

AGENDA

To all Members of
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE
You are hereby summoned to the next FGP committee meeting on:
Tuesday 12th March 2018, 7.30 p.m.
Herstmonceux Village Information Centre

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 05 March 2019

Committee Members Councillors: Jo Angear; Mick Goodsell; Heather Kenward; Graham Lee; Stephen Nash; Ian Stewart;

Agenda Items

1. **TO RECEIVE APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF MEMBERS' INTERESTS**
3. **DISPENSATION REQUESTS**
4. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
5. **PERSONNEL** – To receive any report(s) from the Personnel Committee for noting or action
6. **FINANCE MATTERS**
 - a) Payments and Receipts for approval
 - b) Bank Reconciliation(s)
 - c) Bank Summary
 - d) Cost Centre report
 - e) Grant application(s)
 - f) Quotations for work on behalf of Herstmonceux Parish Council
 - g) Additional Hours for Staff – Clerk 28.40hrs
 - h) Any other financial matters which cannot be held over until the next meeting
7. **FINANCE OFFICER REPORT AND RECOMMENDATIONS FOR DECISION**
 - a) Parish Council Credit Cards
 - b) RFO request the Parish Council moves towards using a debit card of the main active account
 - c) General update
8. **HERSTMONCEUX RECREATION GROUND** -To receive an update or agree any actions requiring attention

9. **PUBLIC CONVENIENCES** - To receive an update or agree any actions requiring attention
10. **CORRESPONDENCE RECEIVED & AFTER THIS AGENDA HAS BEEN PUBLISHED**
 - a) District Council and Town and Parish Council election costs – Previously circulated
11. **ITEMS FOR REFERRAL TO NEXT AGENDA**
12. **CLOSE OF THE MEETING**