

## **HERSTMONCEUX PARISH COUNCIL**

Minutes of Herstmonceux Parish Council Meeting held at 7.30pm on Monday 16 February 2015 in Herstmonceux Village Hall.

Present: Councillors Mrs. J. Angear, Ms. A. Ashley, Mrs. S. Charlton, Mr. K. Game, Mr M. Goodsell, Mr. W. Gower, Mr. D. Hockings, Mr. S. Nash, Mr B. Naish; East Sussex County Councillor Mr L. Keeley, Mrs. J. McInnes, the Parish Clerk and Mr. S. Goacher, the Finance Officer, were in attendance.

One member of the public attended.

### **12.2015 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mr K. Wheatley, Mrs. I. Willson and East Sussex County Councillor Mr. W. Bentley.

### **13.2015 MINUTES**

The minutes of the meeting held on 19 January 2015 had been circulated. It was **RESOLVED** to accept that the minutes be approved, adopted and signed as a correct record, proposed by Councillor S. Nash and seconded by Councillor D. Hockings. All Councillors in favour.

### **14.2015 MATTERS ARISING**

- Tingley Associates has received an offer from a prospective tenant for the Old Surgery. The tenant, who runs a Care Agency, has proposed a five year lease with a rental of £8000 p.a for years one and two and £10,000 for years three, four and five. The Council discussed this proposal and agreed that the following proposal should be put to the tenant: a deposit of £1500 and the following sliding scale of rental payments: year one - £8000, year two - £9000, years three, four and five - £10,000. Proposed by Councillor S. Charlton, seconded by Councillor K. Game. All councillors in favour.
- ESCC Councillor Bentley suggested that the Council should seek information on the Care Agency's status and whether it was reliant on Local Authority business.
- The clerk confirmed that members of the Steering Group had been informed on the Council's decision to review the Neighbourhood Plan in July 2015.

### **15.2015 DECLARATIONS OF INTEREST**

Councillor Mrs. J. Angear: Elected Member to Herstmonceux Village Hall Management Committee.

Councillor Mr B. Naish: Elected Member to Herstmonceux Village Hall Management Committee.

Councillor M. Goodsell - minor maintenance work on Herstmonceux recreation grounds, Lime Cross and other sites in Herstmonceux Parish.

### **16.2015 DISPENSATION REQUESTS**

None.

### **17.2015 FINANCIAL OFFICER'S REPORT**

- The meeting having been presented with the Payment of Account Report and accompanying vouchers, **RESOLVED** to authorise expenditure totalling £1691.38 (copy attached), proposed by Councillor S. Nash, seconded by Councillor D. Hockings. All councillors in favour.
- The Finance Officer reported that due to a problem with the surface of the access road to the recreation ground, two waste collections had been missed - a credit note was in hand for these missed collections.
- The Clerk had submitted a time sheet for extra hours worked since 6 January 2015. It was proposed that the payment of these extra hours be authorised, proposed by Councillor J. Angear, seconded by Councillor S. Charlton. All councillors in favour.

### **18.2015 STANDING ORDERS**

A copy of Standing Orders was circulated to all councillors. A number of changes were agreed and a revised copy of Standing Orders will be sent out to all councillors and put up on the parish web site.

### **19.2015 RISK ASSESSMENT**

The proposed changes as discussed at the Finance Meeting on 3 February were approved, proposed by Councillor S. Charlton, seconded by Councillor M. Goodsell. All councillors in favour.

## 20.2015 CLERK'S REPORT

### Correspondence

1. Mr and Mrs P. Lucas - expressing their opinion that the actions of the Parish Council does not reflect the views of parishioners who are opposed to development at Lime Cross. **The Council notes the comments. However, it repeats that no decisions are taken at Protocol Meetings as detailed in the November 2014 Council Meeting. The Parish Council represents the views of all residents and considers all planning applications in the same way.**
2. ESCC - mobile library schedule.
3. Southern Water - informing the Council that it is considering the formal response to the application for development at Lime Cross.
4. WDC - Parish Bulletin. **Copied to councillors.**
5. Ms M. Meaden - requesting information about the action to be taken to prevent further sewage flooding in Victoria Road, Windmill Hill. **Ms Meaden was advised that the submission by Southern Water to Ofwat was approved in January 2015 but to date, no details are available of the work to be undertaken. Southern Water has stated that work on the sewer pipe should be completed as part of the infrastructure work for the proposed development at Lime Cross.**
6. Channel 4 - asking for volunteers to take part in a programme about managing a stately home.
7. WDC - informing the Council that the Environment Agency has issued a permit EPR/AB3303GR/A001 for Robins, Chilsham Lane, Herstmonceux.
8. Pollution Control - comments on the complaint by Mr J. Maddock about the large pile of material at Robins, Chilsham Lane, Herstmonceux. **Mr Maddock has been informed of the comments.**
9. WDC - details of a new community web site called Streetlife. **Forwarded to the Vitality Village Steering Group.**
10. Mrs A.M. Gordon - asking for information about the Conservation Area proposal for Cowbeech. **The clerk will seek an update from WDC.**
11. WDC - details of Awards for All and application advice.
12. ESCC - report on Highways problems at the footway in Stunts Green, the flooding of the A271 at Collins Garage and the leak in the road at Pickpale.
13. Mrs H. Kenward - email and letter to the Council expressing her opposition to the proposal for development at Lime Cross. **The clerk will draft a response and circulate it to all councillors for approval.**

## 21.2015 REPORTS

### 1. Finance & General Purposes Committee:

**Minutes** of the Meeting of the Finance and General Purposes Committee held on **Tuesday 3 February 2015** at Herstmonceux Village Hall, Hailsham Road, Herstmonceux.

Present: Councillors: Mrs J. Angear, Mrs S. Charlton, M. Goodsell, W. Gower (Chairman), D. Hockings, B. Naish. S. Goacher, RFO, and Mrs J. E. McInnes were also in attendance.

Apologies Received: None.

**FGP.1.02.15**      **Declarations of Interest:** None

**FGP.2.02.15**      **Financial Regulations [England]:** The RFO took the meeting through the National Association of Local Councils Model Financial Regulations [England], recently issued, which provides discretionary items within the wording and financial thresholds which must be decided upon and adopted by the Parish Council.

The meeting went through each paragraph and decided on the appropriate wording or financial thresholds, where discretion was indicated, in relation to how the Parish Council's financial affairs are currently administered. Where discretion related to an 'Appropriate Committee' to make financial decisions these were amended to ensure that all such decisions were taken at Full Council. The position of responsibility for the administration of the financial affairs of the council was indicated as that of the Responsible Finance Officer (RFO), with some consultation with the Clerk, Chairman or Vice Chairman in the case of insurance matters.

Generally the Financial Regulations have reflected that all finance decisions are taken by the council, and that the posts of Clerk and Responsible Finance Officer are advisory, or administrative, and therefore these officers cannot be

signatories to the bank, with the exception of the RFO being authorised, where appropriate, to transfer funds between the councils bank accounts as required.

The Financial Regulations [England] have reflected more modern and up to date methods of banking and the need for Members to be more involved in the financial affairs of the council. This may lead to a review of the council's banking providers and to the adoption of online banking arrangements in the future. The council will need to appoint a designated Elected Member to carry out certain internal checks verifying all quarterly bank reconciliations produced by the RFO, and requires the RFO to produce more financial information to Members, such as a quarterly statement of 'Actual v Budget' on all expenditure and income, which the RFO has recently introduced.

Elected Members who are Chairman of Committees or have Special Responsibilities will be required to take a more active part in the Annual Estimate process by being required to review its three year forecast of revenue and capital receipts and payments, and formulate and submit proposals for the following financial year to the council not later than the end of November in each year.

The meeting agreed with the RFO that the use of a 'Petty Cash' system should never be used, but that the council may, in future, need to introduce a corporate credit card system whereby the Clerk and RFO may use this for out of pocket expenditure, as the Finance Regulations specifically state that the use of 'Personal credit and debit cards of members or staff shall not be used under any circumstances'.

It was noted that in relation to Regulations appertaining to 'Contracts' the European Procurement thresholds must apply and cannot be amended by the Parish Council.

The meeting having undertaken the review of the new Financial Regulations [England] would **RECOMMEND to Full Council**:

1. The adoption of the proposed Regulations with immediate effect.
2. The appointment of an Elected Member to carry out the required internal checks to verify the quarterly bank reconciliations produced by the RFO.
3. That the Chairman of Committees and Elected Members with specific responsibilities ensure that the requirement to review its three year forecast of revenue and capital receipts and payments, and formulate and submit proposals for the following financial year to the council not later than the end of November in each year, is undertaken from now on.

All Councillors present agreed.

**Council Meeting 16.02.15 - it was proposed by Councillor S. Nash, seconded by Councillor S. Charlton to accept this recommendation. All councillors in favour.**

#### **FGP.3.02.15**

**Purchase of Safe for Parish Office:** The RFO circulated a copy of Mr Alan McInnes's e-mail dated 26 October 2014, recommending various makes and sizes of safe, for installation in the cupboard at the new Parish Office at The Forge. The meeting looked at the various specifications and sizes, and it was agreed to **RECOMMEND to Full Council** that the Sentry T6-331 external size: H 607mm x W 390mm x D 410mm, having an internal area of H 569mm x W 384mm x D 295mm, at a cost of £305 (excluding VAT) be purchased.

The meeting were informed that the cupboard, at the Old Forge, may well have been a single toilet unit at one time, and, therefore, the installation requirements of the safe would depend on the floor in the cupboard area. The meeting agreed to **RECOMMEND to Full Council** that Mr Thompson, local builder, be engaged to install the safe and secure it to the floor.

**Council Meeting 16.02.15 - it was proposed by Councillor K. Game, seconded by Councillor A. Ashley to accept this recommendation. All councillors in favour.**

#### **FGP.4.02.15**

**Provision of new Door, and Windows in the Parish Office:** The Council had adopted the Annual Estimates at its January meeting, which included the

provision of a new door and windows for the Parish Office in The Old Forge. The meeting had been advised that the commercial wing of Anglian Windows had provided a quotation totalling £1470 for replacement door, bow window, and small window in the office. Councillor Naish enquired whether the Trustees of the property had been asked for permission to undertake this work. The RFO informed the meeting that the Trustees had been asked at the time of entering into the Lease Agreement and were in fact taking the opportunity to have the front door to the Village Information Centre replaced by an identical door to match that required by the Parish Council.

The meeting agreed that the existing door's condition was not very secure, therefore, it was essential to replace this to ensure the security of the office in general. The meeting did not discuss further the quotation received but would **RECOMMEND to Full Council** that a least one further quotation be sought before the Council commits to having the work done.

A quotation of £1830 for a replacement door and windows was received from Angears Builders.

**Council Meeting 16.02.15 - it was proposed by Councillor K. Game, seconded by Councillor S. Charlton to accept this recommendation. All councillors in favour. Councillor J. Angear Declared an Interest and did not take part in the discussions.**

**FGP.5.02.15 Legal Fees in connection with the Lease of the Old Forge:** The Parish Council had received a further demand for legal advice in respect of the lease of the Old Forge, in the sum of £1,307.40, from Hedley's Solicitors. The RFO reminded the meeting that Hedley's Solicitors had already charged the Council legal fees and disbursements, via the completion statement dated 12 December 2014, of £1,166.00. The meeting asked the RFO to take this matter up with Hedley's Solicitors and obtain the reason for the additional demand.

**Council Meeting 16.02.15 - The Finance Officer reported that the bill had been sent in error and the fees had been paid.**

**Close of Meeting:** The Chairman declared the meeting closed at 21.46

## **2. Planning Committee:**

Minutes of the Planning Committee Meeting of Herstmonceux Parish Council held at 7.00pm on Tuesday 3 February 2015 in the small hall in Herstmonceux Village Hall.

Present: Councillors J. Angear, S. Charlton, K. Game, M. Goodsell, W. Gower, D. Hockings, B. Naish and I. Willson.

Apologies: Apologies were received from Councillors S. Nash and K. Wheatley.

Application: WD/2014/2506/F

Location: Brick House, Windmill Hill.

Description: Change of use from cattery to residential use (additional room to Brick House)

Parish Council comments to Wealden District Council: No objection.

Application: WD/2014/2684/F and WD/2014/2685/LB

Location: Comphurst, Comphurst Lane, Windmill Hill.

Description: Refurbishment of Comphurst and single storey extension facing south east.

Parish Council comments to Wealden District Council: The Council supports the applications:

- The design is in keeping with the Listed Building.
- It is a substantial site and the proposed alterations do not overlook any other property.
- The Council supports the recommendation for ongoing archaeological monitoring during the refurbishment of an important Listed Building.
- The Council notes the care and attention to detail in the proposed work on a Listed Building.

Application: WD/2015/0012/F

Location: White Oaks, Cowbeech.

Description: Replacement of stable block.

Parish Council comments to Wealden District Council: The Council queries the reference to a garage at point 2.3 in the design and Access Statement as the application is for a stable block? If this is an

error, the Council considers that the same comments should apply to this application as applied to the previous application WD/2007/1881/F

Application: WD/2015/0031/LB

Location: Stables, Buckwell Place, Hailsham Road, Herstmonceux.

Description: Amendment to WD/2014/1791/LB comprising removal of previously approved ground floor cloakroom to first floor cloakroom and relocation of proposed cloakroom to first floor guest room area.

Parish Council comments to Wealden District Council: The Council supports this application provided that the annexe accommodation is ancillary to the residential use and does not become a separate residential unit.

Application: WD/2015/0068/F

Location: Five Firs, Cinderford Lane, Hellingly.

Description: New porch and first floor alterations.

Parish Council comments to Wealden District Council: No objection.

#### **Planning Consents from Wealden District Council**

1. WD/2014/2579/F 8 Chestnut Lodge, Herstmonceux - alterations to separate existing property into two dwellings.
2. WD/2014/2538/F Bimsells, Trolliloes, Cowbeech - conversion of existing store to dining room and formation of glazed link to kitchen.
3. WD/2014/2506/F Brick House, Windmill Hill - change of use from cattery to residential use (additional room to Brick House)

#### **Planning Refusal from Wealden District Council**

1. WD/2014/2466/F land at Elmshurst Cottage, Dacre Road, Herstmonceux - proposed detached bungalow dwelling (reduced scheme)

#### **Planning Committee Meeting to be held on 10 February 2015**

Herstmonceux Parish Council agreed that in addition to members of the public being able to attend this Planning Committee Meeting to listen to any debate on the application WD/2015/0090/MAO land at Lime Cross, Herstmonceux - erection of up to 70 residential dwellings (including affordable housing), vehicular access from Gardner Street, open space, landscaping including sustainable urban drainage systems and all necessary ground works, there would be an opportunity for up to 3 persons for and 3 against, including the applicant and/or agent, to speak and address the Planning Committee.

This is in line with the Wealden District Council policy.

Each speaker is allowed to address the meeting for a maximum of three minutes.

This information will be posted on the parish web site, on parish notice boards, copies of the information sheet with details of February planning meetings will be circulated in the parish.

Mr I. Stewart, the spokesman for the group opposing development at Lime Cross will be informed by email.

**NOTE FROM CLERK:** This resulted in the following people registering to speak:

Mr A. Wilford, from Barton Willmore, the agents for the development will speak in favour of the application.

A resident from Church Road, Herstmonceux, Miss Catherine Stockman will speak against the application.

A member of the action group, Mr Keith Stirling Reed from Bagham Lane, Herstmonceux will speak against the application.

A member of the action group, Mr Victor Minikin from Joes Lane, Windmill Hill will speak against the application.

#### **Correspondence**

1. WDC - letter from Mr T. Scott, Director of Governance and Corporate Services, informing the Council that WDC has received a nomination under the Assets of Community Value (England)

Regulations to consider listing the Field (lying to the south west of Gardner Street), Herstmonceux on the Wealden List of Assets of community Value. **Copy of the response circulated to all councillors.**

2. WDC - copy of letter sent to the Action Group expressing concern about the unauthorised use of part of a WDC document in a letter to residents listing objections to planning application WD/2015/0090/MAO land at Lime Cross, Herstmonceux. Mr Williams, Head of Planning and Environmental Services states that the " *letter could confuse and/or mislead local residents.*"
3. WDC - letters from Mr Williams re development and windfalls in Herstmonceux. **Copied to all councillors.**
4. Mr Stewart - requesting copies of documents/drawings relating to the proposed development of bowls/football/scout facilities at Lime Cross recreation area. **The Clerk advised Mr Stewart that his request would be forwarded to the Council.**
5. Mr Stewart - expressing his concern that the information was not immediately forwarded to him by the clerk. **The Planning Committee noted that the request was made at 7.05pm on Friday 30 January 2015 and was considered by the Planning Committee on 3 February 2015. The Committee agreed that the clerk should send the drawings of the layout of the proposed new facilities as requested. Mr Stewart was advised that the planning application had been submitted to WDC.**

Minutes for the meeting held at 7pm in Herstmonceux Primary School on 10 February 2015

Present: Councillors J. Angear, A. Ashley, S. Charlton, K. Game, M. Goodsell, W. Gower, D. Hockings, S. Nash and B. Naish.

Apologies: Apologies were received from Councillors K. Wheatley and I. Willson.

The meeting was chaired by Mr R. Jessop, the Chairman of the Battle Town Council Chairman of Planning and Transportation Committee.

#### **Declaration of Prejudicial Interest**

Councillors W. Gower, J. Angear Declared a Prejudicial Interest as relatives of the applicant and Councillor M. Goodsell a Prejudicial Interest as he has business interests with the applicant.

The following people spoke:

- Mr A. Wilford, from Barton Willmore, the agents for the development will speak in favour of the application.
- A resident from Church Road, Herstmonceux, Miss Catherine Stockman spoke against the application.
- A member of the action group, Mr Keith Stirling Reed from Bagham Lane, Herstmonceux spoke against the application.
- A member of the action group, Mr Victor Minikin from Joes Lane, Windmill Hill spoke against the application.

Application: WD/2015/0090/MAO

Location: land at Lime Cross, Herstmonceux

Description: Erection of up to 70 residential dwellings (including affordable housing), vehicular access from Gardner Street, open space, landscaping including sustainable urban drainage systems and all necessary ground works

Parish Council comments to Wealden District Council: The Council supports the proposed development of up to 70 residential dwellings (including affordable housing), vehicular access from Gardner Street, open space, landscaping including sustainable urban drainage systems and all necessary ground works. The decision was a majority vote with five councillors in favour and one abstention.

### **3. Ground Committee**

- The chairman will arrange a Committee Meeting in the near future.
- The work on the surfaces in the children's play area has been completed.
- The access road to the recreation ground has been repaired.
- Councillor S. Nash will organise the bin collection which was suspended whilst the road was repaired.

#### **4. Street Lighting**

- Nothing to report.

#### **5. Highways and Traffic**

- The application has been completed for a licence for new bollards along the side of the verge adjacent to Denefield Green to prevent parking on the grass.
  - Chilsham Lane - ESCC has informed the Council that patch repairs will be carried out from the junction of Bemzells Lane to Fareham Bridge on 25.02.15.
  - The SLR meeting with ESCC will be held at 9.30am on Tuesday 17 March 2015 in the Village Information Centre. The Clerk will contact ESCC with the following items for the agenda:
1. **An update on road repairs:**
    - trench reinstatement in Herstmonceux - the road on Higham Hill is breaking up badly - has ESCC approved the works?
    - Road outside Pickpale, Windmill Hill - there is a continuing problem with a leak the carriageway which breaks out any repairs. The cause of the leak needs investigating.
    - Newbridge Lane - the road is now dangerous to all traffic, particularly in wet weather when the potholes are filled with water.
    - Potholes across both the main and minor roads in the parish - is there an agenda for the long term plan for road resurfacing in the parish.
  2. **Green Lane at Greenway Fruit Farm, Herstmonceux** - is access to this byway a permanent closure? There has been no consultation with the Parish Council.
  3. **A271 at Collins Garage** - is it possible to have schedule of the proposed work to prevent carriageway flooding.
  4. **Verge cutting contribution** - Herstmonceux Parish Council's Finance Officer has applied to Mr S. Moger for details of the ESCC 2015 contribution - is this information available?
  5. **Update on the capital programme for the improvements to the footpath from Windmill Hill to Herstmonceux.**
  6. **30 mile an hour sign (eastern approach)** - could this sign at Lime Cross be relocated further outside the village possibly 1/2 mile from its position now. There is a planning application for 70 dwellings at Lime Cross and this would slow the traffic on the approach to the access road.
  7. **Bus stops in the village** - in Mr Lenton's ' Highway's report to WDC re the planning application at Lime Cross it was stated - "*The bus stop poles require replacing along with new flags and display cases, the details of which should be discussed with ESCC and Stagecoach*" - what is the process for this proposal?
  8. **Footway in Stunts Green** - report on the repair to the footway at Stunts Green which has been destroyed by large vehicles mounting the verge which they use as a passing place.

#### **Correspondence relating to Highways**

- WDC - copy of the Review of Road Safety in the Wealden District.

#### **Footpaths**

- Councillor S. Nash will complete the ESCC survey of Rights of Way.
- Footpath opposite Victoria Road alongside Alfree Wood - part of the path has been eroded by water run-off which forms a stream in wet weather, the hedge is overgrowing the path and there is no signs along the path. The path needs reviewing regularly.
- The ground around the kissing gate on the path from Lime Cross needs repairing. Councillor W. Gower will organise the work.

#### **7. Police Liaison and Local Action Team (LAT)**

**Local Action Team (LAT) Meeting – Heathfield Rural wards  
Hailsham Police Station, 6pm, Thursday 15 January 2015**

#### **Attendees:**

**Sergeant Kara Tombling** – Wealden Neighbourhood Policing Team

**PCSO Mark Carter** – Wealden Neighbourhood Policing Team, Hellingly ward

**PCSO Geraldine Hodgens** – Wealden Neighbourhood Policing Team, Herstmonceux ward  
**Councillor Bill Gower** – Herstmonceux Parish Council  
**Councillor Sheila Charlton** – Herstmonceux Parish Council  
**Councillor John Parsons** – Arlington Parish Council  
**Councillor Chris Jackets** – Hellingly Parish Council  
**Felicity Hopcroft** – Roebuck Park Residents Association (RPRA), Hellingly

### **Introduction:**

Sergeant Tombling explained that Local Action Teams provide a forum for discussion about local priorities and issues based on attendees' knowledge of community concerns. Issues raised at these meetings will help to set priorities for specific areas.

Sergeant Tombling also provided a brief update regarding the Sussex Police 'Target Operating Model'. Attendees from Herstmonceux and Hellingly asked that the minutes reflected the positive impact that neighbourhood policing has had on their local communities.

### **Arlington concerns/issues:**

**Speeding** – It was reported that this is primarily a problem through A27-A22 (Coldharbour Road in particular was highlighted). A local Community Speedwatch scheme covers this area.

**Nuisance vehicles** – It was reported that motorcycles are being ridden anti-socially through Robin Post Lane and Abbots Wood. The safety issues around targeting offenders were discussed. Retrospective action can be considered if suspects are identified.

**Burglaries from sheds and outbuildings** – There has been an increase in incidents over the last two months, the majority of victims being commercial premises.

**Inconsiderate parking** – This is an issue around Park Mead Primary School, Upper Dicker at drop-off and pick-up times.

Arlington priorities identified

- Speeding
- Inconsiderate parking
- Burglaries from outbuildings

### **Hellingly concerns/issues:**

Representatives from Hellingly ward reported that things had been 'quiet' recently. However, two issues were highlighted:

**Inconsiderate parking** – This is an issue around The Drive, Roebuck Park and Park Road, Hellingly, and includes blocking the cycle access on The Drive. A 'considerate parking' leaflet is to be considered. Members of the Roebuck Park Residents' Association would be happy to help with distribution.

**Graffiti** – The area has seen a recent increase, including a 'tag' on the control box in Malthouse Way, and three incidents in Park Road – on a bollard, gate and the sub-station.

Hellingly priorities identified

- Inconsiderate parking
- Graffiti

### **Herstmonceux concerns/issues**

No major concerns were raised.

Herstmonceux representatives said they would like better clarification on communication issues, as some people have struggled to report non-emergencies via the 101 number.

Police advice was to persist with reporting via the 101 number, but information could also be emailed to the local PCSO/Sergeant to build up knowledge. There is also a dedicated email address [101@sussex.pnn.police.uk](mailto:101@sussex.pnn.police.uk)

Further feedback on Herstmonceux priorities is to be gathered at future panel meetings.

### **Residents Associations**

Felicity Hopcroft from the RPRA explained the positive role that residents associations can play. They ensure that residents report non-emergencies via the 101 number, but also ask them to inform an RPRA representative at the same time, if appropriate.

She reported that the RPRC receives regular emails through Community Messaging but not always regarding issues and incidents in their local area.

### **Jag funding**

A new cricket pavilion for Hellingly is to be erected in approximately April 2015. There have been problems with anti-social behaviour, on both the cricket pitch and the adjacent park, in recent years. A quote is being obtained for the installation of CCTV cameras to cover the area, and Hellingly Parish Council and the Parks Trust may be able to provide some funding.

Once the final quote has been received, and both the Parish Council and Parks Trust have confirmed the financial contribution they can provide, there may be a bid to the JAG to secure any additional funding needed.

### **Date of next meeting**

Wednesday 15 July – 6pm – Hailsham Police Station.

### **8. Information Centre**

Nothing to report.

### **9. East Sussex County Councillors**

- The proposal for improvement to the path from Windmill Hill to Herstmonceux is progressing. the proposal will include a cycle path.
- There is also discussion on the provision of a cycle path in north Hailsham and it may be possible to connect these paths in the future. Funding will be needed but contributions could be sought from developers.
- ESCC supports the proposal for a new runway at Gatwick Airport - many residents in Wealden work at Gatwick.
- ESCC approved a Council Tax increase of 1.98%.
- There will be review of the meals service - investigations are under way to discover whether meals can be provided at a local level which could result in more choice for residents.

### **10. Wealden District Councillor**

No report.

### **11. Parish Tree Warden**

Nothing to report.

### **12. Parish Emergency Plan**

Nothing to report.

### **13. Wealden District Association of Local Councils**

- Minutes of meeting held on 14.01.15 have been circulated to councillors.
- Next meeting will be in April.

### **14. Herstmonceux Village Hall**

- The AGM of the Village Hall was held at 7.30pm in the lounge of Herstmonceux village Hall on Monday 9 February 2015.
- The minutes of the 2014 AGM were approved.
- A Financial Statement was presented which shows that the village hall operated at a loss of £1044.82 for 2014.
- The Management Committee recommends an increase in hire charges, 10% for parish users and 5% for other users.
- No fundraising is planned in the short term.
- Dr Simmons wishes to discuss the easement relating to the use of the access road. The Management Committee have not responded to the Parish correspondence on the issue.

**15. Allotment**

Nothing to report.

**16. Herstmonceux/Varengeville Twinning Association**

- Nothing to report.

**17. Herstmonceux Church of England Primary School**

**NOTES ON HERSTMONCEUX C of E SCHOOL GOVERNORS' MEETING HELD ON THURSDAY 5TH FEBRUARY 2015**

- The following were discussed and approved:
- Governor Code of Conduct
- Reconstitution of Governing Body/Instrument of Government - draft instrument of Government was discussed and approved by the Governing Body
- Skills Audit - it was felt that the skills of the Governors should be recorded and held on file
- Headteacher's Report - which was confidential - outlined the various aspects of the school year so far
- Positive Handling Policy
- Admissions Policy
- SEND Policy
- EYFS Policy
- Freedom of Information Policy - model statement which was discussed reviewed and approved
- Supporting pupils with Medical Conditions - report yet to be circulated
- Discipline Policy
- Grievance and Workplace Conflict Policy
- Attendance Management Policy
- Safeguarding Monitoring Report
- Monitoring Visits
- Parents meeting.

Councillor S. Charlton

**18. Cuckmere Bus**

- Next meeting in February.

**19. Herstmonceux Business Association**

- The first market of 2015 will be held at Lime Cross on Saturday 14 March 2015.

**20.2015 ITEMS FOR AGENDA**

- No additional items. The Council Meeting will be followed by the Parish Meeting at 8pm. Mr Bradshaw, from the Business Association will be the guest speaker.

Chairman

.....Date.....