

## **AGENDA**

*To all Members of*  
**HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE**  
You are hereby summoned to the next FGP committee meeting on:  
**Tuesday 9<sup>th</sup> April 2019, 7.30 p.m.**  
**Herstmonceux Village Information Centre**

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**Meeting called by: C J Harrison - Clerk to the Council**

**Signed:** *CJ Harrison*

**Date:** 2<sup>nd</sup> April 2019

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Committee Members Councillors: Jo Angear; Mick Goodsell; Heather Kenward; Graham Lee; Stephen Nash; Ian Stewart;

### **Agenda Items**

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF MEMBERS' INTERESTS**
3. **DISPENSATION REQUESTS**
4. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**  
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
5. **PERSONNEL** – To receive any report(s) from the Personnel Committee for noting or action
6. **FINANCE MATTERS**
  - a) Payments and Receipts for approval
  - b) Bank Reconciliation(s)
  - c) Bank Summary
  - d) Cost Centre report
  - e) Grant application(s)
  - f) Quotations for work on behalf of Herstmonceux Parish Council
  - g) Additional Hours for Staff – Clerk
  - h) To approve the Asset Register Statement and Assets held by Herstmonceux Parish Council
  - i) Any other financial matters which cannot be held over until the next meeting
7. **FINANCE OFFICER REPORT AND RECOMMENDATIONS FOR DECISION**
  - a) Parish Council Credit/Debit Cards
  - b) General update
  - c) To approve the end of year income and expenditure
  - d) Internal and External Audit – update and actions
8. **HERSTMONCEUX RECREATION GROUND**

- a) To receive an update or agree any actions requiring attention
  - b) To consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.
  - c) To consider Access road quotations. (Documents previously circulated)
9. **PUBLIC CONVENIENCES** - To receive an update or agree any actions requiring attention
10. **CORRESPONDENCE RECEIVED & AFTER THIS AGENDA HAS BEEN PUBLISHED**
11. **ITEMS FOR REFERRAL TO NEXT AGENDA**
12. **CLOSE OF THE MEETING**