HERSTMONCEUX PARISH COUNCIL

Minutes of the Full Council Meeting of Herstmonceux Parish Council held at 7.30pm on Monday 20 July 2015 in Herstmonceux Village Hall.

Present: Councillors Mrs J. Alder, Mrs. J. Angear, Ms. A. Ashley, Mr M. Bradshaw, Mr M. Goodsell, Mrs. H. Kenward, Mr. B. Naish, Mr S. Nash, Mr. I. Stewart, C. Stirling-Reed and Mr. M. von Barnholt Krag; and East Sussex County Councillor L. Keeley.

Mrs. J. McInnes, the Parish Clerk and Mr. S. Goacher, the Finance Officer, were in attendance. Five members of the public attended.

69.2015 APOLOGIES FOR ABSENCE

Apologies were received and accepted from East Sussex County Councillor W. Bentley.

70.2015 MINUTES

The minutes of the meeting held on 15 June 2015 had been circulated. It was **RESOLVED** to accept that the minutes be approved, adopted and signed as a correct record, proposed by Councillor I. Stewart and seconded by Councillor C. Stirling-Reed. All Councillors in favour.

71.2015 DECLARATIONS OF INTEREST

Councillor Mrs. J. Angear: Elected Member to Herstmonceux Village Hall Management Committee.

Councillor Mr B. Naish: Elected Member to Herstmonceux Village Hall Management Committee. Councillor M. Goodsell: minor maintenance work on Herstmonceux recreation grounds, Lime Cross and other sites in Herstmonceux Parish.

Councillor I. Stewart: an Interest in Herstmonceux Village Hall as he is a trustee of Herstmonceux Village Hall, he is the treasurer of Herstmonceux Village Hall Management Committee and he is the solicitor who drew up the lease between Herstmonceux Village Hall and Herstmonceux Parish Council.

Councillor M. Bradshaw Declared a Prejudicial Interest in the discussion of the rental of the Old Surgery, West End, Herstmonceux.

72.2015 DISPENSATION REQUESTS

None.

73.2015 FINANCIAL OFFICER'S REPORT

- The meeting having been presented with the Payment of Account Report and accompanying vouchers, **RESOLVED** to authorise expenditure totalling £5018.92(copy attached), proposed by Councillor M. Goodsell, seconded by Councillor S. Nash. All councillors in favour.
- Street Lighting Column it was agreed to take the money from Reserves.
- Bank Reconciliation the Councillor H. Kenward signed the document.
- A Statement of Account for the period 1.04.15 30.06.15 was circulated to all councillors.
- A Budget Comparison Ledger was circulated to all councillors.
- It was agreed that the Direct Debit Mandate for the Officers' Barclaycards be signed; the amount would be paid in full each month, proposed by Councillor I. Stewart, seconded by Councillor H. Kenward. All councillors in favour.
- It was proposed to appoint Mr Frost as the Internal Auditor, proposed by Councillor M. Bradshaw, seconded by Councillor H. Kenward. All councillors in favour.
- Councillor M. Bradshaw proposed that there should be additional F&GP Meetings, seconded by Councillor J. Angear. All councillors in favour. It was agreed to have an additional meeting on the first Wednesday in September.

74.2015 CODE OF CONDUCT - COUNCILLORS' REGISTER OF INTEREST

The Chairman, Mrs J. Angear circulated a letter to councillors advising them that Mr Scott, the Monitoring Officer at Wealden District Council, had confirmed that it was in order and for the clerk to seek his advice on councillors' interests. She stated that the matter was now closed.

75.2015 COMMUNICATIONS FROM HERSTMONCEUX PARISH COUNCIL TO PARISHIONERS

Register Booklet

Quotations have been received from Adam Hooper, Weston Print and Quantam Print. Local

Authority Publishing and Augustus Print are also interested in quoting for the work.

Newsletters - no quotations yet sought.

Web site

Councillor M. von Barnholt Krag presented a report on an initial proposal which was circulated to councillors.

The meeting was closed to allow Mr G. Watkiss and Mr J. Gallifant who built and set up the parish web site gave a short report on the existing web site. Mr Gallifant is the web master for the site.

The clerk had been in touch with a number of councils who have had new web sites in the past twelve months which may provide a basis for ideas for any changes to the Herstmonceux Parish Web site. The councils are:

www.mayfieldfiveashes.org.uk/ www.nutfieldpc.com - SPAROS Graphics www.funtingtonpc.org www.ashurstwoodpc.org - Wordpress www.Chobhamparishcouncil.org - Vision ICT www,kingston-pc.org.uk - Pythononline www.endparishcouncil.gov.uk - Pythononline

Some councils have used www.hugofox.com/ which allows a parish to set up its own web site

After detailed discussion, it was agreed by a majority decision to set up a Communications Committee to review all communications to parishioners. Councillors J. Angear, J. Alder, M. Bradshaw, S. Nash and M. von Barnholt Krag will form the new committee. **NB It was subsequently agreed that the meeting will be held at 6pm on Thursday 20 August 2015 in the Meeting Room in the Village Information Centre. The clerk will advertise the meeting and send out an agenda**.

Points raised in the discussion which will need to be considered by the Communications Committee;

- If the Register Booklet has advertisements to offset costs, the committee should discuss the issue with the editor of the Parish News to ensure that it does not have a negative impact on the advertising revenue for the Parish News.
- The information in the Register and on the web site should be co-ordinated. The Register may need to be reviewed each year to ensure that the information is up to date.
- The previous Register was very popular with residents, local tourist hospitality businesses and visitors.
- The web site must have an identifiable point of contact and have links to other local organisations.
- Residents should be able to use the web site to report problems in the parish.
- The web site needs regular updates.
- The web site could have more graphics.
- It may be possible to co-opt a resident who could update the social calendar of events in the parish.

76.2015 THE OLD SURGERY

- Councillors had received a copy of the draft Underlease and their comments had been sent to Wellers Hedleys, the Parish Council solicitors.
- Mr Davison, the solicitor representing the Council had addressed the points raised.
- It was agreed that Herstmonceux Parish Council wishes to have a rent deposit. A deposit of £2500 is detailed in the Heads of Terms but is not included in the lease. The Council wishes to have a statement about the conditions of the deposit i.e. standard conditions and terms.
- Wealden District Council has informed the Council that change of use is not needed for the site for up to two years under the General Permitted Development Order 2015, and so this application can be made in due course.
- The Council understands that the Old Surgery will be used as offices use in respect of the operation by APC Care Ltd and not for clients to attend the office.
- The Council will insure the building and the tenant will reimburse the Council.
- It was proposed that Wellers Hedleys be instructed to continue with the preparation of the lease, proposed by Councillor S. Nash, seconded by Councillor I. Stewart. All

77.2015 THE ACCESS ROAD TO HERSTMONCEUX VILLAGE HALL, HERSTMONCEUX HEALTH CENTRE AND THE PHARMACY

The following Briefing Report had previously been circulated to all councillors and members of the Village Hall Management Committee:

Briefing Notes for the application by Herstmonceux Village Hall Management Committee for Herstmonceux Parish Council to vary the lease and remove the access road from the lease but granting full and free access at all times for all purposes to the village hall.

Aim of the request - to vary the lease

To resolve the issue about the granting of an easement for the access road to the pharmacy from the existing road which serves Herstmonceux Village Hall and the Health Centre.

Background

- Herstmonceux Parish Council owns the site on which Herstmonceux Village Hall is built.
- The Parish Council worked with the Village Hall Committee in 1999 to provide the funding to build the hall. The Council donated £95,000 from the Council's Reserves and took out two loans for £100,000 and £50,000 from the Public Works Loans Board. The repayments on the loans were completed in 2014.
- Herstmonceux Village Hall has a lease with Herstmonceux Parish Council which grants exclusive use and rights of the site, including the access road.
- Herstmonceux Health Centre shares the access road to Herstmonceux Village Hall from the A271. When the surgery was built, vehicle and pedestrian access to the Health Centre car park was created from the access road.
- A pharmacy was built next to the Health Centre which shares the same access from the A271. The planning application included a new access and four additional parking spaces adjacent to the Pharmacy.
- Discussions took place between Dr Simmons, the Management Committee and the Parish Council during the construction of the Health Centre about improvements to the access road from the A271. Herstmonceux Parish Council and Herstmonceux Village Hall Management Committee supported the widening of the road which took place on land belonging to the Council. The Council made a donation of £4500 towards the improvements to the access road.
- The Council continues to support the Village Hall and awards annual grants of £1500 towards the running costs of the hall. In addition, grants have been made towards the cost of replacement windows and in 2014-15 £2000 towards the cost of the installation of holding tank for the sewage system.
- Herstmonceux Village Hall Management Committee raised concerns about the parking, yellow lines and signage during the planning consultation for the pharmacy but no issues about the easement were raised.
- Dr Simmons has addressed the problems of parking outside the pharmacy by the use of bollards, reminding residents about the yellow lines and communication of the potential risks of parking on the access road.
- Mr Stewart, as treasurer and solicitor for the Village Hall has raised concerns about the personal liability of the trustees in connection with an additional easement for the access to the pharmacy. The access to the Health Centre was included in the original planning agreement.

- The two trustees of the Village Hall, Mr B. Naish and Mr I. Stewart have a personal liability in case of accident costs on the village hall site. Any issue which has previously been raised as a concern could be challenged by the Village Hall's insurers. The Council understands that the trustees are not covered by insurance to limit their liability.(This has been confirmed since Mrs McBurney's comments at the April Council Meeting see below.)
- The Village Hall Committee has reported that the hall is operating at a small loss and has no reserves. Therefore, it is unable to make any financial contribution to the upkeep of the access road.
- Dr Simmons has confirmed that his agreement includes provision for the shared upkeep of the access road.
- Herstmonceux Village Hall Management Committee has stated that it would not expect to incur any costs in the granting of an easement for access to the pharmacy. Any costs relating to any changes in the lease would be a separate matter.

Discussions to date - Report from the April Council Meeting

The Council's Solicitor has advised that the Council should consider the following points:

- The Parish Council is not obliged to agree any variation to the lease which can remain as it at present.
- The potential costs of taking over responsibility of the road. (Estimated £7000- Clerk)
- Is it practical to take over the road and not the car park?
- The Village Hall Management Committee has stated that it has financial difficulties will this impact on the future management of the village hall? Should the Parish Council consult parishioners on the potential future costs of any changes to the lease to the parish?

The Council discussed the matter and raised the following points:

- More discussion is needed on a number of points and it will be impossible to reach a decision at the April Council Meeting.
- More information is needed about the current insurance cover for the Village Hall, the surgery and the pharmacy in respect of the access and parking.
- Are the trustees covered by an insurance which limits their liability to insurance claims?

The Chairman closed the meeting to allow Mrs M. McBurney, the Chairman of the Village Hall Management Committee to make the following comments:

- There are currently two Trustees for the Village Hall as the third Trustee has recently resigned as she was concerned about any potential personal liability.
- The Village Hall has Public Liability Insurance to cover all activities at the Village Hall.
- It is her understanding that the Trustees are covered by an insurance limiting trustee liability.

Parking issues - for information only as this matter is for the Management Committee and Dr Simmons to resolve

• Concerns are raised by the Village Hall Committee about the parking by staff and users of the surgery and pharmacy in the Village Hall car park. The Management Committee has agreed to a reciprocal arrangement for parking in peak times but is concerned about this use on a regular basis. The Committee felt that this regular usage could result in accidents as people were regularly walking from the car park to use the health centre and pharmacy facilities. However, parking issues relating to the pharmacy are a separate issues to the easement.

- The Management Committee suggested that regular parking by staff from the Health Centre and Pharmacy in the Village Hall car park could be allowed at the far end of the parking area, alongside the bank of the access road. The parking will be at the users own risk. There is already an informal parking arrangement with Herstmonceux School to allow the car park as a drop off point for children. Regular parking by large vehicles is not allowed.
- The Management Committee has previously notified the Health Centre when large events take place in the Village Hall and parking at the Health Centre will be used.

The (July) Council Meeting was closed to allow Mrs M. McBurney, the chairman of Herstmonceux Village Hall Management Committee, to speak. She raised the following points:

- The Management Committee is keen to resolve this issue.
- The Health Centre and Pharmacy has resulted in more traffic using the access road. The Management Committee is concerned about potential accidents with people crossing the road to access the services at the Health Centre and Pharmacy.
- The Management Committee has taken out insurance policy to cover the trustees liability up to £100,000 but the Committee is concerned that this amount would not be sufficient to cover litigation costs in the event of a trustee being sued.
- Herstmonceux Parish Council owns the land and is covered by insurance; it would not be at the same risk as the trustees in the event of an accident.
- The two trustees of the Village Hall are Councillors B. Naish and Councillor I. Stewart, Councillor J. Angear has recently resigned as trustee.
- Herstmonceux Village Hall is operating as a charity but discussions are under way to change to a Community Organisation.

Following discussions on the issue, the following points were raised:

- It is important to grant an easement to Dr Simmons for the access to the Pharmacy.
- The future maintenance contributions to the access road will need to be clarified.
- The Council will seek confirmation from Zurich Insurance on the costs of adding the responsibility of the access road to the Council's insurance policy.
- The Council notes that this problem is a financial issue for the Village Hall as it has no reserves and last year's accounts showed a small operating loss over the year.
- Councillors discussed whether this matter should be referred to parishioners for their comments but it was considered that this would delay the matter.
- The Council notes the issues related to parking which are the Village Hall Management's responsibility to discuss with Dr Simmons.

It was resolved by the Council, with seven councillors in favour, proposed by Councillor M. Bradshaw, seconded by Councillor J. Alder, that it agrees to Herstmonceux Village Hall Management Committee's request to vary the lease and take over the responsibility of the access road, whilst giving full access to all activities at Herstmonceux Village Hall, the Integrated Health Centre and Pharmacy. Councillors J. Angear, B. Naish and I. Stewart Declared an Interest and did not vote.

78.2015 CLERK'S REPORT AND UPDATE

Councillor Trainings

- The Council agreed by a majority decision that it would go ahead with the Council Training Session from 6pm-9pm on Thursday 22 October 2015. The clerk will contact SALC. It was agreed by a majority decision to open the training to other councils in the area, proposed by Councillor I. Stewart, seconded by Councillor J. Alder.
- There was a discussion on whether councillors could attend several training sessions, either councillor training sessions or chairman's briefing sessions and whether Herstmonceux Parish Council will fund all trainings. It was agreed that councillors may attend any training approved by the Full Council, proposed by the Chairman, Councillor J. Angear. The Council will fund any trainings approved by the Full Council. It was agreed that Councillors J. Angear, J. Alder, S. Nash and M. Bradshaw will attend the chairman's briefing session on 22.07.15

Clerk's Report

1. Mr Jupp - asking if Herstmonceux Parish Council has made a decision about buying a Speedwatch camera. The Council considered that it would be better to continue to rent a camera from Hailsham Police Station for use in Cowbeech rather than to

buy one.

- 2. Recycling Partnership information about contaminated waste and recyclables.
- 3. National Association of Local Councils information about flags for Commonwealth Day on 14.03.16
- 4. Mr and Mrs Lucas expressing concern at the overgrown hedge along the edge of Lime Cross Recreation area. **The hedge and verge have been cut back**.
- 5. ESCC information about the responsibilities of parishes who carry out verge cutting. Copy of the verges rural cutting schedule.
- 6. East Sussex Hearing Resource the mobile unit will visit Herstmonceux Village Hall on 6.08.15
- 7. Ms E. Wells expressing concern about rubbish on the tennis courts. **Courts cleared**.
- 8. Mrs S. Burlton expressing concern about vehicles parked on the verge in Windmill Hill. **Copy forwarded to the Highways Committee**.
- 9. Mrs N. Harvey expressing concern about overgrown vegetation on the kissing gate on the recreation ground. **Vegetation cleared**.
- 10. WDC Street Enforcement Officer comments on the problems with dog fouling and household waste in street litter bins.
- 11. Mr McBurney letter to the Chairman, Councillor J. Angear with comments about the financial support given to Herstmonceux Village Hall by Herstmonceux Parish Council. **The Chairman has responded to the letter. Copy of reply sent to all councillors**.

79.2015 REPORTS

Finance and General Purposes Committee

No meeting.

Planning Committee

Minutes of Herstmonceux Parish Council Planning Committee Meeting held in the lounge in Herstmonceux Village Hall at 7.30pm on Monday 29 June 2015.

Present: Councillors J. Angear, J. Alder, M. Bradshaw, M. Goodsell, H. Kenward, B. Naish, S. Nash, I. Stewart and C. Stirling-Reed.

Five members of the public attended.

Mr K. Game spoke against application WD/2015/1361/F land adjacent to Higham Cottage:

- He advised the Council that he had submitted detailed objections to Wealden District Council.
- He is concerned that significant groundworks are already being undertaken at the site.
- The outline application was for two x two bedroom bungalows the current application does not reflect this .
- The proposed roadway for lawnmower or tractor appears to leave the site open for further development.
- Although the application states that the development is for people over 60 years of age, this is unenforceable.
- Work has been carried out over the weekend he requests that a condition limiting working hours be applied to the work at the site.

Application: WD/2015/1231/F

Location: 2 Five Acres, Windmill Hill.

Description: Proposed porch/WC to front to replace canopy and proposed single storey rear extension to replace conservatory.

Parish Council comments to Wealden District Council: The Council supports this application:

- The proposed extension is in proportion with the existing dwelling.
- The Council notes that materials are in keeping with the dwelling.

Application: WD/2015/1018/FR

Location: Wisteria Place, Cowbeech Hill.

Description: Part retrospective application for change of use from three stables to two treatment rooms and reception area, and change of use of land to residential curtilage.

Parish Council comments to Wealden District Council: The Council supports this application provided that:

• The treatments rooms are used ancillary to the main dwelling and not as a separate unit.

Application: WD/2015/1185/FR

Location: The Malthouse, Hailsham Road, Herstmonceux

Description: Part retrospective application for change of use from a3 (bistro) and c3 (dwelling) to

a1 (retail shop), d1 (stained glass/other craft instruction) and associated storage, and c3 (dwelling).

Parish Council comments to Wealden District Council: The Council supports this application which provides a new business in Herstmonceux.

Application: WD/2015/1182/F

Location: Sandbanks, Chilsham Lane, Herstmonceux.

Description: New agricultural building to provide covered cattle feeding area.

Parish Council comments to Wealden District Council: The Council supports this application which

provides additional facilities in an area already being used for cattle.

Application: WD/2015/1250/MAJ

Location: Forge Meadow, Hammer Lane, Hellingly

Description: Regularisation of de-silted and reformed ponds and associated earthworks. Parish Council comments to Wealden District Council: The Council supports this application:

- It enhances and improves the environmental features.
- It will improve the facilities for wildlife.
- It will improve the facilities for members of the public who can access the site via two public footpaths.

Application: WD/2015/1361/F - Councillor I. Stewart Declared a Prejudicial Interest as he has previously acted as the applicant's solicitor.

Location: Land adjacent to Higham Cottage, Gardner Street, Herstmonceux.

Description: Residential development comprising demolition of existing garage block and construction of new double garage and two x two bedroom retirement bungalows restricted to age 60 and over, including improvements to access road and turning head and provision of two car parking spaces.

Parish Council comments to Wealden District Council: The Council objects to this application:

- Both the proposed bungalows should be in line with the Design and Access Statement in the Outline proposal i.e. single storey dwellings.
- One of the proposed bungalows in the application has a mezzanine, balcony and storage space in the roof space which suggests that it is a chalet bungalow and not a single storey dwelling.

Application: WD/2015/1374/F

Location: 26 The Ridgeway, Herstmonceux. Description: Install 2 velux windows at side

Parish Council comments to Wealden District Council: No objection.

Application: WD/2015/0684/F

Location: Erreys, Stunts Green, Herstmonceux

Description: Building 1 to be converted into two bedroom main dwelling. Building 2 to be converted into one bedroom granny annexe. Building 3 to be converted into office space.

Correct notice served and Certificate B submitted.

Parish Council comments to Wealden District Council: The Council supports this application:

- The proposal is in line with the guidelines in the government guidelines for redundant agricultural buildings.
- The Council suggests that passing bays should be installed on the access road to accommodate the extra vehicle movements. A turning area for emergency vehicles should also be installed.

Application: WD/2015/0790/F -Councillor J. Angear Declared a Prejudicial Interest as the applicant is her daughter. She left the room whilst the application was discussed.

Location: Sheepwash Farm, Hammer Lane, Cowbeech.

Description: Demolition of agricultural buildings for new dwelling and garage.

Parish Council comments to Wealden District Council: The Council supports this application:

• The proposal for a single dwelling is in line with the guidelines for redundant agricultural buildings.

Question from Councillor I. Stewart - Councillor Stewart raised a query about whether Community Infrastructure Levy (CIL) or S106 applies to developments. The clerk will contact WDC for their comments.

Note from the clerk: Wealden District Council has informed the Parish Council that CIL has not yet been introduced as the independent examination on the scheme has only recently been completed. The scheme may be introduced late in 2015 or early in 2016. Section 106 will apply until the

introduction of CIL.

Planning applications approved by Wealden District Council

- 1. WD/2015/0716/F Herstmonceux Integrative Health Centre One electric vehicle rapid charging station, to be placed in front of existing parking bays for the use of rapid recharging electric vehicles. The electric vehicle rapid charging station stands 1.86 metres above ground level.
- 2. WD/2015/0869/F 1 Bagham Villas, Bagham Lane, Herstmonceux Proposed demolition of garage and erection of a two storey extension at side together with adjacent garage and single storey extension to rear (This was granted approval under WD/2014/0576/F but with a car port in lieu of a new garage). Work on the extension has already commenced. It will be necessary to remove the "store" in order to facilitate the replacement garage.
- 3. WD/2015/0932/F Brow Cottage, Cowbeech Ground floor single storey rear kitchen extension.

Correspondence

- 1. WDC informing the Council that application WD/2015/1079/F Lower Chilsham, Chilsham Lane, Herstmonceux proposed demolition of existing farm building and replacement with three bedroom dwelling will be discussed at the WDC Planning Committee Meeting on 25.06.15
- 2. WDC re alleged unauthorised commencement of works and breach of conditions on land adjacent to Higham Cottage, Gardner street, Herstmonceux informing the Council that there was an issue with the red line site line on the approved plans for the outline application. An full application WD/2015/1361/F has been submitted to WDC. informing the Council re the application for the construction of dwelling, drive and landscaping with associated site-wide environmental and landscape improvements on land to the north east of Eastwood Farm, Chilsham Lane, Herstmonceux an appeal has been lodged with the Planning Inspectorate against WDC's decision to refuse the application.

Terms of Reference

It was agreed that the following changes need to be made to the Terms of Reference:

- The Planning Committee is open to all parish councillors and has a quorum of six councillors.
- The following councillors are nominated members of the Planning Committee Councillors J. Angear, S. Nash, J. Alder, M. Goodsell, H. Kenward, A. Ashley, I. Stewart with Councillors M. Bradshaw, B. Naish, C. Stirling-Reed and M. von Barnholt Krag as reserve members.
- The Committee has delegated powers to consider and comment on planning applications.
- In advance of the meeting the Clerk informs members of the plans to be discussed.
- The Planning Committee meets on the second Tuesday of every month at 7.30pm in the Herstmonceux Village Hall.
- Site meetings are arranged as necessary. Councillors should notify the Clerk in good time if they feel a site visit is necessary. The protocol for site visits is as follows:

PROTOCOL FOR SITE VISITS

The following protocol shall be observed in respect of requests by developers or other applicants for Members to attend site visits in relation to planning applications already submitted or in respect of proposals for future development.

- Invitations to attend site visits will be directed through the Clerk. Members who are approached directly will advise the applicant to contact the Clerk
- Invitations will be reported to the next meeting of Herstmonceux Planning Committee. There shall be a minimum of three Members in attendance
- Members who could be deemed to have a personal or pecuniary interest should not attend.
- Members should make no comments to indicate support or otherwise for the application and the Clerk will advise the applicant that Members who attend do so to acquaint themselves with the site and the proposed development and that no comments or opinions will be offered at the time of the site visit
- Members in attendance should be aware of the suitability of accepting any hospitality from the applicant
- If deemed inappropriate by the Committee, an invitation to attend site may be refused and the Clerk will advise the applicant accordingly
- Site visits are informal occasions and are not deemed to be formal meetings of which Minutes are taken.
- Members draft responses to relevant correspondence, surveys etc. to forward to the clerk and attend appropriate outside meetings where possible.

The reference to Delegated Powers for the Planning Committee will be included in Standing Order 2j (iii) The Council agreed on 29.06.15 that the Planning Committee has delegated powers to consider and comment on planning applications.

This change to Standing Orders will apply from 17 August 2015; this does not preclude any further changes to Standing Orders.

Minutes of the Herstmonceux Parish Council Planning Committee Meeting held in the small hall in Herstmonceux Village Hall at 7.30pm on Tuesday 14 July 2015.

Present: Councillors J. Angear, A. Ashley, M. Bradshaw, M. Goodsell, S. Nash, I. Stewart and C. Stirling-Reed.

In the time aside for public questions and comments, five residents spoke about application WD/2015/1250/MAJ Forge Meadow, Cowbeech.

Mrs Catt, a neighbour to Forge Meadow made the following points:

- She is concerned at the safety of the bund.
- The water levels are now much higher than the previous levels before the work was undertaken.
- She notes the comment from Wealden District Council's Engineer and Countryside Officer who suggests that more information is needed about the structure of the design.
- The lakes are not an amenity site at present but she is concerned that the area may not be

exclusively for private use in the future.

Mrs King, a neighbour to Forge Meadow made the following points:

- She is concerned that during a period of wet weather the lake could overflow.
- She suggests that it would be better to postpone a decision until the impact of wet weather is known.

Mrs Redhouse, a neighbour to Forge Meadow made the following points:

- She is concerned that work at the site was undertaken before planning permission was sought from Wealden District Council. If planning permission had been sought prior to the works, the issues now being raised could have been addressed.
- The bund is very high whereas prior to the works, there was only a slight gradient to the land.
- If the water overflows the bund or the bund is breached, there would be significant damage to local properties and the local area.
- The overflow pipes near to her property are very noisy.
- There is no information in the application about the construction of the bunds.
- She wishes to see a robust engineering report on the works undertaken.

The applicant Mr Neville made the following comments:

- The concerns detailed by the residents are being addressed by planning experts.
- More information will be submitted to Wealden District Council.
- He considers that some of the evidence presented by the neighbours is misleading.

The applicant Mrs Neville made the following comments;

- The neighbours were consulted on the works.
- There will be independent engineering reports available in the near future.
- There will be sound baffling measures put in place to mitigate the noise from the overflow.
- The neighbours should have contacted the applicants with their concerns.

Application: WD/2015/1250/MAJ

Location: Forge Meadow, Hammer Lane, Hellingly

Description: Regularisation of de-silted and reformed ponds and associated earthworks.

Parish Council comments to Wealden District Council: No comment was made as the Parish Council is concerned that a detailed Engineering Report on the construction of the bund and height and installation of the overflow has not been submitted with the application. The Council will reconsider the application when this information is available.

Application: WD/2015/1379/0

Location: West Terrace, West End, Herstmonceux.

Description: Four new dwellings and access.

Parish Council comments to Wealden District Council: This application was registered incomplete by

Wealden District Council and withdrawn from the Wealden web site.

Application: WD/2015/1308/F

Location: Land adjacent to 39 James Avenue, Herstmonceux.

Description: Proposed new dwelling.

Parish Council comments to Wealden District Council: The Council supports the development of a small dwelling. However, it expresses concern at the potential congestion in the turning circle.

Application: WD/2015/0557/F - Councillors J. Angear and M. Goodsell Declared a Prejudicial Interest.

Discussed at the Council Meeting held on 20.07.15 as the item was inquorate at the meeting on 14.07.15

Location: Old Court Farm, Cowbeech Hill, Cowbeech.

Description: Demolition of agricultural buildings and erection of one dwelling and garage. Parish Council comments to Wealden District Council: The Council supports this application:

- The proposal is in line with the guidelines in the government guidelines for redundant agricultural buildings.
- The proposed dwelling is on the same footprint and is the same height as the existing agricultural buildings.

Application: WD/2013/2016/F - Councillor I. Stewart Declared a Prejudicial Interest.

Location: Land adjoining the Oast, Stunts Green.

Description: New vehicular access and stationing of residential caravan.

Parish Council comments to Wealden District Council: The Council objects to this application:

- 1. The Caravan is in open countryside outside of the village envelope.
- 2. The proposed access road is across open countryside, off a busy narrow lane which is used by large commercial lorries going into Chilsham Lane.
- 3. The proposed access is across a high bank with a 2 3 metres drop from the field to the road.
- 4. There are mature trees adjacent to the proposed access road which would adversely be affected by the excavation works needed for the access road works.
- 5. The Business Plan provided, is not sustainable.
- 6. The land is incorrectly designated as 'landlocked' as there is access from the neighbouring property The Oast.
- 7. The Parish Council would support the objections as stated in letters received from neighbouring properties.
- 8. The creation of a new access across fields could set a precedent for future development.

Planning Approvals by Wealden District Council

- 1. WD/2015/1046/F West View, Cowbeech Road, Cowbeech the erection of a conservatory to the side.
- 2. WD/2015/0776/F Puckridge, Under Road, Herstmonceux to extend and redevelop existing building into more usable granny annexe.
- 3. WD/2015/0179/F Lower Chilsham, Chilsham Lane, Herstmonceux proposed demolition of existing farm building and replacement with three bedroom dwelling.
- 4. WD/2015/1182/F Sandbanks, Chilsham Lane, Herstmonceux new agricultural building to provide covered cattle area.

Planning Refusals by Wealden District Council

1. WD/2015/1038/FA Higham Cottage, Gardner Street, Herstmonceux - removal/variation of conditions 2, 3, and 4 of WD/2008/1462/F (conversion of stable/garage building to holiday let accommodation (amendments to scheme approved under WD/2007/2852/F - change of fenestration and internal layout)

Correspondence

- 1. WDC copy of Certificate of Lawful Use or Development in respect of Robins, Chilsham Lane, Herstmonceux.
- **2.** WDC copy of briefing note on the conversion of farm buildings. **Copied to councillors.**
- 3. WDC copy of advice to councillors re planning. Put in councillors' folders.
- 4. WDC re the Welcome Stranger, Church Road, Herstmonceux application for a Certificate of Lawful Use. The Council supports this application as it is aware that the Welcome Stranger has been used as a residential property for at least ten years.
- 5. WDC informing the Council that it has withdrawn the Strategic Sites Local Plan from the Local Plan examination process.

Councillor S. Nash proposed that the Council should review the Listed Buildings and buildings of specific interest in the parish. This will put on the agenda for a future Council Meeting.

Ground Committee

- Hedges alongside the Lime Cross Recreation Area to Primrose Cottage cut back.
- Glass and litter on tennis court cleared.
- Brambles on kissing gate at the top of the recreation ground cleared.
- RoSPA Reports circulated to all committee members.

Footpath

MINUTES OF FOOTPATH COMMITTEE STEERING GROUP - Monday 29th June 2015

<u>Present</u>: Jo Angear Mick Goodsell

Stephen Nash Ian Stewart

Catherine Stirling-Reed

- 1) Election of chairman. C. Stirling-Reed elected
- 2) Discussion of "problematic" footpaths as flagged up by the clerk, Janet McInnes

A) Footpath 36 - Plumhill Farm, Stunts Green.

This was under discussion because it was understood that a gate had been put in place and signs of a possible diversion were in place. It was felt that there was a need to formalise any diversion and to obtain this from East Sussex C.C.

The committee deemed it necessary to ask Janet to contact ESCC and to ask exactly what is happening here. (PLEASE SEE ADDITIONAL NOTES TO EXPLAIN MORE) The clerk has contacted ESCC Rights of Way for more information.

B) Footpath 31c - Lime End Farm, Church Road, Herstmonceux.

Here the footpath needs to be reviewed. At present it runs alongside a slurry pit and is therefore considered dangerous. There are no warning notices.

It was agreed that the committee would have a site visit and judge for itself and also hopefully speak with John Ford, who is apparently happy to discuss suggestions for rerouting. This visit will take place at 6.00p.m. on Thursday 9^{th} July.

C) Footpath 24A - Brick Farm Lakes.

There have been works and some sort of fencing along the path, which needs investigation. Ian Stewart suggested the path be walked generally to maintain it.

C.Stirling-Reed will go and walk the path to ascertain whether the footpath has been fenced.

D) Footpath 59 - Stunts Green.

This is a BOAT and as such should be open to walkers and traffic. It appears to have been closed for repairs since last year – but no sign of work being undertaken. There is a new householder adjacent to the route.

There is a diversion sign which has been wired permanently by (the owner?). There is a new gate onto the footpath, which can be padlocked.

The Committee decided the council should be contacted and the original route re-opened. ESCC needs a letter asking about the diversion and requesting the sign is taken down or perhaps a meeting could be held with ESCC asking about the status of the diversion. **The clerk has contacted ESCC Rights of Way.**

(PLEASE SEE ADDITIONAL NOTES TO EXPLAIN MORE)

E) **Footpath 57**. This path starts opposite the drive entrance to Pitfield Barn on Wartling Road and heads NW to Windmill Hill. For the past 25 years there has been a wide footpath margin left to the perimeter of the field, but recently this has been sown with maize – up to the very edge.

There is also a problem with the fact that the Wartling path 17 crosses land to join up with this path, yet there are no signs to tell walkers how to proceed.

The committee wondered if this footpath ended up at Herstmonceux Church . It seems that at the very least the path needs to be clearer and a fingerpost needs to be put in place. However some of the members of the committee felt that this path (57) was in Wartling parish. This needs to be investigated, so that the farmer can be approached and the path re-instated. (PLEASE SEE ADDITIONAL NOTES FOR FURTHER INFORMATION)

ADDITIONAL NOTES PERTAINING TO FOOTPATH COMMITTEE MEETING

Re. Footpath 36 -

I walked this. Not sure what the problem is. The route seems the same as it has done for years – it may be that the path has been fenced off from the fields, giving a different perspective.

The stile at end of footpath entering Starvecrow Woods has collapsed – but that poses no problem for access.

Please advise if I've completely misunderstood.

Re. Footpath 59 -

I walked this and the route round the western perimeter of the fruit farm now has a very heavy gate – presumably put in by ESCC, as this footpath is a BOAT.

Apparently this gate is there to prevent erosion of the path by vehicles, which is a problem in the winter months. There is an official notice to say that the road is closed by order of ESCC until March 2015, and an alternative route is presented. The gate is now **locked open** (it being summer and post march) , but a "diversion" sign remains. The sign looks more like a road sign and is possibly unofficial.

Thus the footpath is now as normal and I suspect the council will seek to close it again in the winter. However the sign does need removing. There was a contact phone number on the official notice on the path .

A regular walker there said that QUAD BIKES can still get through the gate just for horses and walkers – and it is possibly these which the neighbours are objecting to?

- Is it ever used for vehicle access other than quad bikers or off- roaders?
- Is it possible to downgrade this to a bridle path so off- roaders can't use it any more OR do people use it for genuinely useful reasons??
- Is it possible to discuss this at a PC meeting? Does it need to be discussed??

Re. Footpath 57 - I attempted to walk this – did not get very far.

There are three stiles from the footpath signpost – and then you are in a field – certainly planted up to the edge with peas/ beans, and with no signage. It is impossible to know which way to go. At the other end (i.e. opposite Pitfield Barn) there are no signs either – just a field planted with maize.

- The footpath begins in Herstmonceux, but after the stiles would seem to be in Wartling territory.
- This is a problem the footpath cannot be walked and what is the next step??

Re. Footpath 24A - This I walked and spoke to someone who uses it.

There is a broken stile beyond Elm House and the footpath does then go to a fence. <u>However there</u> is a gate in this fence for walkers to go through.

- Would it not be sensible to have a stile too in case the gate is ever shut?
- The walker I met said there had never been any problem everyone just goes through the gate.
- However it does need to be signposted. Might some people think they were not allowed through the gate?

Allotments

- There is a problem with three watertanks which are overflowing the clerk has asked Mr Pope, a local plumber to check and report on the problem.
- There are some allotments which are not being worked- Mr Taylor, the Allotment Steward will talk to the plot tenants.

Emergency Planning Committee

• A copy of the Emergency Plan will be included in the councillors' folders which will be given out at the Council Meeting. Please contact Mr A. McInnes with any queries 01323 833306

Councillors with special responsibilities are as follows:

Street Lighting

Attendees: Max von Barnholt; Malcolm Bradshaw

Apologies: Stephen Nash; Jo Angear

- **1 Minutes** No minutes for previous meetings
- **2 Chair -** Proposed M von Barnholt be Chair, Accepted
- 3 Terms of Reference Existing
 - 3.1 Reports to ESCC via Colas Agreed
- 3.2 Recommendations to Full Council of Maintenance & Update of Luminaires
 Agreed
 - 3.3 Respond to Correspondence Agreed
 - 3.4 Draft Response to Relevant recipients re Surveys etc more info required
 - 3.4.a are these surveys requested by HPC or are they instigated by ESCC and/or Colas.

 Not agreed pending clarification
 - 3.5 Attend relevant external meetings where possible Agreed
 - 3.6 Provide RFO with written estimate of projected expenditure required or requested in coming year no later than 31 October Agreed

4 Additional Terms of Reference - Proposed

- 4.1 Regular review of Timed operations of Luminaires
- 4.2 Review of existing Contracts
- 4.3 Undertake assessment of existing luminaires and lamps sources to ensure optimum efficiency and performance.

5 Documentation Received

- 5.1 Set of Plans and List of Luminaries reviewed. Additional copy requested to be sent to ClIr Bradshaw by Clerk. **Supplied.**
- 5.2 No maps showing Luminaires at top of recreational ground, adjacent to Pavilion; not technically "Street Lighting" but Clerk to confirm if these are the responsibility of HPC Are all Luminaires within Parish our remit? Clerk to confirm. Lights adjacent to the Cricket Pavilion are the responsibility of Herstmonceux Cricket Club.
- 5.3 No maps showing Cowbeech 2 Luminaires are listed (refs 038140 & 038141). Do these exist or are they now removed?:
- 5.4 No other documentation or correspondence received Clerk to advise/confirm if any documents are indeed missing. If maps not available it will be difficult for Committee to identify and report on Luminaries

6 Emergency

6.1 Time-critical response to Colas - it was assumed by members of the HPC at the June meeting that Cllr von Barnholt should be cognisant of time-critical reporting and protocol. Since no Lighting Meeting had taken place, and no chair was appointed, no procedure were in place. Nor was the details of a contact advised.

6.2 Clerk must ensure Committee members are made aware of any urgent and/or critical procedures.

7 Reports to Colas. Further to point 6

- 7.1 Clerk requested to ensure Cllr Bradshaw & Cllr von Barnholt are cc'd in on any future correspondence
- 7.2 Any urgent or Time-critical reporting should be advised to all Committee Cllrs via SMS/Text message not email to ensure quickest response.
 - 7.3 For all HPC reference the telephone number should it be required is **01273 815 838**
- 7.4 How does the Committee (and by extension the HPC) know when reports have been acted upon by Colas? Is there a protocol from previous Committee? Clerk to advise, please

8 Contracts

8.1 it is requested that the Finance Officer to send Cllr Bradshaw copy of all existing contracts relating to Street Lighting. This will facilitate accurate calculations of estimates for the future.

9 Next Meeting

Date agreed for Thursday July 16th @ 1700 Agenda & Venue tbc

Highways and Traffic

HIGHWAYS & TRAFFIC

July 2015 Council Meeting Report

Jobs completed

Finger post on A271 refurbished and restored

Overhanging trees on footpath by Windmill Hill Telephone Box have been cut back

Overhanging tree on footpath Gardner Street has been cutback

Overhanging trees/hedges on footpath Monceux Road – 3 have been done so far out of 5

Obstruction of signage Hammer Lane has been dealt with and bushes cut back

Overhanging foliage on footpath up to Buckwell Rise – no issues at the moment

Water leak outside vicarage in West End has been repaired

Sinkhole in pavement in Victoria Road has been repaired.

Jobs in Hand

Butlers Lane Potholes – this is ongoing and when they reach criteria for repair ESCC will be notified.

Windmill Hill Telephone Box – request for clean and line check in hand as this is still a working phone box but is cashless.

Monceux Road - 2 householders to be approached and advised of problem

Footpath from village up West End to Stunts Green - Comments from the Area Steward - "I have spoken with the Asset Management Team and passed on the photographs I took of the location. I have been informed that unfortunately there are no immediate plans for any capital works at this location. This footway will be included in the prioritisation of future capital programmes but I cannot confirm at this time on its inclusion. There is a limited budget available for footway works therefore capital works for the year are prioritised across the county at the start of each financial year. I regularly travel along this stretch of road and will monitor its condition". Provision of dog bin and signs to be investigated and included in October budget figures if required.

Chilsham Lane – discussions with horse users in the area and location of signs to be applied for.

Grass verge opposite Village Hall - bollards in hand with Mick Goodsell

Footpath and verge Victoria Road - after discussion with Area Steward it was agreed that

bollards/post x 2 would be applied for and installed before ESCC reinstate the verge.

Monceux Road and Bagham Lane - hand rail in hand with Mick Goodsell

Cycle Path between Windmill Hill and Herstmonceux – this has come from previous reports but more information regarding this is required. It was in March 2015 minutes.

Complaint regarding hedge overgrown footpath down Chapel Row from Gardner Street Junction - the section on Watson's land has been done cut the quality of work is not controlled by the Parish Council. However it was noted that the operatives did not abide by H&S regulations with regard to protective clothing etc. A letter may be required to ensure that this happens in the future. The section from Watson's boundary up to Gardner Street is Parish Council property and this needs to be added to the workload of our contractor as soon as is possible.

Whilst dealing with the issues in Monceux Road, a resident has complained about dog fouling and a bin and signs to be considered as the residents' signs were ripped up and thrown into peoples' gardens. To be put forward in Highways and Traffic budget figures in October if required

Jenny Alder and Heather Kenward 9 July 2015

Police Liaison

 PCSO Geraldine Hodgens will be available at the Village Information Centre from 10.30am -11am on Thursday 13 August and Thursday 25 August 2015

Tree Warden

No report.

Council representatives to the following organisations were elected:

Wealden Association of Local Councils

DRAFT Minutes of the Annual General Meeting of the Wealden District Association of Local Councils held in the Council Chamber, Uckfield Civic Centre on Wednesday 1st July 2015 at 7.30pm

Present: Keith Stevens (Wartling and Westham), Patrick Coffey (Heathfield), Veronica Strudwick (Hellingly), Beryl Smith (Berwick), Greg Rose (Crowborough), Kay Moss (Crowborough), Martin Cooper (Willingdon and Jevington), Andrew Watkins (Willingdon and Jevington), Mike Garner (Arlington), Julian Michaelson-Yeates (Hadlow Down), Les Wilcox (Maresfield), Ian Setford (Fletching), Bernie Goodwin (Polegate).

In attendance: Alison Stevens (Honorary Secretary).

- 1. Apologies: Apologies for absence were received from Councillors R Tratt (Warbleton), Ken Farrar (Forest Row), David Thomas (Rotherfield), Keith Curtis (Rotherfield), Trevor Leggo (Sussex and Surrey Association of Local Councils), Bob Standley (Wealden District Council), Charles Lant (Wealden District Council) and Gill Cameron-Waller (Wealden District Council).
- 2. Minutes. The Minutes of the Association Meeting of 14th January 2015 were read, approved and accepted as a true and accurate record. The April Association Meeting was cancelled.
- 3. Minutes: The Minutes of the Management Meetings held on $10^{\rm th}$ June 2015 were officially adopted by the Association.
- 4. Election of Chair: Having been duly proposed and seconded, Cllr Keith Stevens was elected Chairman for the ensuing year.
- 5. Election of Vice Chair: Having been duly proposed and seconded, Cllr Mike Garner was elected Vice Chairman for the ensuing year.
- 6. Adoption of the Constitution/Standing Orders: Councillors unanimously approved the Constitution and Standing Orders dated $1^{\rm st}$ July 2015.
- 7. Confirmed Representatives of the Management Committee:

Les Wilcoxles.wilcox@hotmail.comIan Setfordiansetford@googlemail.comKeith Stevenskeithbd.stevens@btinternet.comRay Trattraymondtratt@btinternet.comPatrick Coffeypatrick.coffey@tiscali.co.ukDiane Warddiane.trustuckfield@gmail.co.uk

Kay Mosskayjmoss@msn.comMike Garnerarlingtonpc@btinternet.comMartin Cooperparishclerk@wjpc@btinternet.com

(Andrew Watkins to cover in his absence)

There are currently two vacancies.

8. Confirmed Directors of East Sussex Association of Local Councils:

Keith Stevens Mike Garner Kay Moss

9. Confirmed Representatives to Wealden Planning Panel:

Ian Setford Cluster 1
David Thomas Cluster 2

Julian Michaelson

-Yeates Cluster 3
Ray Tratt Cluster 4
Keith Stevens Cluster 5

Mike Garner Cluster 6

Vacant Hailsham

Bernie Goodwin Polegate <u>berniegoodwin@hotmail.com</u>

Greg Rose Crowborough philippa@crowboroughtowncouncil.gov.uk

Patrick Coffey Heathfield

Helen Firth Uckfield

Veronica Strudwick <u>clerk@hellingly-pc.org</u>

Andy Watkins

10. Confirmed Local Strategic Partnership:

Les Wilcox Ray Tratt Tbc

- 11. End of Year Accounts 31^{st} March 2015 Members were asked for ideas of how to spend some of the reserves and then formally approved the accounts to 31^{st} March 2015.
- 12. Appointment of the Honorary Secretary/Treasurer Councillors resolved that Alison Stevens continues in her role as Honorary Secretary and Treasurer to the Association.
- 13. Appointment of the Honorary Auditor and bankers Councillors resolved that Len Baker continues in his role as Honorary Auditor to the Association. HSBC will remain the Association's bankers.
- 14. Parish Conference Update The following ideas were suggested for this year's Parish Conference;
 - Parking Decriminalisation of Parking
 - Housing Strategic Housing and how decisions are made.
 - Speeding
 - Paws on Watch
- 15. Wealden Updates Councillor Stevens introduced Paws on Watch.

The Paws on Watch project has started to recruit members from the band of responsible dog walkers across the Wealden district. It is estimated that there may be in excess of 20,000 dogs in the Wealden District. To join the scheme dog walkers will be required to provide is a few personal

details such as their name, address and email address to Sussex Police.

The emails will then be stored on a secure database and used by Sussex Police and other partners to alert them to important and relevant issues. Paws on Watch members will be asked to do:

- 1. To act as an extra pair of eyes and ears in their local community, reporting back anything that seems suspicious or unusual;
- 2. To promote responsible dog ownership amongst other dog walkers by challenging those that do not clear-up after their dog and offering them a bag; and
- 3. To help Sussex Police and other enforcement agencies to keep an eye out for specific crimes in their area and report any details. For example, if there was a spate of heating oil thefts or a regular fly-tipper in a certain location, Paws on Watch members in that area would be emailed and asked to be vigilant for any suspicious behaviour.

Members receive a badge, a tag for the dog's collar (wearing them is optional) and a membership card which lists the important contact details for Sussex Police and some personal safety advice.

Recruitment has started and the scheme was officially launched in July. More details are available from your local PCSO and on the twitter account: @paws_on_watch

16. Questions from Members – Councillors agreed to invite the Police to the next Association Meeting and agreed that Councillor Wilcox will provide a ten minute presentation about speeding.

Councillors were also updated on the Transparency Code and asked to email the Honorary Secretary with any other suggestions for topics to be covered at future meetings.

17. The date of the next Association Meeting is Wednesday 14th October 2015. The date of the next Management Committee Meeting is Wednesday 16th September 2015.

There being no further business, this meeting closed at 8.50pm.

East Sussex County Councillor

Hedge going out of Herstmonceux on left by Higham farm, to cut back,

Corner Victoria road, safety check, people park to near the corner, extra £6 million for broadband, could lose 500 from police service,

I went to Manchester 23rd / 25th June to the housing and care conference, the new housing minister told us, we have Neighbourhood plans in place, and more in the making, we can build communities, local people can have a say in local developments, have referendum be for going to council. I thought not in Wealden we don't!

There will be a petition to support a no confidence vote in Wealden district council, this is not anything personal to officers, but what they are doing, or not doing. We voted for councillors to make decisions not developers to take control, At county we have had £90 million taken off our income and another £70 million to come, the Infrastructure levy will not cover the infrastructure needed with the houses planned.

We will begin with Hailsham and Herstmonceux with the Campaign, hoping it will gather momentum and spread wider. there will be an opportunity for the parish council to vote on supporting the motion at the August meeting, there will be a public meeting at the Civic Centre Hailsham on the 8th September at 7-30, for people to have their say.

I have visited the place where people park near the Castle entrance in Wartling road, by the gate there is a pile of poo bags by the tree, I will ring the Castle to tell them about it, may be they would remove the Items, as a number of people go there when they have their August events, I will tell them we are looking into the issue.

Laurence Keeley ESCC Councillor

Wealden District Council

No report.

Herstmonceux Information Centre

No report.

Herstmonceux Village Hall

No report.

Cuckmere Community Bus

No meeting.

Herstmonceux Business Association

No report.

Vitality Villages

No report.

Varengeville Twinning Association

- Visitors from Varengeville will visit Herstmonceux from Friday 18 Sunday 20 September 2015.
- If you wish to host a family or wish to receive more information about the twinning, please contact Mr Alan McInnes on 01323 833306 or mcinnes.alan@yahoo.co.uk

80.2015 ITEMS FOR AGENDA

- Policy documents.
- Councillor I. Stewart proposed that a committee should be set up to monitor the
 information on the developments at Lime Cross and Lime Roughs from Wealden District
 Council (WDC) and the developers. The clerk suggested that this proposal should be put on
 hold as the S106 documents have not yet been received from WDC.
- The clerk reported that Councillor J. Alder's proposal to discuss the use of the Parish Office for meetings had not been put on the agenda as the advice from Mr T. Leggo at Sussex Association of Local Council stated that the office is the working space for the Council's Officers and not a meeting space.

[^] hairman	Date	