

MINUTES

HERSTMONCEUX PARISH COUNCIL AMENITIES (AME) COMMITTEE

Monday 23rd January 2017, 7.30 p.m.
Village Information Centre

Attending Committee Members - Cllrs Jenny Alder, Jo Angear, Malcolm Bradshaw, Heather Kenward, Stephen Nash (Ch),

Item	Minutes	Action
1.	APOLOGIES FOR ABSENCE	
	AME	
17.01.01	Apologies received from Cllrs: Catherine Stirling Reed Ian Stewart Max Von Barnholt Krag	
	Jo Angear offered Apologies on behalf of Cllr Mick Goodsell.	
2.	DECLARATIONS OF MEMBERS' INTERESTS	
	AME	
17.01.02	i. No Dols were offered	
3.	MEMBERS DISPENSATION REQUESTS	
	AME	
17.01.03	i. No dispensation requests received	
4.	OUTSTANDING ACTIONS	
	AME	
17.01.04	From AME(COM) meeting 28.11.16	
	6.ii RFO to confirm when payment to Allotment Rat Poison Contractor was last paid. C/f to Feb 17 FGP(Com).	Clerk to notify RFO
	8.viii Cllr Nash reported that there was no need for weed killer for the perimeter to the Recreation Ground.	
	9.xi Cllr Alder to obtain quote/s for fingerpost repair and provide a written report to Feb FCL mtg.	Cllr Alder
	9.xi ctnd, Cllr Kenward to obtain quote/s for cleaning of fingerposts. One quote already verbally obtained by Cllr Nash but Cllr Kenward to co-ordinate and provide a written report to Feb FCL mtg.	Cllr Kenward
	10.xv Follow up to this action needed by Clerk as EDF have not responded within requested timescale.	Clerk to contact EDF
	13. Wildflower Verges discussion to be c/f to March agenda	Clerk for agenda
	16. Football Club boards maintenance to be followed up by Clerk.	Clerks letter

5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

AME
17.01.05 There were no members of the public present.

6. **ALLOTMENTS WORKING GROUP**

AME

17.01.06 i. Receive report from Allotments WG
Allotment admin report received from the RFO. No queries arose from the report.

ii. Receive any Verbal updates from Allotments WG
Cllrs discussed the next steps to formalise the extension to the Allotment Lease. Cllr Bradshaw will arrange a meeting with the owner of the site.

Cllr Bradshaw to meet with Graham

iii. To agree any recommendations for FCL attention
It was **proposed that a formal recommendation to extend the allotment lease** will be put to FCL following this meeting. Proposer Cllr Nash, Seconded by Cllr Bradshaw. **All Councillors were in agreement.**

7. **FOOTPATHS WORKING GROUP**

AME

17.01.07 iv. Receive report from Footpaths WG
No written report received. Cllr SR is currently absent from Council duties.

v. Receive any Verbal updates from Footpaths WG
The Clerk introduced the Committee to the reporting and monitoring system that had been shared by a parishioner ME. The Committee acknowledged the wealth of work that had been put into the project and the potential for use both with the Footpaths WG, other local walking groups, ESCC contacts and with a potential for producing maps of walks in the village.

Councillors suggested that the next step would to be for Cllr SR to meet with ME on her return to duties. Clerk to co-ordinate the meeting. Cllr SR to then report back to FCL with her proposals for adoption and use.

Clerk to co-ordinate meeting upon Cllr Stirling Reeds return.

It was reported that the Double Kissing Gate in Limes Cross field was damaged and that the owner had already been notified.

vi. To agree any recommendations for FCL attention

8. **GROUNDS WORKING GROUP**

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Clerk: clerk@herstmonceuxparish.org.uk
Finance Officer: finance@herstmonceuxparish.org.uk

AME vii. Receive report from Grounds WG
17.01.08 No written report received.

viii. Receive any Verbal updates from Grounds WG
Quotes for the roadway project are being obtained.

ix. To agree any recommendations for FCL attention
- Dog Mess Pick Up Campaign Posters

Cllr Kenward recommended an effectively visual poster and would try and obtain copies. Council noted the irreversible damage that dog faeces has on livestock and received verbal notification of the local farming community losing herd animals due to this issue. The Committee agreed that eliminating carelessness over Dog Fouling continue to be a focus and reported on in newsletters, social media etc.

Cllr Kenward

Reports were shared of dog owners letting their dogs exercise and foul in the recreation ground whilst the owners sit in their cars were received. Council voiced their disapproval and dismay at this lack of respect to common land and others. It was voiced that Council / Councillors would intervene if they evidenced this first hand or became aware of the culprits.

All Councillors

9. **HIGHWAYS WORKING GROUP**

AME
17.01.09 x. Receive report from Highways WG
Report previously circulated.

xi. Receive any Verbal updates from Highways WG
Finger Post repair report is continuing to be compiled.
One post was reported as being hidden by hedgerow. It came to the Committees attention that the land may have recently changed hand. A polite letter from the Clerk to the new landowner was requested. Cllr Angear to confirm land ownership and relay the information to the Clerk.

Clerk and Cllr Angear

Photographic evidence of unsocial parking was produced showing a tractor trailer carrying haybales mounted on a grass verge. In this recent incident, a disabled buggy user was forced to use the road to pass as the pavement was blocked enough by the trailer to allow insufficient passing space for the resident.

Committee members requested that, in the first instance, the Clerk write a letter from the Parish Council to the owner of the vehicle, highlighting the difficulties his parking resulted in. The members also requested the letter to invite the resident into the Parish Office to let Council know if there are any

Clerks letter

specific difficulties with parking in that particular area to try and find solutions to this issue as this is not the first time the issues with parking of vehicles on this grass verge has been reported. Previous concerns have highlighted the damage to the verge and that as a result, ESCC Highways will not provide the needed repair work to the adjoining pavement whilst vehicles continue to park here.

Further action will be discussed should the verge be continued to be parked on. This will involve consideration of reporting the parking to Operation Crackdown and consulting with local residents with proposals for solutions to rendering the verge non-parkable.

Final discussions centred around the cutting back of village footpath sidings. The Highways WG will research the costs involved for either renting or purchasing 'a planer' or the costs for a local gardener / handyman to undertake this work.

HWY(WG)

- xii. To agree any recommendations for FCL attention

10. STREET LIGHTING WORKING GROUP

AME

- 17.01.10 xiii. Receive report from Street Lighting WG
No written report received.

- xiv. Receive any Verbal updates from Street Lighting WG
Works order has been issued for the posts in Gardner Street and Hailsham road. The audit remains an ongoing piece of work. Cllr Angear reported a lamp, newly out, in Church Road.

**Cllr MB / Clerk -
Church Road Lamp to
be reported to ESCC**

- xv. To agree any recommendations for FCL attention
No formal recommendations made.

11. TREES AND LANDSCAPING WORKING GROUP

AME

- 17.01.11 xvi. Receive report from Trees and Landscaping WG
- xvii. Receive any Verbal updates from Trees and Landscaping WG
- xviii. To agree any recommendations for FCL attention
 - Cowbeech TPO – Costs and other information

No written report or other updates received. The Committee had received apologies for both members of this WG.

12. REVISION OF TPO LIST

AME

- 17.01.12 To be c/f to next AME(Com) meeting.

13. **FOOTPATHS AND RIGHTS OF WAY MAINTENANCE PROJECT
AND SCHEME FOR ONGOING MONITORING**

AME
17.01.13

As reported earlier in Agenda item 7.

14. **VILLAGE SECURITY**

AME
17.01.14

i Neighbourhood Watch
Cllr Bradshaw to take on Herstmonceux Parish liaison
Councillor role.

**Cllr Bradshaw to
attend the NHP
meeting being
arranged for Feb 23rd**

15. **WINDMILL HILL DEFIBRILLATOR**

AME
17.01.15

Proposal for installation and works order approval

It was reported that funding is ringfenced for this additional
defibrillator in this year's estimates.

There was a proposal from the table to recommend to FCL
that the defibrillator be located at the Horseshoe Inn due to
safety of emergency access reasons (the telephone box being
situated along a busy 40mph stretch of road with no
immediate parking on that side of the road).

Recommendation to be put to FCL.

**Clerk to forward to
Feb FCL agenda.**

A further proposal was received that the Clerk write to the
Horseshoe Inn requesting written confirmation of their verbal
offer of authorisation to locate the machine within the pub
premises, and therefore the matter of power initial
connection and ongoing cost also needing to be addressed.
Concerns were raised about issuing this letter prior to FCL
agreement, should FCL not agree to the location
recommendation. The clerk assured the committee that this
process could be explained within the letter. **A formal
proposal was made for the Clerk's letter to be issued prior to
FCL by Cllr Nash.** This was seconded by Jenny Alder. One other
councillor agreed and two disagreed. **Resolution passed.**

**Clerk to issue letter to
Horseshoe Inn.**

16. **BOWLS CLUB ADVERTISING BOARDS**

AME
17.01.16

This item was requested to be carried forward to the next
AME(Com) agenda.

17. **TO RECEIVE ANY OTHER CORRESPONDENCE**

AME
17.01.17

i. Communication of interest, received after publication
of this agenda.

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Clerk: clerk@herstmonceuxparish.org.uk
Finance Officer: finance@herstmonceuxparish.org.uk

A resident's response to the notification flyers of the de-commissioning of the Stunts Green telephone box had been received at the Parish Office. The offer of help with the box (cleaning and ongoing maintenance) was acknowledged by the Committee with thanks. The Clerk has written a letter in response.

18. ITEMS FOR REFERRAL TO NEXT MEETING

- AME
17.01.18
- i C/F of Scout Hut and Leisure Activity review sub-group proposal from Jan FCL.
 - ii Cycle racks.
- ii** Items as reported in these minutes.

Date of Next Amenities Committee Meeting: Monday 27rd March, 2017

Village Information Centre