

HERSTMONCEUX PARISH COUNCIL

Minutes of the Full Council Meeting of Herstmonceux Parish Council held at 7.30pm on Monday 17 August 2015 in Herstmonceux Village Hall.

Present: Councillors Mrs J. Alder, Mrs. J. Angear, Mr M. Bradshaw, Mr M. Goodsell, Mrs. H. Kenward, Mr. B. Naish, Mr S. Nash, Mr. I. Stewart and C. Stirling-Reed.

Apologies were received from Councillors A Ashley and M. Von Barnholt Krag.

Mrs. J. McInnes, the Parish Clerk and Mr. S. Goacher, the Finance Officer, were in attendance.

The Chairman announced the death of Mr Ken Wheatley, a former very well-respected councillor of Herstmonceux Parish Council. The funeral will be held at 11.30am on 24 August 2015.

The Chairman also reported the death of Mrs Christine Armstrong, the wife of the former councillor, Mr John Armstrong.

81.2015 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillor A. Ashley, M. von Barnholt Krag and East Sussex County Councillor L. Keeley.

82.2015 MINUTES

- The minutes of the meeting held on 20 July 2015 had been circulated.

Councillor M. Bradshaw requested that an addition be made to the minutes of the Planning Committee Meeting held on 29 June 2015. The point will now read: "*The reference to Delegated Powers for the Planning Committee will be included in Standing Order 2j (iii) The Council agreed on 29.06.15 that the Planning Committee has delegated powers to consider and comment on planning applications.*"

This change to Standing Orders will apply from 17 August 2015; this will not preclude any further changes to Standing Orders.

- It was **RESOLVED** to accept that the minutes be approved, adopted and signed as a correct record, proposed by Councillor I. Stewart and seconded by Councillor S. Nash. All Councillors in favour.

83.2015 DECLARATIONS OF INTEREST

Councillor Mrs. J. Angear: Elected Member to Herstmonceux Village Hall Management Committee.

Councillor Mr B. Naish: Elected Member to Herstmonceux Village Hall Management Committee.

Councillor M. Goodsell: minor maintenance work on Herstmonceux recreation grounds, Lime Cross and other sites in Herstmonceux Parish.

Councillor I. Stewart: an Interest in Herstmonceux Village Hall as he is a trustee of Herstmonceux Village Hall, he is the treasurer of Herstmonceux Village Hall Management Committee and he is the solicitor who drew up the lease between Herstmonceux Village Hall and Herstmonceux Parish Council.

Councillor M. Bradshaw Declared a Prejudicial Interest in the discussion of the rental of the Old Surgery, West End, Herstmonceux.

84.2015 DISPENSATION REQUESTS

None.

85.2015 FINANCIAL OFFICER'S REPORT

- The meeting having been presented with the Payment of Account Report and accompanying vouchers, **RESOLVED** to authorise expenditure totalling £6478.70 (copy attached), proposed by Councillor H. Kenward, seconded by Councillor M. Bradshaw. All councillors in favour.
- Councillors are requested to complete the application forms for any projects for the Estimates.

86.2015 THE OLD SURGERY

- The draft lease has been circulated to all councillors.
- The Council notes that are numbers of errors in numbering etc and the clerk will advise Mr Davison of Wellers Hedleys but the content of the lease was approved.

- Queries re EPC Rating, Freehold Title, previous use will be answered by the clerk.

89.2015 THE ACCESS ROAD TO HERSTMONCEUX VILLAGE HALL, HERSTMONCEUX HEALTH CENTRE AND THE PHARMACY

- The Council has referred the matter to its solicitors.

90.2015 CLERK'S REPORT AND UPDATE

Clerk's Update

1. Mr T. Leggo, from Sussex Association from Local Council has advised the Council that it is inappropriate to use the parish office for meetings.

Clerk's Report

General

1. Met. Office - information about weather balloon trapped on the roof of Dunsfold.
2. Mr T. Scott, Monitoring Officer at WDC - comments on the return of election expenses.
Noted.
3. ESCC - information about the proposed diversion of Footpath 36, Plum Hill Farm, Stunts Green, Herstmonceux. **Support the proposal.**
4. Ms S. Jones - asking for information about Cold Fusion Glass Arts and Gifts at the Malthouse be put on the web site.
5. Mr H. Merriman proposing a meeting with the Chairman of the Council at 1pm on 19 August 2015 as he will be visiting Herstmonceux. **Agreed.**
6. ESCC - details of the Swift Project, a training specifically targeted at women to help develop business ideas.
7. Mr P. Wylie, Chairman of Maresfield PC - asking for information about Herstmonceux Neighbourhood Plan. **The clerk will contact Mr Wylie.**
8. Ms M. Clarke - requesting an allotment. **Ms Clarke's details will be added to the waiting list.**
9. St John Ambulance - details of free First Aid event at Horsham on 4.09.15
10. Mrs Guppy - thanking the clerk for the information and photographs about Praise the Lord.
11. WDC - information about the Food and Wine Festival on 22 and 23 August 2015 at Bentley Wildfowl and Motor Museum.
12. Mr C Southouse - minutes of the Bowls Club Fundraising Committee.
13. Unipar Laser Speed Detection System - details of offer.
14. Mrs B. Styles - proposed scheme for two cycle routes from Herstmonceux to Hailsham.
Forwarded to the Highways Committee.
15. Ms A. Horridge - requesting permission to hire the recreation ground for a wedding in 2016. **The clerk will seek more information.**
16. Mrs K. Guest - informing the Council that the lock on the gate to the recreation ground is broken. **The clerk will buy and fit a new lock.**

91.2015 REPORTS

Finance and General Purposes Committee

[Please click here for the Minutes of the Finance Meeting held on 5.08.15](#)

Planning Committee

[Please click here for the Minutes of the Planning Committee Meeting held on 5.08.15](#)

Correspondence

1. WDC - informing the Council that the Decision Notice for applications WD/2015/0090/MAO development at Lime Cross and WD/2015/0136/MAO development at Lime Roughs will be sent out in the next few weeks.

Following a lengthy discussion, the following points were made:

- The approved large developments will have a significant impact on the village and the Parish Council needs to work with WDC and the developers to have an input into the next stage of the process and to ensure that the Council is aware of any potential changes.
- The Parish Council wishes to have discussions on the design of the proposed housing which will be considered by WDC in a future Reserved Matters application.
- When the Decision Notice is published, the decision process may be open to legal challenge.

It was agreed that a sub-committee of the Planning Committee be created to engage with WDC and the developers on the next stage in the planning process with the nominated members of the Planning Committee and perhaps three members of the public forming the committee. The matter will be discussed in detail at a Planning Committee Meeting on 1.09.15

Committee Reports

[Please click here for the Committee Reports](#)

- Ground Committee**
- Footpath**
- Allotments**
- Emergency Planning Committee**

Councillors with special responsibilities are as follows:

- Street Lighting**
- Highways and Traffic**
- Police Liaison**
- Tree Warden**
- Communications**

Council representatives to the following organisations

- Wealden Association of Local Councils**
- East Sussex County Councillor**
- Wealden District Council**
- Herstmonceux Information Centre**
- Herstmonceux Village Hall**
- Cuckmere Community Bus**
- Herstmonceux Business Association**
- Vitality Villages**
- Varengville Twinning Association**

92.2015 ITEMS FOR AGENGA

- Appoint a Working Group of councillors to research and review the Councils Standing Orders and report back to the February 2016 Council Meeting with recommendations and alterations as necessary - **this was discussed at the Finance and General Purposes (F&GP) Meeting on 2.09.15, report circulated to councillors.**
- To appoint a sub-committee of the F&GP Committee to review the Council involvement with Herstmonceux Village Hall and report back in November with a recommendation from the committee - **this item is postponed.**
- To discuss and review membership of Sussex Association of Local Councils - including benefits and cost - **the Council's membership does not expire until 31.03.16 and so this is postponed until early 2016.**
- To review the Council diary and dates for 2016 and discuss the standard practice of having the year commence in May - **discussed at the F&GP Meeting on 2.09.15, report circulated to councillors.**
- To agree a date for the public consultation meeting regarding Estimates and expenditure of the Council as required by guidelines - **discussed at the F&GP Meeting on 2.09.15, report circulated to councillors.**

Chairman.....Date.....