

HERSTMONCEUX PARISH COUNCIL

Minutes of the Full Council Meeting of Herstmonceux Parish Council held at 7.30pm on Monday 21 September 2015 in Herstmonceux Village Hall.

Present: Councillors Mrs J. Alder, Mrs. J. Angear, Ms A. Ashley, Mr M. Bradshaw, Mr M. Goodsell, Mrs. H. Kenward, Mr. B. Naish, Mr S. Nash, Mr. I. Stewart, C. Stirling-Reed, M. Von Barnholt Krag and East Sussex County Councillors W. Bentley and L. Keeley.

Two members of the public attended.

Mrs. J. McInnes, the Parish Clerk was in attendance.

93.2015 APOLOGIES FOR ABSENCE

Apologies were received and accepted from the Finance Officer S. Goacher.

94.2015 MINUTES

- The minutes of the meeting held on 17 August 2015 had been circulated.
- Following grammatical corrections, it was **RESOLVED** to accept that the minutes be approved, adopted and signed as a correct record, proposed by Councillor I. Stewart and seconded by Councillor S. Nash. All Councillors in favour.

95.2015 DECLARATIONS OF INTEREST

Councillor Mrs. J. Angear: Elected Member to Herstmonceux Village Hall Management Committee.

Councillor Mr B. Naish: Elected Member to Herstmonceux Village Hall Management Committee.

Councillor M. Goodsell: minor maintenance work on Herstmonceux recreation grounds, Lime Cross and other sites in Herstmonceux Parish.

Councillor I. Stewart: an Interest in Herstmonceux Village Hall as he is a trustee of Herstmonceux Village Hall, he is the treasurer of Herstmonceux Village Hall Management Committee and he is the solicitor who drew up the lease between Herstmonceux Village Hall and Herstmonceux Parish Council.

Councillor M. Bradshaw Declared a Prejudicial Interest in the discussion of the rental of the Old Surgery, West End, Herstmonceux.

Councillor H. Kenward Declared a Prejudicial Interest in planning application WD/2015/1479/O - 4 Highview Close, Herstmonceux and left the room whilst the application was discussed.

Councillor M. Goodsell Declared an Interest as he is a friend of the applicant.

96.2015 DISPENSATION REQUESTS

None.

97.2015 FINANCIAL OFFICER'S REPORT

- The meeting having been presented with the Payment of Account Report and accompanying vouchers requested more information about the charges from Wellers Hedleys Solicitors in respect of the work undertaken on the lease for the Old Surgery, West End, Herstmonceux and **RESOLVED** to withhold payment for this cheque until the clerk had obtained the information.
- It was **RESOLVED** to authorise expenditure totalling £5680.54 (copy attached), proposed by Councillor H. Kenward, seconded by Councillor M. Bradshaw. All councillors in favour.
- An overtime claim for the period 10.05.15 - 30.07.15 for 21 hours overtime was submitted by the parish clerk, it was proposed by Councillor J. Angear, seconded by Councillor M. Goodsell to pay for this overtime. All councillors in favour.
- The Finance Officer has circulated information about the Auto Enrollment Pension Scheme to all councillors. any questions about the scheme should be sent to the Finance Officer.

98.2015 ESTIMATES

- The Council was reminded that all committees must submit the Estimate Forms to the Finance Officer for general expenditure or for special projects 30.09.15.

99.2015 THE OLD SURGERY

- The Council discussed the requests from the prospective tenant's solicitors and expressed concern at the continuing delays in processing the lease.
- Following a lengthy discussion it was agreed that the clerk will contact the Council's

solicitors and inform him that the Council wishes completion of the lease to take place by the end of September 2015.

100.2015 HERSTMONCEUX VILLAGE HALL THE ACCESS ROAD TO HERSTMONCEUX VILLAGE HALL, HERSTMONCEUX HEALTH CENTRE AND THE PHARMACY

- Councillor I. Stewart Declared a Prejudicial Interest in discussions about the village hall as the Village Hall Management Committee has informed the Council that he will act for the Village Hall in a professional capacity. Councillors B. Naish Declared an Interest as a Trustee of Herstmonceux Village Hall and Councillor J. Angear Declared an Interest as member of the committee. Councillor S. Nash chaired the meeting for the discussions on the village hall.
- The Council discussed various options in relation to the possible contributions from the Council, the Health Centre and the Village Hall for the maintenance of the access road.
- It was agreed that the Parish Clerk will contact Hailsham Roadway for a written quotation.
- Meetings can then be arranged with Dr Simmons and the Village Hall Management Committee to discuss the future maintenance costs. It was agreed that the Finance Officer and the Chairman will meet with Dr Simmons.
- This matter will be referred to the Finance and General Purposes Committee Meeting for further discussion.

101.2015 HERSTMONCEUX NEIGHBOURHOOD PLAN

- it was agreed to hold a Public Meeting in the main hall in Herstmonceux Village Hall on 11.11.15 to discuss the future of the Plan.
- A Briefing meeting for councillors will be held on 3.11.15.

102.2015 CLERK'S REPORT AND UPDATE Clerk's Update

The following Training Sessions were confirmed:

1. 23.09.15 - Planning Conference - Councillors J. Angear, J. Alder, S. Nash and M. Bradshaw.
2. 1.10.15 - Information Meeting about the Issues and Options Consultation - Councillors H. Kenward and C. Stirling-Reed.
3. 6.10.15 - Planning Training - Councillors J. Alder, J. Angear, M. Bradshaw, H. Kenward and S. Nash attended.
4. The Finance Officer will attend a Finance Training on 20.10.15.
5. Full Council Training 22.10.15
6. 3.11.15 - Clerk's Networking Day.
7. 17.11.15 - Councillor M. von Barnholt will attend a New Councillor Training.
8. 18.11.15 - Chairman's Training - Councillor J. Angear.

Clerk's Report

General

1. Sussex Association of Local Councils - information about Community Warden Service.
2. Principal - informing the Council that it has taken over Fuss3Solutions and requesting that the Council sign a contract with Principal for the photocopier rental. **Agreed.**
3. Street Ahead - asking if the Council wishes to arrange a visit from a representative to discuss how to revitalise businesses in Herstmonceux.
4. Mr Blewitt, Herstmonceux Football Club - requesting information about the grass cutting schedule. **The Finance Officer will provide the information for Mr Blewitt.**
5. Mr Harris - requesting information about the availability of affordable housing in the parish. **The Clerk will inform Mr Harris about the proposed affordable housing at Lime Cross and Lime Roughs.**
6. Mr Parks, Community Development Officer - copy of the letter to Herstmonceux Bowls Club about fundraising.
7. Ms A. Lazell - update on Herstmonceux Cricket Club fundraising.
8. Ms A. Hyatt - putting her name forward to be a member of the Building Development Committee and congratulating the Council on the new bollards at Denefield Green which prevent motorists from parking on the verge.
9. Mrs A. Von Barnholt - putting her name forward to be a member of the Building Development Committee.
10. Mr R. Shepherd - putting his name forward to be a member of the Building Development Committee.
11. James Smith - details from the S106 Agreement in respect of application WD/2015/0090/MAO land adjacent to Lime Cross Recreation Area, with information about

the benefits to the community. **There was a long discussion on whether councils are involved in the discussion about S106 Agreements. The clerk will seek more information from WDC and report to the next Council Meeting. East Sussex County Councillor W. Bentley informed the Council that Sussex Association of Local Councils (SALC) has a Planning Advisor - the clerk will contact SALC to arrange a meeting.**

12. Village Information Centre - request for Risk Assessment of office. The clerk and the Finance Officer will carry out the assessment.

101.2015 REPORTS

Finance and General Purposes Committee

[Click here for the Minutes of the meeting held on 2.09.15](#)

It was proposed to accept the minutes of the meeting are approved, proposed by Councillor H. Kenward, seconded by Councillor I. Stewart. All councillors in favour.

It was agreed that the Personnel Sub-Committee Meeting will be held at 5pm on 14.10.15 in the Meeting Room in the Village Information Centre.

Planning Committee

The Chairman closed the meeting to allow the applicant to speak in favour of his application WD/2015/1479/F:

- He confirmed that the existing wall alongside the property will remain as it is now.
- The proposed development will not affect the adjacent Twitten. will have
Application: WD/2015/1479/F
Location: 4 Highview Close, Windmill Hill.
Description: Proposed two storey addition to form a new dwelling, new drive and access.

Parish Council comments to Wealden District Council: The Council supports the application:

- The proposed dwelling would provide an affordable house for a young family.
- It requests that materials are in keeping with the adjoining properties.

WD/2015/1503/O Land adjacent to the Elms, Gardner Street, Herstmonceux - this application was approved by Wealden District Council prior to the Council Meeting.

[Click here for the minutes of the Planning Committee Meeting held on 1.09.15](#)

[Click here for the Minutes of the Planning Committee Meeting held on 8.09.15](#)

Committee Reports

[Click her for the Committee Reports for 21.09.15](#)

Ground Committee

Footpath

Allotments

Emergency Planning Committee

Communications

Building Development Committee - the Full Council will decide the parishioner members of the committee at the Council Meeting on 19.10.15

Councillors with special responsibilities are as follows:

Street Lighting

Highways and Traffic

- It was agreed that the Finance Officer can order a stainless steel mirror for the top of Cinderford Lane, proposed by Councillor M. Goodsell, seconded by M. Bradshaw. All councillors in favour.
- Councillor M. Goodsell will check the fingerpost at Cowbeech.
- There are potholes in Cinderford Lane.
- The SLR Meeting will be held at 9.30am on 29.10.15 in the Village Information Centre.

Police Liaison

Tree Warden

Council representatives to the following organisations

Wealden Association of Local Councils

East Sussex County Council

- Councillor Bentley reported that work on the footpath at Stunts Green will be carried out in the near future.
- The Consultation on the Waste and Minerals Plan may have identified the following sites for a Waste Transfer Station; former Shep Plastics factory site on A22 and the Pumping Station at Amberstone.
- He noted that WDC has indicated that more houses will be built in the Wealden District and the timescale has been extended to 2037.
- Sussex Police are arranging a meeting with young people in the county to look at the impact of policing on young people.
- The Pevensey Levels Drainage Board will increase the amount of water allowed on to the Levels

Mr W. Gower, the Chairman of the Drainage Board that this may be a long term plan but that all water run-off on to the levels will be strictly monitored.

- East Sussex County Councillor L. Keeley reported his concerns that the clean water supplied from SE Water is under stress.
- He is concerned that the infrastructure of sewage, water, schools etc is not been put in place quickly enough to cope with the expected increase in housing.

Wealden District Council

Herstmonceux Information Centre

Herstmonceux Village Hall

Cuckmere Community Bus

Herstmonceux Business Association

Vitality Villages

Varengeville Twinning Association

Mr W. Gower gave an update on the work on the New Drainage Board for Pevensey Levels.

103.2015 ITEMS FOR AGENDA

It was agreed that the December Council Meeting will be held on the second Monday 14.12.15 and not the third Monday as that is Christmas week.

Chairman.....Date.....