**Clerks letter to  
Merrie Harriers  
to confirm new  
arrangement**

It was **RESOLVED** to **APPROVE** further investigations into the costs of purchase and installation of a flagpole in the village of Herstmonceux for purposes of commemoration of special events. The favoured suggestion for placement of the pole, due to reasons of safety and formality, was outside the fire station. Cllr Bentley was thanked for his input.

**Clerk to  
approach  
Herstmonceux  
ESFRS to  
discuss further.**

ii. Other

Notes taken at the Cuckmere Bus Stakeholders' meeting held on Monday 20<sup>th</sup> November 2017 had been received and circulated to all.

Notes taken at the Herstmonceux Transport Action Group meeting on the 7<sup>th</sup> December 2017 were tabled at the FCL meeting. A proposal from the chair to appoint Councillor representation onto this group was **APPROVED** by all. It was **RESOLVED** that Cllrs Kenward and Stirling Reed be appointed to this role with Cllr Alder appointed as a reserve representative. Cllr Bradshaw will continue his personal involvement as an interested party but not in his HPC capacity.

11.  
17.12.238

**PLANNING MATTERS**

Parish Council comments and observations on the following Planning Application:

11.1  
17.12.238.1

**Application No. WD/2017/2626/F**

Application Type: Full

**Expiry date for comments: 28 December 2017**

Case Officer: Mr T Balcikonis Tel: 01892 602783

Location: SOUTHLEIGH, GINGERS GREEN, HERSTMONCEUX, BN27 4PT  
Description: CHANGE OF USE FROM TWO HOLIDAY LETS TO SERVICE  
ACCOMODATION IN THE ENJOYMENT OF SOUTHLEIGH HOUSE AND HOLDING  
Applicant: Mr & Mrs N Wolek Agent: Coster Associates Ltd

A draft response to this planning application had been prepared and circulated. The comments below were **PROPOSED** and **AGREED** by all for submission to WDC:

**Comments and Observations:**

HPC strongly objects to this application.

**Comments and observations to be submitted**

1. The Applicants recently purchased this property with full knowledge of the planning restrictions imposed under WD/2010/1947/F, in particular restricting the use to holidays lets and under **condition 2 ii “the accommodation shall not be occupied as a person’s sole or main residence”** thus protecting the Wealden District Council’s (WDC) and National Planning Policy Framework (NPPF) policies.
2. The Applicants have produced a statement in support of their application, which is disingenuous. It states that it is for service accommodation for the house and the holding but then goes on to state it is for “possibly” dependent relatives.

HPC suggest that there is **no** support or evidence for these statements.

The holding is not sufficiently large to employ potentially four extra persons and it is very difficult to believe that a house the size of Southleigh and its occupants would require **four** staff to manage the property. HPC request that applicants are asked to provide full employment and location of work details of the proposed service occupants for the application buildings.

3. With reference to bullet point 2, it is believed that the Applicants may have a number of businesses in Hailsham and the accommodation may well be used for their employees and that would lead to greatly increased traffic movement as would the increased occupancy of the units by potentially four permanent residents as opposed to the much more infrequent use by holiday lettings.

HPC is greatly concerned that if development were permitted it would create a negative impact on the Nitrous Oxide pollution on the Ashdown Forest South Downs, Pevensey Levels and Lewes Downs. Permission for this development could give applicants on other sites a valid reason to challenge WDC planning policy and decisions and greatly risk increasing nitrogen deposition further.

4. The previous owners had a viable holiday let business and on sale it is understood that a number of bookings had to be transferred to other holiday let providers in the Parish. HPC continues to strongly support the retention of holiday-let providers in the Parish for the benefit of tourism.

HPC is of the view that if the Applicants do not wish to operate a holiday-let business then they should revert the buildings to their original permission for three double garages, stable block and tack room. If the applicants had done this first there would have been no need for them to apply for and be given permission for the additional garaging.

5. Other irrefutable planning reasons for refusing this application are as follows. The site lies outside of any designated development boundary in an area of sporadic residential development. It is isolated from the main development of Herstmonceux (Local Service Centre) and is in an area where the restrictive countryside policies of WDC resist the provision of new housing without special justification. It does not add to the housing stock due to the service accommodation/'dependent relative' use indication. It is not a sustainable development with no increase the support for local services. The access via the very narrow single-track Gingers Green road is extremely poor and increased use will exacerbate the problem and increase pollution.

As such the application and proposed development conflicts with or does not meet the criteria of the Spatial Objectives SPO1, SPO7, SPO8 and Policies WCS12 and WCS14 of the Wealden District Council Joint Core Strategy Local Plan 2013 and paragraphs 7,14,17(11), 30,32,34 and 55 of the NPPF.

HPC is mindful that WDC and the Planning Inspector refused an application on a site less than half a mile from this site under reference WD/2016/2139/O on exactly the same grounds. If this application is granted then there will be a proliferation of other application, which will be difficult for WDC to refuse.

Finally, please note: It appears that the Applicants have recently tarmacked a large area within the residential curtilage of the property (believed to be in excess of that covered by Permitted Development rights) and also constructed a new tarmac road outside the residential curtilage. These developments are brought to the attention of WDC Planning department to request advice to ascertain if planning permission were required for the same.

12.  
17.12.239

**HERSTMONCEUX PARISH NEIGHBOURHOOD PLAN (HPNP) and  
HELLINGLY PARISH NEIGHBOURHOOD PLAN**

i Update on Herstmonceux Neighbourhood Plan

It was reported that the NHP examiner was expected in the Parish before the Christmas break.

A concern had been raised at the November FCL meeting about any legal restrictions being imposed on support from Parish Council to CLT's, see agenda item FCL 17.11.221. The clerk reported that AiRS had been contacted and requested to provide official guidance to support HPC with this query.

Guidance awaited prior to any further action with request to post CLT membership information on HPC website.

**Clerk to  
continue with  
request until  
response from  
AiRS received.**



ii Hellingly Parish Council Neighbourhood Plan Consultation

A reminder that the Hellingly PC NHP consultation was available for viewing and comments until 26<sup>th</sup> January 2018 was issued, plus thoughts on any support or consultation input that could be offered to this neighbouring parish.

13.  
17.12.240

**GRANT FUNDING FOR CRICKET CLUB NET REFURBISHMENT**

- v Agreement between HPC and Cricket Club regarding their donation
- vi Offer and acceptance of grant terms and conditions
- vii Signing of grant acceptance forms
- viii Issuing of works order and initial payment

Please see detail at **Agenda Item 5** for record of decision taking for this item.

14.  
17.12.241

**RECREATION GROUND ACCESS ROAD**

**Deferred**

- i To resolve that a full cost/benefit analysis, together with full detailed report be prepared on the proposed access road and ancillary works to the Recreational Ground. To report back to December FCL for full debate and consideration

Council agreed that this action could not be properly carried out until the approved actions of this FCL Agenda Item 8, (AME.17.11.12 – RECREATION GROUND ACCESS ROAD), had been actioned.

15.  
17.12.242

**CELEBRATIONS 2018**

- i Royal Wedding

It was suggested that the Flag Pole approved action at Agenda Item 17.12.237, could be associated with the May 2018 Royal Wedding but no firm decision was made on this. No other action was suggested, due in part to the wedding date not being issued as a national holiday.

- ii 1<sup>st</sup> World War Centenary – approval sought for drafted letter to organisations; proposal for date of first meeting.

Letter approved for sending. Additional organisations suggested. The proposed list is not exhaustive and will remain inclusive to all for this proposed community steering group.

**Clerk to issue letter. Missing contact details for organisations to be sought**

16.  
17.12.243

**ACTION POINTS AND UPDATES**

- i. Windmill Hill Telephone Box

**FIN.06.12.17-2** Receive and agree quotes for Kisok refurbishment costs 2 quotes had been received by HPC and were presented to Councillors.

**RFO to issue Works Order.**

It was **RESOLVED** to **APPROVE** the proposed refurbishment work and quoted costing of £876.00 from local handyman 'Bit of this, Bit of that'.

A suggestion to develop a 'friends of' type of group for the phone kiosks was received.

- ii. Transfer of land at Lime Cross Sports Ground

HPC solicitor has recently requested an update from the developer.

- iii. Former Public Convenience – update on licence with WDC

HPC have reminded WDC of their commitment to issue a draft licence by December. A reminder was sent to WDC legal team by the assets team.

iv. The Woolpack – any updates if known  
No further updates known.

v. Lime Roughs updates  
Developer newsletter welcomed as a useful vehicle for communication between developer, Parish Council and residents

17. **COUNTY AND DISTRICT COUNCILLORS REPORTS**

17.12.244 Cllr Bentley updated HPC regarding the recent actions of the Schools Attendance Campaign and that future actions were being developed for discussion and agreement to ensure closer working with schools.

Cllr Bentley shared the excellent news that the contract for the Newhaven-Dieppe Ferry had been renewed for the next 5 years, supporting the economy and employment opportunities of our county through an agreed 1700 crossings per annum.

HPC were informed that WDC had withdrawn their Street Parking report and proposals at the recent meeting. It is thought there are technical problems to overcome that may otherwise struggle to be approved by Department of Transport. The impact of street parking charges on local business was highlighted.

Council advised Cllr Bentley of their dissatisfaction of recent local road repairs by the ES Highways department. HPC will consider submitting a complaint to ES Highways regarding this.

**Cllr Bentley to contact ESHW**

18. **CORRESPONDENCE – FOR NOTING OR ACTION**

17.12.245 i GDPR updates – CPRE and Trevor Leggo  
GDPR updates are received on a regular basis. Contrary to earlier circulated information, NALC and SSALC are now advising that Clerks should not be taking on the role of data controller.

ii Falmouth Town Council SCA Business Rates & Public Conveniences Proposal Survey request from SSALC  
As per FGP agreement, Cllr Bradshaw had responded with HPC public convenience information.

iii Outcome of the Review of Options for On-Street Car Parking Enforcement 2017  
Please see Cllr Bentley report at Agenda Item 17

iv Clerks report  
Tabled at the meeting. There were no questions asked about any items.

19. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

17.12.246 A request was received to include information on the WDC Code of Conduct Quiz. No other items were requested or suggested.

**The meeting closed at 8.40pm**

Date of Next Full Council Meeting:

Monday 15<sup>th</sup> January 2018; Herstmonceux Village Hall