

## MINUTES

**HERSTMONCEUX PARISH COUNCIL**  
**EXTRAORDINARY meeting of Herstmonceux Parish Full Council**  
**Tuesday 11<sup>th</sup> July 2017, 7.00 p.m.**

Councillors in attendance: Jo Angear; Malcolm Bradshaw; Mick Goodsell (joined meeting at 7.10pm); Heather Kenward; Bryan Naish (joined meeting at 7.25pm); Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

**Clerk** – Clare Harrison

**Members of the Public** – 2

<b>No.</b>	<b>Agenda Item</b>	<b>Action</b>
1. 17.07.110	<b>APOLOGIES FOR ABSENCE</b>  Apologies for absence had been received from Cllrs: Jenny Alder; ESCC Cllr Bill Bentley	<b>Apologies to be recorded</b>
2. 17.07.111	<b>DECLARATIONS OF MEMBERS' INTERESTS</b>  i. Cllr Goodsell declared his regular interests in matters of private tenders and contract works on trees / hedgerow cutting and other general maintenance issues / works needed in the parish. ii. Cllr Stewart declared an interest in Agenda Item 7 and any further Village Hall matters as an elected member of the Village Hall Management Committee. iii. Cllr Angear declared an interest in in Agenda Item 7 and any further any Village Hall matters as an elected member of the Village Hall Management Committee. iv. It was noted that on his expected arrival, Cllr Naish is known to have an ongoing declared an interest in any Village Hall matters as an elected member of the Village Hall Management Committee and would therefore not be expected to take part in any discussions at Agenda Item 7.	<b>Declarations to be recorded</b>
3. 17.07.112	<b>MEMBERS DISPENSATION REQUESTS</b>  No new dispensation requests had been received	
4. 17.07.113	<b>PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA</b>  This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes  The Chair invited one member of the public to speak at the next agenda item as it was known that this was relevant to their attendance. The other member of the public did not wish to speak.	

5. **TO CO-OPT A NEW PARISH COUNCILLOR –**  
17.07.114 Applicant will be invited to give a short presentation to the Council

Letter of application for co-option to the Parish Council had formerly been circulated by the clerk to all Councillors.

**Cllr Goodsell joined the meeting at 7.10pm.**

Applicant presented further information to the Council regarding his work background and personal interests. This information was offered in support of the skills and experiences he could bring to the Parish as a Council representative of the local people.

Councillors noted that applicant resided in the village of Cowbeech and that this would be beneficial to the Parish to have Councillor representation from this area.

Members proceeded with a vote by signed ballot whilst the candidates and other member of the public remained present. The ballot was counted. The vote fell in favour of the applicant being co-opted to the Parish Council.

**Graham Lee was declared the co-opted as Councillor of Herstmonceux Parish Council.**

Mr Graham Lee signed his Declaration of Acceptance of Office to Herstmonceux Parish Council.

Mr Graham Lee completed and signed a Register of Members Interest as a co-opted member of Herstmonceux Parish Council.

6. **APPROVAL OF HERSTMONCEUX PARISH NEIGHBOURHOOD PLAN AND ASSOCIATED DOCUMENTS**  
17.07.115

Full Neighbourhood Plan and supporting documents submission to Herstmonceux Parish Council for approval, prior to submission to WDC

The approval of this final draft Submission Plan and supporting documents was deferred until the Full Council meeting on the 17<sup>th</sup> July 2017. This was to ensure all Councillors had sufficient time for meaningful perusal of the final versions of the documents, prior to submission to Wealden District Council for the next stage of the Neighbourhood Planning process.

7. **HERSTMONCEUX VILLAGE HALL**  
17.07.116

Presentation of draft Deed of (Partial) Surrender for comments and recommendations to Full Council.

**Ballot papers to be destroyed**

**Records to be updated**

**Completed forms to be copied and submitted to WDC Democratic Services and filed with Parish Council records**

**Clerk to add to FCL agenda for 17.07.17**

[www.herstmonceuxparish.org](http://www.herstmonceuxparish.org)

Clerk: clerk@herstmonceuxparish.org.uk  
Finance Officer: finance@herstmonceuxparish.org.uk

Prior to stepping down from the Chair, Cllr Stewart advised FCL that the draft Deed of (Partial) Surrender for the variation on the lease between Herstmonceux Parish Council and the Official Custodian for Charities of the Peace Memorial Hall, Herstmonceux, had been approved by the said Village Hall Board of Trustees, subject to a few minor amendments and spellings.

**Cllr Stewart took no further part in this agenda item discussion and the Vice Chair, Cllr Nash assumed the role of chair at 7.20pm. Cllr Angear also took no part in the following discussion or voting.**

**Cllr Naish joined the meeting at 7.22pm.**

**Cllr Naish took no part in the following discussion or voting.**

The said draft Deed of (Partial) Surrender for the variation on the lease between Herstmonceux Parish Council and the Official Custodian for Charities of the Peace Memorial Hall, Herstmonceux, was **Proposed** for approval and **Agreed in Principle** subject to a few minor amendments and corrections of spellings. Seconded. Agreed by all.

**Amendments to be instigated. Clerk to add to FCL agenda 17.07.17**

Refer to FCL for signing once amendments actioned.

8. **HERSTMONCEUX INTEGRATIVE HEALTH CENTRE**  
17.07.117 Presentation of draft Deed of Grant of Easement for comments and recommendations to Full Council

**Cllrs Stewart, Angear and Naish took no part in this agenda item discussion. The Vice Chair, Cllr Nash continued in the role of chair.**

The draft Deed of Grant relating an accessway from Hailsham Road, Herstmonceux leading to Herstmonceux Village Hall and Herstmonceux Integrative Health Centre, between Herstmonceux Parish Council and John Alexander Simmons was **Proposed** for approval and **Agreed in Principle**. Seconded. Agreed by all.

**Clerk to add to FCL agenda 17.07.17**

The Clerk is awaiting confirmation from The Grantee, Dr Simmons, of his agreement that all information within the Deed of Grant is in order, as according to the Grantee.

Refer to FCL for signing.

Cllr Stewart resumed the Chair to close the meeting. The meeting closed at 7.25pm.

Date of Next Full Council Meeting will be:  
Monday 21<sup>st</sup> August, 2017; Herstmonceux Village Hall