



<p>3. 17.04.53</p>	<p><b>DECLARATIONS OF MEMBERS' INTERESTS</b></p> <ul style="list-style-type: none"> <li>i. Cllr Goodsell declared his regular interests in matters of private tenders and contract works on trees / hedgerow cutting and other general maintenance issues / works needed in the parish.</li> <li>ii. Cllr Stewart declared an interest in any Village Hall matters as an elected member of the Village Hall Management Committee.</li> <li>iii. Cllr Angear declared an interest in any Village Hall matters as an elected member of the Village Hall Management Committee.</li> <li>iv. Cllr Naish declared an interest in any Village Hall matters as an elected member of the Village Hall Management Committee.</li> </ul>	
<p>4. 17.04.54</p>	<p><b>MEMBERS DISPENSATION REQUESTS</b></p> <ul style="list-style-type: none"> <li>i. No new dispensation requests received</li> </ul>	
<p>5. 17.04.55</p>	<p><b>PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA</b></p> <p>This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes</p> <p><b>Standing orders were suspended at 19.56</b> to allow the member of the public to speak.</p> <p>MOP spoke about concerns with speeding traffic in West End.</p> <p><b>Standing Orders were resumed at 20.04</b></p> <p>The Clerk was asked to include the issue of speeding as an agenda item for the May FCL meeting.</p>	<p>Clerk – FCL agenda and report Newhaven sign not working</p>
<p>6. 17.04.56</p>	<p><b>FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS</b></p> <ul style="list-style-type: none"> <li>i. Presentation of Payments and Receipts, April 2017, for approval and ratification</li> <li>ii. Presentation of Quarterly Financial Reports – 1<sup>st</sup> January 2017 to 31<sup>st</sup> March 2017</li> </ul> <p>The Payment of Account Report for March 2017 was presented by the RFO (<b>see overleaf</b>). Specific items were presented for approval as follows:</p> <ul style="list-style-type: none"> <li>a. AIRS £4,655.23 – Additionally, detail of the payments and a request for a full costing of the NHP project for the May FGP(Com) meeting (to include estimates for outstanding actions ensuing from the consultation period) was requested;</li> <li>b. Authorisation for payment to ESCC for light column payments of £7,194.86;</li> <li>c. Approval of bank reconciliation Statement of Accounts 01/10/16-31/12/16 (<b>see overleaf</b>) &amp; 01/01/17-31/03/17 (<b>see overleaf</b>);</li> <li>d. Actual and Revised Estimates update;</li> <li>e. Officers additional hours - Clerk to the Neighbourhood Plan – 04/03/17- 12/04/17 a total of 58¼ hours</li> </ul>	<p><b>RFO – payments to be actioned.</b></p> <p><b>Cllr Nash and RFO to prepare full and updated NHP report</b></p>

Herstmonceux Parish Council  
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	<p>It was <b>PROPOSED</b>, seconded and agreed by all that all presented payments and receipts be accepted and that approval is issued for any payments. It was <b>RESOLVED</b> to authorise expenditure totalling £10,774.84.</p> <p>The RFO requested authorisation for implementation of a new Direct Debit for:</p> <ul style="list-style-type: none"><li>a. The annual ICO payment and;</li><li>b. The unmeasured street light energy through Laser (energy buying group).</li></ul> <p>Authorisation for implementation of the Direct Debits were <b>PROPOSED</b>, seconded and agreed by all. It was <b>RESOLVED</b> to pay these two accounts by Direct Debit.</p>	
7. 17.04.57	<p><b>FINANCE AND GENERAL PURPOSES COMMITTEE</b></p> <ul style="list-style-type: none"><li>i. There was no meeting of the FGP(Com) this month.</li></ul> <p>Any Recommendations for Full Council ratification:</p> <ul style="list-style-type: none"><li>ii. There are no outstanding FGP Committee recommendations for FCL</li></ul>	

Herstmonceux Parish Council  
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Herstmonceux Parish Council				
<b>Meeting:</b>		<b>17 April 2017</b>	<b>Agenda Item: 06 - Payments of Account</b>	
<b>Payment of Accounts</b>				
The following Accounts are submitted for payment approval:				
Cheque Number	Payee:	Description of Payment:	Sub Info/Total	Amount:
<b>Payment of Accounts - Parish Council Meeting:</b>				
<b>Cheques drawn 17 April 2017:</b>				
102247	Action in Rural Sussex	NPlan: SEA completion, Planning Services (30%), Travelling Expenses		4,655.23
102248	East Sussex ALC Ltd	Admin: NALC & SALC Subscriptions 2017-18		769.19
102249	East Sussex Pension Fund	Pension: Salary Deductions April 2017		259.62
102250	Extreme Clean	AME: Bus Shelter Cleaning Novemeber 2016 to March 2017		90.00
102251	James Gallifant	Admin: IT Support April to June 2017, plus Nplan documents		160.00
102252	S. P. Goacher	Admin: Finance Officer Salary - April 2017	435.64	
	S. P. Goacher	Admin: Mileage Claim 17.11.2016 to 05.04.2017 - 160 miles	72.00	
	S. P. Goacher	Admin/Allotments: Annual claim for postage used 2016-17	267.10	774.74
102253	Mrs Harrison (C.J. Reynolds)	Admin: Clerk Salary - April 2017	963.03	
	Mrs Harrison (C.J. Reynolds)	Admin: Mileage Claim 01.03.2017 to 31.03.2017 - 93 miles	41.85	1,004.88
102254	Herstmonceux Village Hall	Admin: Hire of Village Hall - March 2017		116.00
102255	Kent County Council	Admin: Village Hall Accesss Road - Legal Fees		21.60
102256	LASER Energy Buying Group	AME: Unmetered Electricity Supply (Street Lighting) - October 2016	464.74	
	LASER Energy Buying Group	AME: Unmetered Electricity Supply (Street Lighting) - January 2017	466.01	
	LASER Energy Buying Group	AME: Unmetered Electricity Supply (Street Lighting) - February 2017	420.90	1,351.65
102257	Mrs. J. E. Mclhnes	N/Plan: Salary February / March 2017		452.35
102258	Principal	Admin: Photocopier copy charges to 24/03/2017		304.79
102259	Rural Community Support Society	Admin: Parish Office Electricity charges		43.04
102260	SLCC Enterprises Ltd	Admin: SLCC Regional Training Seminar - Clerk & RFO in attendance		177.60
102261	Wealden District Council	Admin: NNDR (Non Domestic Rates) for Parish Office 2017-18		594.15
<b>Total of Accounts for Approval</b>				<b>10,774.84</b>
<b>Notes: Income or Expenditure paid by Direct Credit / Direct Debit or other Regular Commitments</b>				
Bank Transaction	Payee:	Description of Income / Payment:		Amount:
<b>Income:</b>				
D/Credit	APC Care Ltd	The Old Surgery: Rent due 25 March 2017 (Paid 24/3/2017)		2,250.00
D/Credit	East Sussex County Council	Amenities: Verge-Cutting Contract Contribution		0.00
<b>Total Income Received via D/Credits</b>				<b>2,250.00</b>
<b>Expenditure:</b>				
D/Debit	BarclayCard Commercial	Payment of BarclayCard purchaes March 2017		128.29
D/Debit	British Telecom	Admin: Telephone Landline [Provision]		0.00
D/Debit	British Telecom	Admin: Broadband / Internet Services		0.00
D/Debit	EDF Energy	Amenities: Energy Charges [Monthly]		0.00
D/Debit	EDF Energy	Amenities: Standing Charges etc [Monthly]		0.00
D/Debit	EDF Energy	Amenities: Energy Charges [Quarterly]		0.00
D/Debit	EDF Energy	Amenities: Standing Charges etc [Quarterly]		0.00
D/Debit	Principal	Admin: Photocopier Rental Agreement		72.00
D/Debit	Rural Community Support Society	Admin: Rent for three months in Advance		0.00
D/Debit	Rural Community Support Society	Admin: Standing Charges for three months in Advance		0.00
D/Debit	South East Water	Amenities: Water supply to Recreation Ground		0.00
D/Debit	Wealden DC	Admin: Parish Conference - Delegate Fees		0.00
D/Debit	Wealden DC	Amenities: Dog Bin Emptying Services		0.00
D/Debit	Wealden DC	Amenities: Litter Bin Emptying Services		0.00
D/Debit	Wealden DC	Old Surgery: Ground Rent		0.00
<b>Total Expenditure paid via D/Debits</b>				<b>200.29</b>
<b>BarclayCard Expenditure during Month - to be paid</b>				
14/03/2017	Staples UK Ltd	Admin: Stationery Items	CJH	31.45
20/03/2017	Viking Direct	Admin: Stationery Items	CJH	59.88
24/03/2017	Staples UK Ltd	NPlan: Stationery Items	JEM	36.96
<b>Total Expenditure paid via BarclayCard</b>				<b>128.29</b>
<b>Net Expenditure (-) / Income (+) expected:</b>				<b>2,049.71</b>
<i>Simon P. Goacher</i>				
Responsible Finance Officer				<b>10 April 2017</b>

Herstmonceux Parish Council  
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Herstmonceux Parish Council  
STATEMENT OF ACCOUNT - 1st OCTOBER 2016 to 31st DECEMBER 2016

Agenda Item 06: Finance Officer's Report

Income:		Expenditure:	
<b>CURRENT ACCOUNT</b>			
Balance Brought Forward	38,871.70		
<b>OCTOBER, 2016</b>			
HM Revenue Customs & Excise - VAT reclaim	2,341.29	Cheques Drawn - October	3,707.42
Inv: HPC 2017-0013; APC Care Ltd - Rent Surgery	2,250.00	D/Debit - BT - Broadband	0.00
Transfer from B. P. Account	0.00	D/Debit - BarclayCard Commercial	155.79
		D/Debit - EDF Energy	17.80
		D/Debit - Fuss3 Solutions Ltd	72.00
		Transfer to B.P Account	15,000.00
		Transfer to H.I.B.P Account	15,000.00
<b>NOVEMBER, 2016</b>			
Allotment Fees	84.37	Cheques Drawn - November	3,740.92
C/Chq: 102139 Rural Community Support Society	15.00	D/Debit - BarclayCard Commercial	0.00
Inv: HPC 2017-0019; ESCC - verge contribution	2,587.27	D/Debit - BT - Broadband	98.94
Transfer from B. P. Account	0.00	D/Debit - EDF Energy	0.00
		D/Debit - Principal Ltd	72.00
		D/Debit - South East Water	256.51
		D/Debit - Wealden DC - Dog Bin Emptying	0.00
		D/Debit - Wealden DC - Litter Bin Emptying	0.00
<b>DECEMBER, 2016</b>			
Allotment Fees	664.16	Cheques Drawn - December	5,351.57
Inv 2016-0003 herstmonceux Village Hall - Rent	412.50	D/Debit - BarclayCard Commercial	129.95
Inv: HPC 2017-0021; APC Care Ltd - Ins premium	273.75	D/Debit - BT - Landline	86.75
Rural Community Support Society - Xmas Lights	50.00	D/Debit - BT Broadband	0.00
Transfer from B. P. Account	3,500.00	D/Debit - EDF Energy	992.46
		D/Debit - Principal Ltd	72.00
		D/Debit - Rural Community Support Soc: Rent etc	540.00
		D/Debit - South East Water - water at Recreation	0.00
		D/Debit - Wealden DC - Ground Rent	18.75
		<b>Balance Carried Forward:</b>	<b>6,747.18</b>
			<u>52,060.04</u>
	<u>52,060.04</u>		<u>52,060.04</u>
<b>BUSINESS PREMIUM ACCOUNT</b>			
Balance Brought Forward:	5,105.29		
OCT: Transfer from Current Account	15,000.00	OCT: Transfer to Current Account	0.00
DEC: Interest 05/09/2016 to 04/12/2016	1.56	NOV: Transfer to Current Account	0.00
		DEC: Transfer to Current Account	3,500.00
		<b>Balance Carried Forward:</b>	<b>16,601.85</b>
			<u>20,101.85</u>
	<u>20,101.85</u>		<u>20,101.85</u>
<b>HIGH INT. BUSINESS PREMIUM ACCOUNT</b>			
Balance Brought Forward:	153,758.29		
OCT: Transfer from Current Account	15,000.00		
DEC: Interest 05/09/2016 to 04/12/2016	20.37		
		<b>Balance Carried Forward:</b>	<b>168,778.66</b>
			<u>168,778.66</u>
	<u>168,778.66</u>		<u>168,778.66</u>
<b>BARCLAYCARD COMMERCIAL</b>			
Balance Brought Forward:	-155.79		
OCT: Payment by Direct Debit	155.79	OCT: Purchases	0.00
NOV: Payment by Direct Debit	0.00	NOV: Purchases	129.95
DEC: Payment by Direct Debit	129.95	DEC: Purchases	0.00
		<b>Balance Carried Forward:</b>	<b>0.00</b>
			<u>129.95</u>
	<u>129.95</u>		<u>129.95</u>
		<b>Total Balances - as at 31 December 2016</b>	<b>192,127.89</b>

*Simon P. Goacher*  
Finance Officer

Statement Prepared: 11-Apr-17

Herstmonceux Parish Council  
Full Council (FCL)

Herstmonceux Parish Council  
STATEMENT OF ACCOUNT - 1st JANUARY 2017 to 31st MARCH 2017

Income:		Expenditure:	
<b>CURRENT ACCOUNT</b>			
Balance Brought Forward	6,747.18		
<b>JANUARY, 2017</b>		Cheques Drawn - January	2,247.65
Allocation Fees	460.00	D/Debit - BarclayCard Commercial	0.00
HM Customs & Excise - VAT Refund	588.89	D/Debit - Principal Ltd	72.00
Transfer from Business Premium Acct	2,000.00	D/Debit WDC Dog Bins / Litter Bins	360.00
Transfer from H.I.B. Account	0.00	D/Debit WDC Parish Conference	90.00
<b>FEBRUARY, 2017</b>		Cheques Drawn - February	6,684.79
Allocation Fees	72.92	D/Debit - British Telecom - Broadband	0.00
Inv: HPC 2017-0014, APC Care Ltd - Rent Surgery	2,250.00	D/Debit - Principal Ltd	72.00
Transfer from Business Premium Acct	3,000.00		
Transfer from H.I.B. Account			
<b>MARCH, 2017</b>		Cheques Drawn - March	4,951.91
Allocation Fees	22.92	D/Debit - BarclayCard Commercial	244.72
Inv 2017-0004 Herstmonceux Village Hall - Rent	412.50	D/Debit - British Telecom - Broadband	94.60
Inv: HPC 2017-0015, APC Care Ltd - Rent Surgery	2,250.00	D/Debit - British Telecom - Landline	93.60
Transfer from Business Premium Acct	7,500.00	D/Debit - Principal Ltd	72.00
Transfer from H.I. Business Premium Acct	0.00	D/Debit - Rural Community Support Soc. Rent etc	540.00
		D/Debit - WDC - Dog Bin/Litter Bin Emptying	380.00
		D/Debit - Wealden DC - Ground Rent	18.75
		<b>Balance Carried Forward:</b>	<b>9,382.19</b>
	<u>25,304.41</u>		<u>25,304.41</u>
<b>BUSINESS PREMIUM ACCOUNT</b>			
Balance Brought Forward:	16,601.85	JAN: Transfer to Current Account	2,000.00
Barclays - Interest 00/00/0000 to 00/00/0000	0.00	FEB: Transfer to Current Account	3,000.00
		MAR: Transfer to Current Account	7,500.00
		<b>Balance Carried Forward:</b>	<b>4,101.85</b>
	<u>16,601.85</u>		<u>16,601.85</u>
<b>HIGH INT. BUSINESS PREMIUM ACCOUNT</b>			
Balance Brought Forward:	168,778.66	JAN: Transfer to Current Account	0.00
FEB: Bank made Transfer		FEB: Transfer to Current Account	0.00
MAR: Bank did not make Transfer		MAR: Transfer to Current Account	0.00
Barclays - Interest 00/00/0000 to 00/00/0000	0.00	<b>Balance Carried Forward:</b>	<b>168,778.66</b>
	<u>168,778.66</u>		<u>168,778.66</u>
<b>BARCLAYCARD COMMERCIAL</b>			
Balance Brought Forward:	0.00	JAN: Purchases	0.00
JAN: Payment by Direct Debit	0.00	FEB: Purchases	244.72
FEB: Payment by Direct Debit	0.00	MAR: Purchases	128.29
MAR: Payment by Direct Debit	244.72	<b>Balance Carried Forward:</b>	<b>-128.29</b>
	<u>244.72</u>		<u>244.72</u>
		<b>Total Balances - as at 31 March 2017</b>	<b>182,134.41</b>

*Simon P. Goacher*  
Responsible Finance Officer

Statement Prepared: 11-Apr-17



	<p>Councillors were in favour, one was against, there were two abstentions. Motion passed. <b>DECISION RATIFIED.</b></p> <p>vii. To <b>AGREE and APPROVE</b> for the installation of three Sheffield bike racks in the car lot at the Brewers Arms.</p> <p>It was <b>PROPOSED</b>, seconded and agreed by all that recommendations of the AME(COM) for the installation of three Sheffield bike racks, located at the Brewers Arms car lot, be <b>APPROVED. DECISION RATIFIED.</b></p>	<p><b>Clerk / RFO to liaise re purchase and installation</b></p>
<p>9. 17.04.59</p>	<p><b>PLANNING COMMITTEE MINUTES</b></p> <p>i. Minutes for <b>Approval and Adoption</b>, meeting date 11<sup>th</sup> April, 2017</p> <p>The minutes of the PLN(Com) meeting, held on the 11<sup>th</sup> April, 2017 had been circulated.</p> <p>Cllr Naish highlighted that he was recorded as being in attendance and as having given his apologies and requested that the minutes be amended to show that he had been present at the meeting.</p> <p>There were no other amendments necessary. Subject to the amendment above it was <b>RESOLVED</b> to accept that the minutes be <b>APPROVED</b>, adopted and signed as a correct record.</p> <p>ii. Any Recommendations for Full Council ratification</p> <ul style="list-style-type: none"> <li>• Planning Inspectorate Ref: <b>APP/C1435/W/16/3163769</b>; Application No. <b>WD/2016/2147/F</b> – To <b>APPROVE</b> the Parish Council Representations for submission to PINS</li> </ul> <p>It was <b>RESOLVED</b> to <b>APPROVE</b> and submit the prepared representations.</p> <ul style="list-style-type: none"> <li>• To <b>AGREE</b> the PLN(Com) recommendation for a Working Group to be formed for immediate research into Listed Building Criteria and potential action appertaining to potential Listed Building status applications for the Welcome Stranger and The Woolpack Inn.</li> </ul> <p>It was <b>PROPOSED</b> that Cllr Alder include this item in the next BDV(WG) meeting agenda, to arrange a meeting date and to invite guest members who have a historical interest in the parish. It was <b>PROPOSED</b> that forward actions for this item be agreed within the BDV(WG). <b>AGREED</b> by all.</p>	<p><b>Minutes to be amended and filed.</b></p> <p><b>Representations to be submitted to PINS</b></p> <p><b>Cllr Alder to convene a BDV(WG) meeting and agenda as per this minute item</b></p>
<p>10. 17.04.60</p>	<p><b>TO ACCEPT MINUTES AND / OR REPORTS FROM THE FOLLOWING (where available):</b></p> <p>i. Communications Working Group – COM(WG)</p> <p>No updates were available from this working group as they had not met. The clerk is still waiting to hear back from the Website developer with regards some issues she is experiencing with loading content such as documents and photos. Due to the resignation of Cllr von Barnholt who was the Chair of this Working Group, it was <b>AGREED</b> that Cllr Bradshaw take on the role of Interim Chair of the COM(WG).</p>	<p><b>Clerk to continue to request response from web developer</b></p>



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	<p>ii. Neighbourhood Plan Steering Group – NHP Leaflets have been circulated to raise awareness of the consultation period and encourage response. Community groups have been diarised for visits or approached for dates to meet. Neighbourhood Plan Surgeries are being delivered in the evenings.</p> <p>iii. Building Development Working Group – BDV(WG) The group met on the 21/03/17 for updating purposes.</p> <p>iv. WDALC meeting feedback – Cllr Bradshaw Updates were provided.</p> <p>v. SLR Updates and actions from the SLR meeting were reported on in the SLR meeting minutes, contained within the Clerks Report.</p> <p>vi. Vitality Villages (JMG) Updates from VV were reported on within the Clerks Report.</p> <p>vii. Community Land Trust (JMG) Updates from the CLT were reported on within the Clerks Report.</p>	
<p>11 17.04.61 11.1 17.04.61.1</p>	<p><b>PLANNING MATTERS</b></p> <p><b>APPLICATIONS RECEIVED</b></p> <p><b>Application No. WD/2017/0237/LB</b> Application Type: Listed Building Consent <b>Application No. WD/2017/0236/F</b> Application Type: Full</p> <p><b>Expiry date for comments: 28 April 2017</b> Grid Reference: 564830 112108 Case Officer: Jane Sabin Tel: 01892 602558</p> <p>Location: 4 ELM COTTAGES, GARDNER STREET, WINDMILL HILL, HAILSHAM BN27 4RT Description: PROPOSED DRIVE AND ACCESS WITH ERECTION OF FENCE. DEMOLITION OF EXISTING SHED. Applicant: Mr &amp; Mrs Simon Cornford Agent: Baker Architectural Ltd</p> <p><b>Councils Comments and Observations:</b> This application is supported.</p>	<p><b>Comments to be submitted to WDC Planning</b></p>
<p>11.2 17.04.61.2</p>	<p><b>Application No. WD/2016/2951/F</b> Application Type: Full <b>Expiry date for comments: 26 April 2017</b> Grid Reference: 562089 112011 Case Officer: Laura Field Tel: 01892 602515</p> <p>Location: UPPER HOUSE FARM, NEW ROAD, HERSTMONCEUX, BN27 1PX</p>	<p><b>Comments to be submitted to WDC Planning</b></p>

	<p>Description: THE DEMOLITION OF AN EXISTING AGRICULTURAL BUILDING AND THE ERECTION OF A NEW DWELLING. Amended plans received to show revised siting and design date stamped 07/04/17 Applicant: Mr J Bingham Agent: Lambert &amp; Foster</p> <p><b>Councils Comments and Observations:</b> Council cannot object in principle if the proposed build falls within General Permitted Development Order, however previous comments are repeated, as below:</p> <p>06/01/17</p> <ul style="list-style-type: none"> <li>Herstmonceux PC note and support the Engineer and Countryside Officer, Protection of public amenity' criteria, regarding the conditions outlined for retaining the public right of way to remain clear and unobstructed at all times.</li> </ul> <p>There were no objections in principle to this application.</p> <ul style="list-style-type: none"> <li>IF the proposed build falls within General Permitted Development rights for agricultural buildings.</li> </ul> <p>Observations:</p> <ul style="list-style-type: none"> <li>Concerns were expressed about the height and positioning of the proposed build which sits adjacent to the highway and would be dominant on the landscape.</li> <li>The design was thought to be of a style that was not in keeping with local housing.</li> </ul> <p>However, with regard to the Parish Councils observations above, bullet points 2.3 and 2.4 of the Design and Access statement offering the comments from WDC Planning Officer, are noted: <i>2.3 The pre-application discussion focussed around a proposal for a dwelling constructed in the design of a traditional rural farmhouse. This was not deemed acceptable by Ms Field who commented that "the overtly domestic design of the replacement building which, in the context of this group of utilitarian structures, was considered an inappropriate approach" and any new dwelling should "take greater reference from the existing structure in terms of its height and providing a more simple form and agrarian character".</i></p> <p><i>2.4 Ms Field also commented that the proposed relocation of a new building was not acceptable and that a new dwelling should "be more closely related in siting to the existing buildings and farm complex".</i></p>	
<p>11.3 17.04.61.3</p>	<p><b>WD/2015/1503/F &amp; WD/2017/0501/RM</b></p> <p>i Possible diversion of Herstmonceux Public Footpaths 1a, 1b and 24 – WDC request HPC representations</p> <p><b>Councils Comments and Observations:</b></p>	<p><b>Comments to be submitted to WDC Planning</b></p>

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	There were no objections to the proposed diversion route for Public Footpaths 1a, 1b and 24. Council commented that in reality footpath 1a, points G-H had always been there.	
12. 17.04.62	<b>HERSTMONCEUX CRICKET CLUB</b>  A report had been circulated by the Clerk. Council confirmed their wish to continue to support the Herstmonceux Cricket Club in their fundraising endeavours but declined to discuss or propose any actions on options with regards leases presented within the Clerks report, at this time, due to the Cricket Club now approaching different funding bodies to BIFFA (who had required the lease).	<b>Clerk to feedback to CC contact</b>
13. 17.04.63	<b>LIME CROSS DEVELOPMENT</b> Respective legal firms have been written to confirming representations for the hoped-for transfer of land.	
14. 17.04.64	<b>QUERIES RAISED AT ANNUAL PARISH MEETING NEEDING CONSIDERATION AND POTENTIAL PARISH COUNCIL ACTION</b> <ul style="list-style-type: none"> <li>i Speeding in West End Road traffic options were discussed as per knowledge around the table. Council were reminded of the recent SLR meeting in which options had also been discussed. The Clerk confirmed that ESCC Road Safety contact would be in touch to further these discussions, post ESCC elections (due to Purdah restrictions as local Cllrs had road calming in their mandates).</li> <li>ii Southern Water Sewage Works infrastructure update to local residents The Clerk was requested to contact Southern Water to clarify which developers the water company are discussing the scheme of works with as it was unclear from the recently received letter from SW if this was for the development land at Lime Roughs or Lime Cross. Information to be received to avoid any confusion prior to any updates to the Parish.</li> <li>iii Bus service improvement The clerk was asked to write to the bus company on behalf of the Parish to suggest improvements should be made to the route and running times of the service that runs to the Conquest Hospital.</li> <li>iv HPNP accessibility – use of local press This suggestion had been carried out.</li> <li>v Pedestrian Crossings As per this agenda item at point i.</li> <li>vi Extend Exercise Annual Parish Meeting feedback Suggested Meet and Greet improvements for next year’s Annual Parish Meeting acknowledged.</li> </ul>	<b>Clerk, Cllr Alder and ESCC Ian Johnson</b>  <b>Clerks letter</b>  <b>Clerks letter</b>
15. 17.04.65	<b>ACTION POINTS AND UPDATES</b> <ul style="list-style-type: none"> <li>i. Village Hall Notice Board</li> </ul>	<b>Chair to inform Village Hall Admin</b>

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Full Council (FCL)

	It was <b>AGREED</b> that the Parish Council Notice Board at the Village Hall is no longer needed and that the Agenda and Minutes of meetings can be posted on the main board in the Village Hall lobby.	
16. 17.04.66	<b>COUNTY AND DISTRICT COUNCILLORS REPORTS</b> No members were present. It was acknowledged that there may be a change in elected members once the elections are over. Clerk was asked to contact WDC Cllr Long to ensure more effective methods of communication with him.	<b>Clerk to contact Cllr Long</b>
17. 17.04.67	<b>CORRESPONDENCE – FOR NOTING OR ACTION</b>  i Contents of circulation envelope Noted by those present.  ii Clerks Report It was suggested that the Clerks report present as a list of communication only rather than the content itself, but that the content be available should an elected member require more information.  iii Cuckmere Trugs A letter of thanks from the Clerk was requested to be written, confirming that it is not within the remit of the Parish Council to support one local business over another, although the Council strongly support the trug industry.  iv Victoria Road parking Resident’s letter received and acknowledged. Clerk’s letter in response and to Victoria Road residents where the issues are occurring.	<b>Clerk to amend future presentation of the report</b>  <b>Clerks letter</b>  <b>Clerks letters</b>
18. 17.04.68	<b>ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE</b> <b>AME(Com):</b> - Children’s safety on the access road to the Recreation Ground - Sidings and hedgerow adjacent to the Sports Ground - SE Water response to Cllr Bradshaw - SLR works order  <b>The meeting closed at 9.45pm</b>	<b>Clerk to c/f to AME(Com) agenda</b>

Date of Next Full Council Meeting will be the Annual Full Parish Council Meeting:

Monday 15<sup>th</sup> May, 2017; Herstmonceux Village Hall