

MINUTES

HERSTMONCEUX PARISH COUNCIL
EXTRAORDINARY meeting of Herstmonceux Parish Full Council
Friday 10th November 2017, 9.00 a.m.

Councillors in attendance: Jenny Alder; Jo Angear; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

Clerk – Clare Harrison

RFO – Simon Goacher

Members of the Public - None

No.	Agenda Items	Action
1. 17.11.201	APOLOGIES FOR ABSENCE Apologies had been received from: Cllr Naish Cllr Lee Cllr Stirling Reed	Apologies to be recorded
2. 17.11.202	DECLARATIONS OF MEMBERS' INTERESTS None	Dofl's to be recorded
3. 17.11.203	MEMBERS DISPENSATION REQUESTS None	
4. 17.11.204	PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA No members of the public were present	
5. 17.11.205.i	HERSTMONCEUX PUBLIC CONVENIENCES i Decision on, WDC to Herstmonceux Parish Council, offer of 12-month (with option to extend) licence on Herstmonceux Public Conveniences It was Proposed , seconded and Agreed by All that: i i Herstmonceux Parish Council accept the offer from Wealden District Council to enter into a licence agreement regarding the Herstmonceux public conveniences; i ii The Parish Council request, if possible, the initial (at nominal / peppercorn rent) licence duration to be for 24 months with a break clause, rather than for 12 months (extendable); i iii Herstmonceux Parish Council request the official start date of the licence to be from 01.01.2018; and i iv Herstmonceux Parish Council request permission to retain access to the building between today's date and 01.01.2018 in order to:	Clerk to notify WDC

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Clerk: clerk@herstmonceuxparish.org.uk
Finance Officer: finance@herstmonceuxparish.org.uk

- undertake a professional clean of the public toilets; and
 - undertake a full scoping report, and progress with any ensuing necessary works, that are needed for the conveniences to become operational;
- i v During the agreed licence period, the Parish Council propose a Memorandum of Understanding with Wealden District Council to enter further, formal discussions on the future lease / purchase of the Herstmonceux Public Conveniences.

Decision Ratified.

- 17.11.205.ii Approval of one-off 'spring' clean of the building
It was **Proposed**, seconded and **Agreed by All** to approve the quote received from James O'Brien Just Call The Handyman.wb, for the sum of £245, for the once clean of the public conveniences.
- RFO to issue works order**

Decision Ratified

6. **CLOSE OF MEETING**
17.11.206 The meeting was closed at 9.17am

Date of Next Full Council Meeting will be:
Monday 20th November 2017; Herstmonceux Village Hall