

MINUTES

HERSTMONCEUX PARISH COUNCIL
EXTRAORDINARY meeting of Herstmonceux Parish Full Council
Held on Friday 25th August 2017, 4.00 p.m.

Councillors in attendance: Jenny Alder; Heather Kenward; Stephen Nash (**Vice-Ch**); Ian Stewart (**Ch**); Catherine Stirling-Reed.

Clerk – Clare Harrison

Clerk to the Neighbourhood Plan Steering Group – Janet McInnes

Members of the Public – 0

No	Agenda Item	Action
1. 25.08.158	APOLOGIES FOR ABSENCE Apologies had been received from the following Councillors: Jo Angear; Malcolm Bradshaw; Mick Goodsell; Graham Lee; Bryan Naish.	
2. 25.08.159	DECLARATIONS OF MEMBERS' INTERESTS There were no declarations of interest	
3. 25.08.160	PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA There were no members of the public present.	
4. 25.08.161	APPROVAL OF CHANGES TO THE HERSTMONCEUX PARISH NEIGHBOURHOOD PLAN The Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Submission Plan, had been reviewed at the meeting between the Parish Council Steering Group and Officers at Wealden District Council (WDC) on the 24 th August 2017. Minor adjustments had been agreed where necessary but no material changes had been made to any policies. The Submission Plan had been amended, as agreed by all, and circulated to those at the Extraordinary Meeting of the Parish Council on the 25 th August. Councillors who had submitted their apologies for this Extraordinary Meeting of the Full Council, had been contacted to advise them of the discussions with WDC and the positive amendments to the Plan and supporting papers. All absent Councillors were supportive of the changes. Cllr Bradshaw had also provided further comments, for detail, in addition to voicing that he considered the changes as improvements. i Attending Councillors further reviewed the updated Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Submission Plan and provided additional text for further clarification and / or reference where necessary to the emerging Local Plan and Evidence Base. Other finalised changes were to the	

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formatting such as re-numbering of bullet points. Non-material change, minor adjustments were agreed to the following policies – 2, 3, 4, 5, 6, 7, 10, 12 and 13.

It was **PROPOSED, SECONDED AND AGREED BY ALL** to adopt the Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Submission Plan, subject to final adjustments as agreed at this Extraordinary Meeting of the Herstmonceux Parish Full Council. Decision **RATIFIED**.

- ii Attending Councillors reviewed the **Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Basic Conditions Report** and provided additional text for further clarification and / or reference where necessary to the adjusted Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Submission Plan, WDC emerging Local Plan and Evidence Base. Other finalised changes were to the formatting such as re-numbering of bullet points. Non-material change, minor adjustments were agreed to:
Bullet points – 2.1, 2.4, 3.10 - Objective 7, 3.15, 3.22, 4.3, 5.2, 6.0, 7.3.
Table A no. 1, 3, 4, 5, 6, 7, 9, 11, 12, 13, 15.
Table B Policies 1, 2, 3, 4, 5, 8, 9, 10, 11, 13, 14, 15.

It was **PROPOSED, SECONDED AND AGREED BY ALL** to adopt the Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Basic Conditions Report, subject to final adjustments as agreed at this Extraordinary Meeting of the Herstmonceux Parish Full Council. Decision **RATIFIED**

- iii Attending Councillors discussed the necessary review of the **Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Sustainable Appraisal** and agreed that this supporting document must be amended to reflect the minor amendments to the Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Submission Plan and Basic Condition Report. It was proposed that the Local Planning Authority, WDC, are the agreed professional advisors for this part of the Neighbourhood planning process in which the Parish Council are to seek their technical advice for finalising the Sustainable Appraisal.

It was **PROPOSED, SECONDED AND AGREED BY ALL** to accept the Herstmonceux Parish Neighbourhood Plan 2017 – 2027 Sustainable Appraisal, subject to final adjustments as amended by WDC Planning, Performance and Policy Advisor (and team), who will be acting as professional advisor(s) to Herstmonceux Parish. Decision **RATIFIED**.

- iv It was **PROPOSED, SECONDED AND AGREED BY ALL** to accept the report of the Herstmonceux Parish Neighbourhood Plan Steering Group and WDC Officers, 24.08.17. Decision **RATIFIED**.

5. **CLOSE OF MEETING**

25.08.162 The meeting closed at 5.42pm

Date of Next Full Council Meeting: Monday 18th September 2017

Small Hall, Herstmonceux Village Hall