

MINUTES

HERSTMONCEUX PARISH COUNCIL AMENITIES (AME) COMMITTEE Monday 28th November 2016, 7.30 p.m.

Attending Committee Members - Cllrs Jenny Alder, Jo Angear, Malcolm Bradshaw, Mick Goodsell, Heather Kenward, Bryan Naish, Stephen Nash (Ch), Ian Stewart - Ex Officio, Catherine Stirling-Reed.

Clerk in Attendance – Clare Harrison

Members of the public – None

Item	Minutes	Action
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1. APOLOGIES FOR ABSENCE

Apologies received from Max Von Barnholt Krag who is away on work.

2. DECLARATIONS OF MEMBERS' INTERESTS

- i. Cllr Goodsell declared his regular interests in matters of private contract works on trees / hedgerow cutting and other general maintenance issues / works needed

3. MEMBERS DISPENSATION REQUESTS

- i. No new dispensation requests received
- ii. Standing dispensation request for Cllr Goodsell re planning item WD/2016/1977/O, (not on this agenda).

4. OUTSTANDING ACTIONS

From AME(COM) meeting 26.09.16 - There were no outstanding actions

5. PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA

No members of the public were present.

6. ALLOTMENTS WORKING GROUP

- i. Receive report from Allotments WG
Report was received from Cllr Bradshaw. It was recommended that a formal proposal be put to the allotment landlord requesting to extend the lease of the allotment land to the Parish Council land for a further 10year lease. A break clause could be negotiated to safeguard against serious decline in tenancy. It is suggested that the new lease be drawn up, agreed and signed in 2017 for a 2019 start.

A report was also received from the RFO with detail of tenancy updates.

- ii. Receive any Verbal updates from Allotments WG – a query arose appertaining to the rat poison contract.

RFO confirm when

- iii. To agree any recommendations for FCL attention
- Agree new Allotments contract for 2019-2029
- contractor
last paid
Clerk to c/f
to next FCL
agenda

7. FOOTPATHS WORKING GROUP

- iv. Receive report from Footpaths WG
Detailed verbal update received from Footpaths
- v. Receive any Verbal updates from Footpaths WG
Discussions regarding twitten closure and temporary inaccessibility of Rec to disabled persons, Boat 59 diversion, FTP sign installations, reported stiles that need maintenance, recent bridleway incident.
- vi. To agree any recommendations for FCL attention
None
- Clerk to flag
disabled
access issue
to HW

8. GROUNDS WORKING GROUP

- vii. Receive report from Grounds WG
Detailed verbal report received from Ground WG.
- viii. Receive any Verbal updates from Grounds WG
- Monster Shelter repairs are complete.
 - Weedkiller possibly needed for the perimeter of the Rec
 - Rota for weekly bin check agreed
 - Anti dog fouling campaign posters to be researched further as previous posters sought are unobtainable.
- ix. To agree any recommendations for FCL attention
- MG and SN
to assess
weedkiller
need

9. HIGHWAYS WORKING GROUP

- x. Receive report from Highways WG
Written report received
- xi. Receive any Verbal updates from Highways WG
- Local window cleaners to be contacted for fingerpost cleaning and signpost cleaning.
 - Restoration quotes for 3 fingerposts to be requested.
 - Insurance and processes for both of the above to be explored, quotes to be requested by Cllr SN.
 - Positive outcomes from meeting with Highways re the grass verges were reported.
- xii. To agree any recommendations for FCL attention
None at present
- Cllr SN to
approach
local
window
cleaner
regarding
highlighted
queries

10. STREET LIGHTING WORKING GROUP

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Finance Officer: finance@herstmonceuxparish.org.uk

xiii. Receive report from Street Lighting WG
Written report received.

xiv. Receive any Verbal updates from Street Lighting WG

- The EDF removal of Gardner St and fire station street lamps were discussed and highlighted as areas of concern in the resulting creation of 'dark areas'.

xv. To agree any recommendations for FCL attention

- To request approach to EDF regarding removed and non-replaced column. Request estimate cost for replacement, enquire as to match funding opportunities.
- To agree 3 x £100 costing for 3 street light baffles as a pilot project to gauge effectiveness and vfm. Lamps have already been identified.

Clerk to c/f
to FCL
agenda

11. TREES AND LANDSCAPING WORKING GROUP

xvi. Receive report from Trees and Landscaping WG
List of the parish TPO's were circulated to all.

xvii. Receive any Verbal updates from Trees and Landscaping WG

- It was agreed that the TPO list was out of date and should be revised.
- Cowbeech TPO – Cllr MG to confirm address for clerk to seek contact details in order to seek permission from owner to view health of tree.

MG & MvBK

xviii. To agree any recommendations for FCL attention
None for next FCL.

12. VILLAGE SECURITY

i Neighbourhood Watch – Herstmonceux, Cowbeech, Windmill Hill
Herstmonceux NHW co-ordinator to be invited to Jan FCL meeting to update council about local activities.

Clerk to c/f
to Jan FCL
agenda

ii Sussex Police Surgery Style Meetings with Inspector Tony Wakefield
Clerk to book Sussex Police session for Cllrs IS and SN to meet.

13. WILD FLOWER VERGES

It was Agreed by all that the provision of local flower verges should be discussed once ESCC clarified responsible areas for urban and rural grass cutting. **Discussion deferred to next AME meeting.**

Clerk to c/f
to next AME
agenda

14. BOWLS CLUB ADVERTISING BOARDS

Cllrs B Naish and JAN declared an interest in this agenda item. Cllr Naish reported that he had been involved in the writing and the submission of the letter to the Council. **Cllrs Naish and Angear did not partake in any decision making** however Cllr Naish provided information to Cllr questions.

- It was noted that Football advertising boards have appeared on the Rec with no permissions being requested.

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- The letter from the bowls club was presented. There was an **Agreement in Principle** to the request that the Bowls Club could install board signage however it was agreed that this had to be aesthetically pleasing, one panel per fence, preferably in a straight line and no higher than 4ft off the ground. Restrictions may have to be imposed. It was formally requested that the Bowls club submit a diagram detailing proposed positioning of the boards.
- Cllr Naish –
to obtain
diagram
from Bowls
Club

15. TO RECEIVE ANY OTHER CORRESPONDENCE

- i. Community Highways Roadshow report
Circulated and acknowledged.
- ii. Public Path Diversion Order 2016 – Footpath 8c
Circulated and acknowledged.
- iii. Other communication of interest, received after publication of this agenda
None received.

16. ITEMS FOR REFERRAL TO NEXT MEETING

- Suggestions for Council Surgeries to invite guest speakers
 - Maintenance of Football Club boards
- Clerk to
email club

The meeting closed at 9.05pm

Date of Next Amenities Committee Meeting: Monday 23rd January, 2016

Village Information Centre