

MINUTES

HERSTMONCEUX PARISH COUNCIL AMENITIES (AME) COMMITTEE

**Monday 22nd May 2017, 7.30 p.m.
Village Information Centre**

Councillors in attendance - Jo Angear (arrival at 19.50), Malcolm Bradshaw, Mick Goodsell, Heather Kenward, Stephen Nash (Ch), Ian Stewart.

Clerk in attendance: Clare Harrison

Members of the Public: None

Item	Minutes	Action
1. 17.05.01	<p>APOLOGIES FOR ABSENCE</p> <p>Prior to receiving apologies for absence, the Committee appointed to Vice Chairman of the Amenities Committee.</p> <p>Nominations for the role of Vice-Chairman to Herstmonceux Parish Council AME(Com) were invited.</p> <p>Cllr Ian Stewart PROPOSED Cllr Mick Goodsell, seconded by Cllr Heather Kenward. There were no other nominations. All councillors in favour. AGREED.</p> <p>Cllr MG was declared the Vice-Chair of the Amenities Committee.</p> <p>Apologies for absence had been received from the following Councillors: Jenny Alder; Bryan Naish; Catherine Stirling-Reed.</p> <p>Cllr Angear had notified the Clerk that she would be joining the meeting late.</p>	<p>Apologies recorded</p>
2. 17.05.02	<p>DECLARATIONS OF MEMBERS' INTERESTS</p> <p>No new declarations were offered although the following ongoing interests are declared:</p> <ol style="list-style-type: none">Cllr Goodsell declared his regular interests in matters of private tenders and contract works on trees / hedgerow cutting and other general maintenance issues / works needed in the parish.Cllr Stewart declared an interest in any Village Hall matters as an elected member of the Village Hall Management Committee.Cllr Angear was not present for this agenda item but has an ongoing declared interest in Village Hall matters.	<p>Declarations recorded</p>

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3. **MEMBERS DISPENSATION REQUESTS**

17.05.03 No new dispensation requests had been received.

4. **OUTSTANDING ACTIONS**

17.05.04 From AME(COM) meeting 27.03.17

The Clerk reported no outstanding actions, although some items were ongoing.

5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS**

17.05.05 **AGENDA**

No members of the public were present.

6. **ALLOTMENTS WORKING GROUP**

17.05.06 **Cllr Angear arrived at 19.50**

i. Receive written or verbal report from Allotments WG
A request had been made to install a fruit cage and shed on one plot. Cllr Nash to visit site to review request regarding the proposed size and height of the cage. A condition of vacating the plot would include the removal of the temporary structures.

**Cllr Nash site visit
and report back to
RFO and next
AME(Com) mtg**

It was **PROPOSED** that Cllr Nash would make the decision on whether to permit the fruit cage or not on behalf of the AME(Com). **AGREED** by all.

Receive Allotments Administration Report (RFO)
Administration and Management Reports had been circulated by the RFO prior to the meeting.

ii. To agree any recommendations for FCL attention
None.

The Other Matters report submitted by the RFFO sparked a discussion regarding the installation of the Cycle Racks at the Brewers Arms.

**Clerk to obtain
further information**

7. **FOOTPATHS WORKING GROUP**

17.05.07 iii. Receive written or verbal report from Footpaths WG

The Clerk provided a verbal update in the absence of Cllr SR. Correspondence had been received by a member of the public, suggesting a footpath be closed due to its exit point being on a potentially hazardous section of the A271.

**Clerk to contact
Highways Officer**

The Committee suggested they had limited remit in this matter and that many of the parish footpaths exit onto this main through-road. AME(Com) did suggest that ESCC HW could be contacted to assess the hedge cutting needs on that stretch of the road that may help to increase visibility for footpath users.

iv. To agree any recommendations for FCL attention
None.

8. **GROUNDS WORKING GROUP**
- 17.05.08 v. Receive written or verbal report from Grounds WG **Cllrs Nash and Goodsell**
No quote had been received from ESCC for the roadway works project.
Cllr Nash and Goodsell to write a works specification. Cllr Nash to obtain further quotes for this piece of work, based on the written specification.
- Committee also suggested a 'Please keep the gate shut' sign was needed for the Children's Play Area at the Rec. Clerk to organise. **Clerk**
- vi. To agree any recommendations for FCL attention
None.
9. **HIGHWAYS WORKING GROUP**
- 17.05.09 vii. Receive written or verbal report from Highways WG
A report and works list had been circulated prior to the meeting.
- Inconsiderate and dangerous parking continues to be an issue in the villages. A recent community facebook thread was discussed in which parking at school drop off and pick up times was a theme. Committee are committed to encouraging socially responsible parking for the safety of all residents and suggested that the Parish Council approach the school to propose working together to address this. **Clerks letter to school**
- Bank opposite the Village Hall – the original obtained quote is now out of date. Cllr Kenward is following this work up. It was **PROPOSED** that Cllr Goodsell meet with Cllr Kenward to quote for the work. **AGREED** by all. **Cllr Kenward and Cllr Goodsell**
- A discussion about the parking on the grass verges at Buckwell Rise / Fiennes Road was had. Cllr Kenward to investigate ownership of verges and options for managing the issue. Cllr Kenward to then consider future survey of residents preferred options. **Cllr Kenward**
- In response to concerns of pavement parking and being driven on, and as a response to a direct request from the Quicken Trust, it was **PROPOSED** that bollards be installed outside the Quicken Trust building. **AGREED** by all. Cllr Kenward to research licence needs and cost with ESCC. **Cllr Kenward**
- It was reported that the Hammer Lane wooden sign is broken. Cllr Kenward to notify ESCC Highways for their action. **Cllr Kenward**
- viii. To agree any recommendations for FCL attention
None.
10. **STREET LIGHTING WORKING GROUP**
- 17.05.10 ix. Receive written or verbal report from Street Lighting WG
An update was provided on the Fiennes Road Lamp request to ESCC Highways. The query is currently with the Street Lighting Team who we will await to hear back from.

x. To agree any recommendations for FCL attention
None.

11. **TREES AND LANDSCAPING WORKING GROUP**

17.05.11 xi. Receive written or verbal report from Trees and Landscaping WG
A potential TPO on the large beech tree in Hammer Lane was discussed.
WDC TPO Officer to be contacted to request assessment. **Clerks
correspondence**

The planting of new trees in the recreation ground was discussed. Cllr
Nash to liaise with Co-opted Grounds member to confirm ideas for
location, mowing costs implication and space consideration. **Cllr Nash**

xii. To agree any recommendations for FCL attention
None.

12. **CHILDRENS SAFETY ON RECREATION GROUND ACCESS ROAD**

17.05.12 It was **PROPOSED** that eight road safety signs are ordered and installed
along the access road to the recreation ground to raise awareness of
children playing in the area to traffic using this access. **AGREED** by all. **Cllr Nash and
Goodsell to request
permission from
landowner.
Clerk to source and
order signage.**

13. **COMMUNITY SPEED WATCH**

17.05.13 This scheme was discussed. The clerk was asked to contact neighbouring
parish, Wartling, who have implemented this in their own area, to find
out costs and volunteer time involved. **Clerks
correspondence.**

It was suggested that extending the 30mph speed limit in certain areas be
put to the next SLR agenda. **Clerk to c/f**

Committee requested that an agenda item be c/f to the next AME(Com)
meeting, to consider the wider context of the issues highlighted around
road safety. **Clerk to c/f**

14. **COWBEECH NOTICE BOARD**

17.05.14 i FGP(Com) recommendation
Changes to the recommendation for the Cowbeech Notice board were
confirmed to now be researching refurbishment costs instead of
replacement.

ii Cllr Kenward further information **Cllr Kenward**
Quotes are being sought. Up to £250 spend has been approved.

15. **SLR WORKS ORDER**

17.05.15 This item had been discussed at agenda item 9. New quotes and
contractor for the bank clearance are being sought.

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16. **GRASS CUTTING**
- 17.05.16 i Monitoring of new contract **All**
Reports of any overdue cuts should be reported to Cllr Nash, who is liaising with the contractor.
17. **SIDINGS AND HEDGROW ADJACENT TO SPORTS GROUND**
- 17.05.17 In hand, Cllr Goodsell to undertake within terms of current contract.
18. **SEW RESPONSE TO CLLR BRADSHAW**
- 17.05.18 Cllr Bradshaw reported having received a refund from SouthEast Water, following his letter of complaint about disruptions to his water supply.
19. **SEWAGE WORKS** **Clerk**
- 17.05.19 This item **DEFERRED** to next AME agenda.
20. **SCOUT HUT AND LEISURE ACTIVITY REVIEW SUB – GROUP PROPOSAL**
- 17.05.20 (c/f from FCL Jan 17)
The suggestion for a agreeing a working group for this project work was **DEFERRED** until the land is transferred.
21. **CRICKET CLUB**
- 17.05.21 i Latest communication from Club regarding funding and quality status criteria **Cllr Stewart**
- The Cricket Club have re-approached the Council to consider the option of issuing a licence, example provided by ECB, for the purposes of grant/funding applications and obtaining ClubMark accreditation from the ECB. The Club need to provide evidence of security of land use. Council discussed the suggested options for length of lease.
- Cllr Stewart to peruse the example licence and make a full recommendation to next FCL.
22. **TO RECEIVE ANY CORRESPONDENCE**
- 17.05.22 i. Communication of interest, received after publication of this agenda
One item forwarded to COM(WG), also VV, VIC and Health Centre.
23. **ITEMS FOR REFERRAL TO NEXT MEETING**
- 17.05.23 In addition to items already c/f, it was requested that the request for a pedestrian crossing at the Village Hall / Surgery end of the village be put to the next AME(Com) meeting. **Clerk to c/f and liaise with Ian Johnson at ESSC**
- The meeting closed at 9.45pm.

Date of Next Amenities Committee Meeting: Monday 24th July, 2017

Village Information Centre