

AGENDA

**To all Members of
HERSTMONCEUX PARISH COUNCIL AMENITIES (AME) COMMITTEE
You are hereby summoned to the next Amenities Committee meeting on:**

**Monday 27th November 2017, 7.30 p.m.
Village Information Centre**

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 21/11/2017

Committee Members - Cllrs Jenny Alder, Jo Angear, Malcolm Bradshaw, Mick Goodsell, Heather Kenward, Bryan Naish, Stephen Nash (Ch), Ian Stewart, Catherine Stirling-Reed.

Agenda Items

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF MEMBERS' INTERESTS**
3. **MEMBERS DISPENSATION REQUESTS**
4. **OUTSTANDING ACTIONS AND UPDATES FROM LAST AME MINUTES, MEETING 24.07.17**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
6. **ALLOTMENTS WORKING GROUP**
 - i. Receive written or verbal report from Allotments WG
 - ii. Receive Allotments Administration Report (RFO)
 - iii. To agree any recommendations for FCL attention
7. **FOOTPATHS WORKING GROUP**
 - iv. Receive written or verbal report from Footpaths WG
 - v. To agree any recommendations for FCL attention
 - vi. Expected Application for diversion of BOAT 59
8. **GROUNDS WORKING GROUP**
 - vii. Receive written or verbal report from Grounds WG
 - Recreation Ground Play Area – closure and instructed works order for surfacing clean
 - Recreation Ground Play Area – re-surfacing update
 - Recreation Ground Play Area – discussion on points raised through Community Facebook
 - viii. To agree any recommendations for FCL attention
9. **HIGHWAYS WORKING GROUP**
 - ix. Receive written or verbal report from Highways WG
 - Lime Cross - Pedestrian access from road to footpath

- x. To agree any recommendations for FCL attention

10. STREET LIGHTING WORKING GROUP

- xi. Receive written or verbal report from Street Lighting WG
 - Proposal circulated
- xii. To agree any recommendations for FCL attention

11. TREES AND LANDSCAPING WORKING GROUP

- xiii. Receive written or verbal report from Trees and Landscaping WG
- xiv. To agree any recommendations for FCL attention

12. RECREATION GROUND ACCESS ROAD

- i Short term action points and anticipated time lines to be agreed following FCL discussions
- ii Clarification of long term planning information requirements
- iii Action points ensuing from 12.ii

13. BOAT 59

- i Verbal report on meeting with Rights of Way Officer
- ii Determine any necessary consultation
- iii Set timescale to respond back to ROW

14. REVIEW OF MAINTENANCE CONTRACTS

- i Schedule review of all contracts, to include any specifications or amendments to existing contracts to cover or amend areas of maintenance within the parish, in readiness for advertising of maintenance contracts during September / October 2018.

15. TO ACCEPT REPORTS FROM THE FOLLOWING (where available):

- i Update report on meeting with Sussex Police

16. FREQUENCY OF AMENITIES MEETINGS

- i Do the Amenities Committee need to meet more frequently?

17. ROAD SAFETY DISCUSSION POINTS

- i Community Speed Watch – updates and discussion
- ii Additional Zebra Crossing for the village – BF AME 170917

18. 2018 REMEMBRANCE DAY

- i Discussion – planning ahead for November 2018

19. TO RECEIVE ANY CORRESPONDENCE

- i. Southern Water follow up meeting request
- ii. Sussex Local Policing Model
- iii. Consultation on Police Precept

20. ITEMS FOR REFERRAL TO NEXT MEETING

- i Scout hut and Leisure Activity – proposal for Sub-Group formation – DEFER