

Minutes

**HERSTMONCEUX PARISH COUNCIL
Minutes of the Meeting of the Full Council of Herstmonceux Parish Council**

**Monday 15th August 2016, 7.30 p.m.
Small Hall, Herstmonceux Village Hall**

Councillors in attendance: Jenny Alder; Mick Goodsell; Heather Kenward; Bryan Naish; Stephen Nash (**VCh**); Ian Stewart (**Ch**); Catherine Stirling-Reed; Max von Barholt Krag.

East Sussex County and Wealden District Councillors: None

Clerk to the Council: Clare Harrison

Members of the public – none

Minute Items

Actions

1. **APOLOGIES FOR ABSENCE**

16.08.79

Apologies were received from Cllrs Jo Angear, Angela Ashely, Malcolm Bradshaw – **Apologies Accepted.**

2. **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**

16.08.80

i. Minutes for approval, meeting date 18th July 2016
Minutes of FCL meeting 18th July 2016 were **Approved.**

ii. Any outstanding actions
There were no outstanding actions.

3. **DECLARATIONS OF MEMBERS' INTERESTS**

16.08.81

- i. Cllr Goodsell declared his regular interests in matters of trees / hedgerow cutting and other general maintenance issues / works needed.
- ii. Cllrs Stewart and Naish declared their interest in any Village Hall matters.
- iii. Cllr Stewart declared an interest in Planning Applications WD/2016/1806/O and WD/2016/0809/F.
- iv. Cllr Kenward declared an interest in Planning Applications WD/2016/1806/O and WD/2016/0809/F.

4. **MEMBERS DISPENSATION REQUESTS**

16.08.81

No dispensation requests had been received by the Clerk.

5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS**

16.08.82 **AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.

No members of the public were present.

6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**

16.08.83

Payments and receipts July /Aug 2016

**RFO to
action
approved
payments**

Payments were presented as follows:

**Herstmonceux Parish
Council**

Meeting: **15 August 2016** Agenda Item: **06 - Payments of Account**

Payment of Accounts

The following Accounts are submitted for payment approval:

Cheque Number	Payee:	Description of Payment:	Sub Info/Total	Amount:
Payment of Accounts - Parish Council Meeting:				
	<i>Cheques drawn 15 August 2016:</i>			
102133	Agrifactors (Southern Ltd)	Amenities: Youth Shelter repairs		324.00
102134	Mrs K. A. Crowhurst	Admin: Locum Salary & Expenses	100.00	
	Mrs K. A. Crowhurst	Admin: Expenses claim (Mileage)	7.20	107.20
102135	S. P. Goacher	Admin: Finance Officer's Salary for August 2016	334.02	
	S. P. Goacher	Admin: Expenses claim (Mileage)	28.35	362.37
102136	Mrs Harrison (C.J. Reynolds)	Admin: Clerk Salary for August 2016	791.71	
	Mrs Harrison (C.J. Reynolds)	Admin: Expenses claim (swap over of copier paper at Staples)	16.74	808.45
102137	Mrs J. E. McInnes	N/Plan: Clerk to N/Plan Steering Committee Salary	150.10	
	Mrs J. E. McInnes	N/Plan: Expenses claim (Postage)	5.11	155.21
102138	(The) Recycling Partnership	Amenities: Commercial Waste Collection (July 2016)		59.52
102139	Rural Community Support Society	Admin: Hire of Hall (July 2016)		15.00
102140	SSALC Ltd	Admin: Finance & legal Day - 2x delegates		216.00
102141	Stephen Lavender (SRL Services)	Amenities: Verge Cutting Contract (July 2016)		1,020.00
102142	Staples UK Ltd	N/Plan: Stationery items		13.79
		Total of Accounts for Approval		3,081.54

Notes:	Income or Expenditure paid by Direct Credit / Direct Debit or other Regular Commitments			
Bank Transaction	Payee:	Description of Income / Payment:		Amount:
	<i>Income:</i>			
D/Credit		The Old Surgery: Rent		0.00
	Total Income Received via D/Credits			0.00
	<i>Expenditure:</i>			
D/Debit	British Telecom	Admin: Telephone Landline [Provision]		0.00
D/Debit	British Telecom	Admin: Broadband / Internet Services		0.00
D/Debit	EDF Energy	Amenities: Energy Charges [Monthly]		0.00
D/Debit	EDF Energy	Amenities: Standing Charges etc [Monthly]		0.00
D/Debit	EDF Energy	Amenities: Energy Charges [Quarterly]		0.00
D/Debit	EDF Energy	Amenities: Standing Charges etc [Quarterly]		0.00
D/Debit	Principal	Admin: Photocopier Rental Agreement		72.00
D/Debit	Rural Community Support Society	Admin: Rent for three months in Advance		0.00
D/Debit	Rural Community Support Society	Admin: Standing Charges for three months in Advance		0.00
D/Debit	South East Water	Amenities: Water supply to Recreation Ground		0.00
D/Debit	Wealden DC	Admin: Parish Conference - Delegate Fees		0.00
D/Debit	Wealden DC	Amenities: Dog Bin Emptying Services 00/00/00 to 00/00/00		0.00
D/Debit	Wealden DC	Amenities: Litter Bin Emptying Services 00/00/00 to 00/00/00		0.00
D/Debit	Wealden DC	Old Surgery: Ground Rent		0.00
	Total Expenditure paid via D/Debits			72.00
	<i>BarclayCard Expenditure during Month - to be paid</i>			
09/07/2016	Staples UK Ltd	Admin: purchase 5 reams of copier paper (Colour Laser)	SPG	53.95

18/07/2016	Getmapping Plc	N/Plan: Parish Online fees and set up fees for mapping software	SPG	74.40
20/07/2016	Herstmonceux Post Office	N/Plan: Business Event Invitations (Postage)	JEM	23.04
28/07/2016	BarclayCard Commercial	Admin: Renewal of BarclayCard	JEM	32.00
28/07/2016	BarclayCard Commercial	Admin: Renewal of BarclayCard	SPG	32.00
01/08/2016	The WoolPack Inn	N/Plan: business workshop costs	JEM	150.00
	Total Expenditure paid via BarclayCard			365.39
		Net Expenditure (-) / Income (+) expected:		-437.39

Initial proposal to accept all presented payments and receipts taken by Cllr Kenward. Seconded by Cllr Nash. Payments were **Approved by all**.

Timesheet for the Locum Clerk for a total of 12 hours for the months July and August were accepted. Timesheet for the Neighbourhood Clerk for 17.25 hours were accepted.

Time sheets were **Proposed** for payment by Cllr Kenward, seconded by Cllr Nash. All Councillors in favour of payment. **Payments Approved**.

7. **FINANCE AND GENERAL PURPOSES COMMITTEE MINUTES –**
16.08.84

i. Minutes for approval, meeting date 2nd August 2016

Minutes were presented for approval. The RFO led the Council through the minutes for Councillors clarity of minutes' points, recommendations and actions.

FIN 07.08.16 – Annual Grant Report: key detail of recommended individual grant application and payment was verified. Summary of information is presented in the table below:

Actual Grants 2015-16	Organisation	Estimate Provision for 2016-17	Amount To be Granted
	Overall Grant Provision:	8,500.00	
500.00	Cuckmere Community Bus Ltd Grant required of £500 towards general operating costs	0.00	500.00
0.00	Herstmonceux Allotments Association Grant required of £540 for new lawn mower.	0.00	540.00
600.00	Herstmonceux Cricket Club Grant required of £700 for replacement Marquee.	0.00	600.00
300.00	Herstmonceux Gardeners Club No longer in existence	0.00	0.00
500.00	Herstmonceux P.C.C. – Churchyard Grant, unspecified amount, for upkeep of Churchyard. The churchyard, is <u>not</u> a ‘Closed’ Churchyard	0.00	600.00
0.00	Herstmonceux Village Hall Grant required for new stage curtains (£2201) and bricking- up electrical store door room which is never used (£832), both VAT inclusive, – quotations enclosed.	0.00	3000.00
50.00	Victim Support (Sussex)	0.00	0.00
0.00	1st Wartling (St. Mary Magdalene) Brownies Grant, unspecified amount, required to assist cover the hall rent which has been recently increased to £10 per session	0.00	150.00
£1,950.00	Total of Grants	£8,500.00	£5,390.00

**RFO to
action next
stage of
Grants
process**

Grants are recommended for approval under the following 'Statutory Provisions' under which the Parish Council has used its powers:

1. Cuckmere Community Bus – Local Government and Rating Act 1997 s. 26-29
2. Herstmonceux Allotment Association – Smallholdings & Allotments Act 1908, ss. 23, 26, and 42
3. Herstmonceux Cricket Club – Local Government (Miscellaneous Provisions) Act 1976 s.19
4. Herstmonceux Parochial Church Council – Local Government Act 1972, s. 215(6)
5. Herstmonceux Village Hall – Local Government (Miscellaneous Provisions) Act 1976 s.19
6. 1st Wartling (St Mary Magdalene) Brownies - Local Government (Miscellaneous Provisions) Act 1976 s.19

ii. Any Recommendations for Full Council ratification

16.08.85 FIN 08.08.16 – The RFO outlined the FGP meeting discussions about The Old Surgery loft insulation and energy efficiency rating. It was noted that there was a prior agreement between the Parish Council and the current tenant about contributions from both parties towards the cost of this work that had not been kept to. However, due to the requirement from April 18 for all landlords to ensure energy efficiency rating standards, that in this instance, the HPC would finance the purchase and installation of the cost of the insulation for the building. It was requested that a polite letter be issued to the tenant confirming the above statements.

**Clerk to
draft letter**

FIN 10.08.16 - Revised Estimates. The RFO will circulate reporting forms, with a copy of the committee original estimate, to all Committees for their completion. Deadlines for returns will be the end of September, 2016. The RFO reminded the table that individual Councillors may also submit.

FIN 11.08.16 – The RFO reminded the Council of the discussion introducing the consideration of a HPC Standing Committee (HPC FCL 18th July 2016, ref 16.07.75). The Council were provided a summary of the recent FGP discussions about this and how the current recommendation was reached, providing a working example for Councillors benefit. FGP are recommending for RESOLUTION:

**All to
submit by
given
deadline**

THAT Herstmonceux Parish Council give DELEGATED POWERS to the FINANCE & GENERAL PURPOSES COMMITTEE to authorise expenditure of up to and including £1,000 (ex VAT) in an emergency or in order to expedite matters, providing:

**Clerk to
include in
Committee
and
Working
Group**

1. A meeting of the Finance & General Purposes Committee is properly convened; the meeting having been advertised for the requisite three-day notice period.
2. That the meeting of the Finance & General Purposes Committee is quorate.
3. That the meeting is attended by either the Responsible Finance Officer, and/or Parish Clerk.
4. That the matter requiring funding under DELGATED POWERS is agreed by the Chairman of the Parish Council or Vice Chairman as an emergency matter.
5. All decisions of the specially convened Finance & General Purposes Committee must be recorded in writing setting out the reasons for the decision, and presented to the next meeting of Full Council for ratification.

**Terms of
Reference**

It was **Agreed** at the Full Council meeting that the additional provision also be attached:

6. That the matter requiring funding under DELGATED POWERS, if presented by either the Chair or Vice Chair of the Council, is agreed by the non-proposing Chair/Vice Chair of the Parish Council as an emergency matter.

An initial proposal to approve presented Grant Payments and accept all other presented recommendations from the FGP Committee was raised by Cllr Alder. Seconded by Cllr Nash. FGP Committee Minutes and Recommendations were **Approved by all**.

All FGP Committee recommended payments and decisions Ratified.

- iii. Personnel Sub Committee – No report

8. AMENITIES COMMITTEE MINUTES –

16.08.86

- iv. Minutes for approval, meeting date 25th July 2016
Minutes were presented for approval. There were no specific points for the Full Councils consideration. Minutes **Approved**.

- v. Any Recommendations for Full Council ratification.
There were no recommendations for agreement.

- vi. Amenities WGs correspondence for ratification, prior to distribution.

Cllr Alder offered some background information and points raised in response to received correspondence from Parishioner, Mr Gundy. The

**Clerk's
letter to**

Chair suggested that prior to sending the drafted letter that HPC could write to the police themselves expressing their collective concerns with this particular issue, highlighting that the PC views fully supported the concerns of Mr Gundy in that this was considered 'Dangerous' parking.

**Sussex
Police .**

Cllr Alder to supply photographic evidence to enclose with letter.

**Cllr Alder
to submit
photos to
clerk**

Clerk to send Mr Gundy interim correspondence updating him of actions.

**Clerk's
letter to
Mr Gundy**

9. **PLANNING COMMITTEE MINUTES –**

16.08.87

vii. Minutes for approval, meeting date 09th August 2016
Minutes were presented for approval. There were no specific points for the Full Councils consideration. Minutes **Approved.**

viii. Any Recommendations for Full Council ratification
There were no recommendations for agreement.

10. **TO ACCEPT MINUTES AND / OR REPORTS FROM THE FOLLOWING
16.08.88 COMMITTEES**

i. Communications Working Group
A verbal briefing was given and a reminder from the Lead Member of the Communications WG of outstanding actions from individual Councillors.

**Councillors
to supply
requested
info.**

Cllr Nash to forward contact information for Herstmonceux Community Site to Cllr von Barnholt Krag.

ii. Building Development Working Group – including verbal update from Cllr Alder.

Cllr Alder provided a verbal report from the latest Building Development Meeting. Discussion items addressed / updated on were:

- WDC Local Plan meeting
- Other local Neighbourhood Plans
- Green spaces - it is noted that the NPPF has 'no policy for strategic gaps'
- Southern Water response - Draft letter for approval
- Follow up actions for Lime Cross development and land for recreational purposes.
- Building Design discussions were highlighted and examples shown of affordable Housing in Chiddingly Road, Horam that are felt to be more in keeping with local village style.

This item was discussed in detail. Cllr Alder and Nash advised the rest of the Council that individual or collective comments and wishes should be submitted. Collectively approved examples and wishes will be collated by the BDV Working Group. These will support the

**Clerk to
send
Southern
Water
letter.**

**Clerk's
contact to
land
owner to
and
property
developer
of Lime
Cross
Dvpt.**

writing and evidence offered within the Neighbourhood Plan to offer a strategic profile of visions for the future of the parish whilst raising the profile of wishes. However, it was clarified to the Council that there was no Council / general public powers to stipulate detail to developers.

It was commented that North Lodge is not a model to be repeated especially when the power supply that was put in there took away some of the parking which is now an issue. (parking on the pavement and bus stop pictures attached).

- It was suggested that it is of the benefit of the Parish for the Council to form strong working relationships with any potential Housing Associations.

**All –
Building
Design
comments
and
pictures to
Cllr Alder.**

11. **HERSTMONCEUX PARISH COUNCIL COMMITTEE AND WORKING GROUP, INCLUDING STANDING COMMITTEE, TERMS OF REFERENCE APPROVAL**
16.08.89 (Item c/f from FCL meeting July 2016)

i. TORs for ratification

The Clerk had previously circulated drafted Specific Terms of Reference to all relevant Working Group members. Those Working Groups that had responded, any amendments or additions were actioned and the final versions were presented for approval. The Clerk reminded the Council of the agreed format of Generic and Specific Terms of Reference for each of the 3 Committees and their Working Groups.

Cllr Kenward proposed that the presented TORs be approved. Cllr Stirling-Reed seconded. All Councillors in favour. The following Committee and Working Group Terms of Reference were **Approved and Ratified:**

- Allotments Working Group – Specific Functions
- Communications Working Group – Specific Functions
- Emergency Plan Working Group – Specific Functions
- Personnel Sub-Committee – Generic and Specific Functions
- Highways Working Group – Specific Functions
- Working Groups of the Finance and General Purposes Committee – Generic Functions

12. **HERSTMONCEUX PARISH COUNCIL EMERGENCY PLAN**
16.08.90 (Item c/f from FCL meeting June 2016)

- i. Revisions outcomes of review of Emergency Plan
ii. Recommendations for future management of Emergency Plan

**Clerk to
note for
agenda
purposes**

This item was **Deferred** to the next Full Council Meeting

13. **POLICY REVIEW COMPLETION**

16.08.91 (Item c/f from FCL meeting July 2016)

i. Reviewed policies to be ratified

As a consequence of a Working Group review, the following Herstmonceux Parish Council Policies were presented for approval. Cllr Alder offered as initial proposer, Cllr Kenward seconded. All Councillors in favour. The following policies were **Approved and Ratified**:

- Complaints Procedure
- Communications Policy
- Consultation Request Policy
- Document and Retention Policy
- Gifts and Hospitality Policy
- Grants Policy
- Recording and Filming Policy

**Clerk to
research**

ii. Identification of any further policy needs

Outstanding Clerk action. Item deferred to next meeting.

**Clerk to
refer to
meeting
agendas.**

iii. Risk and Disaster Policy – Drafting & Committee and Working Group reviews

Planning committee have reviewed and submitted their comments. AME and FGP to assess and collate comments at their next meetings.

14. **ACTION POINTS**

16.08.92

i. Update on Variation on Lease

No update available. Awaiting feedback from Kent CC and Dr Simmonds legal team.

**Clerk to
chase**

ii. Update on Finger Post removal and relocation.

Cllr Goodsell confirmed that the site is ready for the post's relocation. Clerk advised Jakk had requested to meet with a local councillor to ensure the post is relocated exactly in the original spot. It was suggested that Cllr Angear is approached for her availability regarding this. Jakk have also advised the Clerk that some remedial work may need to be undertaken to the lettering on the signpost prior to installing it.

**Clerk to
co-
ordinate
action.**

iii. Update on Defibrillator installation

Installation costs have been estimated at £300. As a breakdown this equates to 8 hours work, 4 hours per defibrillator. Work can be carried out this week.

Recommendation to Full Council to approve this spend. Cllr Goodsell proposed spend is **Approved**. Cllr Alder seconded. All Councillors in favour. **Decision Ratified**.

**RFO to
issue
Works
Order.
Clerk to
arrange
timings
with MAS.**

15. **PLANNING MATTERS**

16.08.93 For matters of declared prejudicial interest, Cllr Nash chaired items falling under Agenda section 15 of the meeting.

Consideration of Planning Applications:

- 15.1 **Application No. WD/2016/0868/O**
Application Type: Outline
Expiry date for comments: 24 August 2016
Grid Reference: 563751 112594
Case Officer: Ralph Forder Tel: 01892 602496

Location: LAND ADJOINING ELM TREE HOUSE, GARDNER STREET,
HERSTMONCEUX, BN27 4LA
Description: FOUR NEW DWELLINGS AND ACCESS. REVISED LAYOUT AND
LEVELS

Applicant: Sophie Curtis Property Ltd

Councils comments and observations:

Comments and observations

Members of the council note prior application to Wealden District Council, (WD/2011/1214), which resulted in planning refusal and subsequent appeal dismissal (Planning Inspectorate Reference: APP/C1435/A/12/2168504/NWF), citing proposals contrary to the aims of The National Planning Policy Framework as well as saved LP Policy EN6 which relates to the protection of the AONB.

- That despite slight changes to the layout of the proposed dwellings, the submitted map boundary lines is **still** incorrect. The rear of the site **still lies within an AONB but this is not shown** in the drawing.
- The area of the proposed development site had been substantially enlarged and lay out of the boundary that was originally approved.
- The council considers this is over development and inappropriate to the areas housing needs.
- The traffic from the escalated number and type of home proposed would result in increasing associated noise and general disturbance that would be detrimental to the residential amenities of nearby properties, and therefore contrary to Policy EN27.
- The traffic from the escalated number and type of home proposed would result in increased traffic to and from an already dangerous exit. This is a single road site on the brow of a hill and accidents have already occurred there, including very recently, with additional evidence of near misses from regular sightings of skid marks on the road.
- The Council supports the observations made in consultee letter, Elm Tree House.
- The site is surrounded by listed buildings.
- The Parish Council identify that earlier buildings on the site were not residential.

Herstmonceux Full Council recommend that this planning application be **objected to very strongly** to for the reasons below:

1. The previously approved application was only on half of the site and one dwelling, re-submitted plans are overdevelopment of the site.
2. The application reaches out into AONB.
3. The proposed builds are out of keeping with the surrounded listed buildings.
4. The increased resulting in increasing associated noise and general disturbance would be detrimental to the residential amenities of nearby properties, and therefore contrary to Policy EN27.
5. Despite the 30mph restriction to the passing road, access is highly dangerous. This is a single road site on the brow of a hill and already an accident / near miss site.
6. The Parish Council reiterate the concerns about potential increase in parking on the road resulting in dangerously restricted viewing of the road for local drivers and further increased congestion for the village centre.
7. Footpaths 1a, 1b and 24 currently run through the proposed building site. It has been advised that these must remain useable throughout the duration of and after completion of any build. Although these footpaths are subject to a diversion application there is no recommendation or suggestion as to where this might be and no application to move the footpaths have yet been made.

15.2

Cllrs Stewart and Kenward left the room. Cllr Stirling-Reed left the room deciding a late interest in this application.

Application No. WD/2016/1806/O

Application Type: Outline

Expiry date for comments: 24 August 2016 Grid

Reference: 563055 112804

Case Officer: Mr S Robins Tel: 01892 602518

Location: LAND ADJOINING 2 THE FIRS, WEST END, HERSTMONCEUX,
BN27 4NY

Description: PROPOSED SINGLE DETACHED HOUSE WITH CAR PARKING
SPACES

Applicant: Mr and Mrs C. J. Maddock

It is noted that the Council were inquorate for this application. Council were therefore minded to state the following:

The Council see no change in this application excepting the proposal from a semi-detached property to a detached dwelling.

The Parish Council could not offer a formal resolution to this application but submit the comments below as the constituted observations of the Parish Council:-

Council reiterate their comments and remain minded to object to this application, raising the points as per the prior submission of this application (ref Application: WD/2015/1839/O).

1. The size of the plot for the proposed development appears too small for the dwelling.
2. The proposed dwelling and the division of the garden of 2 the Firs to create two separate dwellings with very small gardens would have a negative impact on both dwellings.
3. This application offers no information about how the property could impact on the neighbouring properties.
4. The Council thinks that this infill dwelling adds to the increase of the density of housing in the village.
5. A new dwelling would add to the traffic problems in West End which has been brought to the attention of ESCC Highways on numerous occasions.
6. Despite the provision of parking space, this proposed development could lead to more parking on West End and add to the traffic problems.

In addition:

Should this subsequent planning application be approved, the Council are minded to propose that conditions set out in the prior Notice of Decision are attached.

Cllr Stirling-Reed, Stewart and Kenward re-joined the meeting.

15.3 **Application No. WD/2016/1346/F**
Application Type: Full
Expiry date for comments: 25 August 2016
Grid Reference: 563392 112507
Case Officer: Ms A Choudhury Tel: 01892 602473

Location: DIAMOND HOUSE, HAILSHAM ROAD, HERSTMONCEUX, BN27 4LH
Description: PROPOSED REPLACEMENT GARAGE WITH PITCH ROOF
Applicant: Mrs A Maycock

Councils comments and observations:

There were **no objections** in principle.

The Council do wish however to comment that the pitch of the roof is very high in relation to, and therefore out of keeping with, the size of the build.

15.4 **Cllrs Stewart and Kenward leave the room**

Application No. WD/2016/0809/F

Application Type: Full

Expiry date for comments: 30 August 2016

Grid Reference: 563671 112214

Case Officer: Laura Field Tel: 01892 602515

Location: THE OLD RECTORY, LIME PARK, HERSTMONCEUX, BN27 1RF

Description: CONVERSION OF EXISTING OUTBUILDINGS TO FORM
RESIDENTIAL

ANNEXE FOR RETIREMENT USE

Applicant: Mr Peter Townley

Councils comments and observations:

The Council wish to reiterate their previous comments in respect of this application that there are **no objections** in principle on condition the proposed annexe remains attached to the main property.

Cllrs Stewart and Kenward re-joined the meeting.

16. **OTHER PLANNING MATTERS FOR CONSIDERATION** - including any
16.08.94 other planning matters that cannot be held over to the next Planning
Committee Meeting

- i. Additional Tree Preservation Orders - To consider existing and additional tree preservation orders

The Chair raised that a review of TPOs was due. The clerk was asked to source a list of TPOs for the parish for both review, BDV and NHP reference and use.

**Clerk to
forward to
Cllr SN,
MvBK &
MG**

- ii. New entrance at Stunts Green breach of planning conditions. It was brought to council attention that planning conditions are not being adhered to and the clerk was asked to contact Highways to follow this up.

**Clerk, Cllr
Ald to
forward
contact
details.**

- iii. Lime Park Steam Park building works
Three members of the council have observed development at this site despite no planning application having been received. Matter to be passed to Planning Committee. Clerk to refer and conduct initial research by contacting Lime Park Local Residents Association. Further information was brought to the table informing the Council that Japanese Knotweed is growing at the site, the named being a notifiable weed. This needs reporting.

**Clerk to
action**

- iv. Lime Roughs recent sale to Monsoon Homes Limited
The Council acknowledged the recent sale and expressed a wish to form good working relationships with Housing Developers. A clerks letter to Monsoon Homes was requested.

**Clerk to
initiate
contact**

17. **EAST SUSSEX COUNTY COUNCILLORS AND WEALDEN DISTRICT
COUNCILOR REPORT**

No report was presented.

18. **CORRESPONDENCE – FOR NOTING OR ACTION**

Clerks Report:

i. Action in Rural Sussex AGM and Conference
Information was circulated to all Councillors.

ii. Any other correspondence for Full Council attention
Council were informed of the collective response to the Rickney Lane
Public Enquiry and Mr Cosby Jones' follow up of thanks.

The proposed Drs Surgery / VV village directory publication, and the
clerks suggestion for the Council to hand over the project to the above
partnership to deliver with their recently awarded WDC funding, was
discussed. The Council felt unable to reach a final decision in this matter
due to lack of clarity over the following points:

- Clarity over the inclusivity of content of the suggested brochure
– will it be advertising the services of only one local health
centre / surgery or all surgeries that local parishioners may use.
- Whether the PC were still being asked to commit Parish Council
funds (as there are conditions and restrictions to using public
funds to promote private business).
- Will the brochure include information about all areas served by
the Parish Council.

The Council felt from the information provided that their own village
publication felt significantly different to the combined VV and Health
Centre. It was suggested that a draft copy of the Wealde Funded
brochure be requested prior to the Parish Council taking a final decision
on whether their own would be duplicating or enhancing what the
health partnership were planning.

iii. Circulation Envelope – received publications

19. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

It was requested that the Planning Committee investigate concerns
raised by a member of the public of possible breach of Section 106
agreement of planning regarding rental permissions at Lime End Farm
concerning Lime Park Agricultural Cottages. Ref WD/02/1186/O.
This was supported by recognition of the public duty for the Parish
Council to be consistent in their response when made aware of breach
of planning permissions.

Clerk to
request
draft copy
of both
publication
for
assessing.

Clerk to
refer to
PLN(COM)

Date of Next Full Council Meeting: Monday 19th September, 2016

Small Hall, Herstmonceux Village Hall