

## MINUTES

### HERSTMONCEUX PARISH COUNCIL AMENITIES (AME) COMMITTEE

Monday 25<sup>th</sup> March 2019, 7.30 p.m.

**Councillors in attendance** - Cllrs Jenny Alder, Jo Angear, Kit Game; Emma Goodsell, Mick Goodsell, Heather Kenward, Bryan Naish, Stephen Nash (Ch), Ian Stewart, Catherine Stirling-Reed.

**Clerk in attendance:** The Clerk was not in attendance.

**Members of the Public:** None.

Item	Minute	Action
1.	<b>APOLOGIES FOR ABSENCE</b>	<b>Apologies / attendances to be recorded</b>
19.03.01	<b>The meeting opened at 7.30pm.</b> Due to the Clerk having submitted her apologies for this meeting, Cllr Ian Stewart agreed to take the minutes.  <b>Apologies had been received from the following Councillors:</b> Graham Lee. <b>Apologies were approved.</b>	
2.	<b>DECLARATIONS OF MEMBERS' INTERESTS</b>	
19.03.02	Members declarations were as of the beginning of this administration term. There were no additional declarations that were specific to this agenda.	
3.	<b>MEMBERS' DISPENSATION REQUESTS</b>	
19.03.03	There were none.	
4.	<b>OUTSTANDING ACTIONS AND UPDATES FROM LAST AME MINUTES, MEETING</b>	
19.03.04	None were reported.	
5.	<b>PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA</b>	
19.03.05	No members of the public were present.	
6.	<b>UPDATES FROM THE WORKING GROUPS OF THE AMENITIES COMMITTEE: ALLOTMENTS WORKING GROUP</b>	
19.03.06	i. Receive written or verbal report from Allotments WG / Allotments Association Meeting Notes There were none.  ii. Receive Allotments Administration Report (RFO) No report	

iii. To **Agree** any recommendations for FCL attention  
None presented.

**7. FOOTPATHS WORKING GROUP**

19.03.07 iv. Receive written or verbal report from Footpaths WG  
None, but suggestion made that contact be made with ESCC Footpaths to ascertain plans for s106 money due on Lime Roughs.

v. To **Agree** any recommendations for FCL attention  
None

**8. GROUNDS WORKING GROUP**

**RFO action**

19.03.08 **Cllr. M Goodsell left meeting at 19.50**

vi. Receive written or verbal report from Grounds WG  
There were extensive discussions on the allocation of contracts for grass cutting and other contracts for 2019/2020. It was agreed that issues relating to the issue of contracts be referred to the Personnel Sub-committee to resolve.

A letter to be drafted to Barcombe regarding grass cutting on Recreation and Lime Cross grounds. Letter to be approved by Chair of Council and AME committee and to be sent out by R.F.O.

**Cllr. Goodsell rejoined meeting at 20.15**

vii. To Agree any recommendations for FCL attention  
Cllr. Nash reported that some quotations had been received for the resurfacing of the Recreation Ground access road. These were not yet full itemised and they will be brought to next F&GP committee meeting.

**9. HIGHWAYS WORKING GROUP**

**Recomm-  
endations to  
FCL**

19.03.09 viii. Receive written or verbal report from Highways WG  
A full written report received. Full discussion on the report and the allocation of various contracts. Also Highways to contact ESCC Highways to see what plans they have to improve the footway from Lime Roughs to village centre.

ix. Parking and boundaries at North Lodge  
None, but noted Clerk had been in correspondence with the management.

x. To Agree any further recommendations for FCL attention

- 1. That the repairs for bus shelters at Strawberry Fields and Windmill Hill be awarded to Batkins.**
- 2. That the bench in Denefield bus shelter contract be awarded to Handyman.**

**3. That the three-year fingerpost and bench cleaning contract be awarded to Extreme Clean.**

**10. STREET LIGHTING WORKING GROUP**

19.03.10 vi. Receive written or verbal report from Street Lighting WG  
None received.

vii. To **Agree** any recommendations for FCL attention  
None.

**11. TREES AND LANDSCAPING WORKING GROUP**

19.03.11 viii. Receive written or verbal report from Trees and Landscaping WG  
None received.

ix. To **Agree** any recommendations for FCL attention  
None.

**12. HERSTMONCEUX PARISH NEIGHBOURHOOD PLAN POLICIES**

**19.03.12 8 - RECREATION GROUND ACCESS ROAD IMPROVEMENTS**

Any available updates – report on the latest meeting with the Project Manager - See Agenda Item 8viii

**6 – Sports and Leisure and Recreational Facilities**

Development of Play Areas – formation of a Working Group or Committee -  
No recommendations yet as too early in process but to be left on agenda for next council.

**13. ADOPTED SLIP ROAD, HAILSHAM ROAD**

19.03.13 Road safety issues - No recommendations yet as too early in process but to be left on agenda for next council.

**14. TO RECEIVE ANY CORRESPONDENCE**

19.03.14 i Community Land Trust

The upcoming meeting is noted. A briefing from A McInnes prior to the meeting encouraging all to attend the public meeting set for 3 April in the Village Hall.

ii Items received after publication of this agenda  
None.

**15. ITEMS FOR REFERRAL TO NEXT MEETING**

19.03.15 None.