

AGENDA

**To all Members of
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE**

You are hereby summoned to the next FGP committee meeting on:

**Tuesday 8th January 2019, 7.30 p.m.
Herstmonceux Village Information Centre**

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 03 January 2019

Committee Members Councillors: Jo Angear; Mick Goodsell; Heather Kenward; Stephen Nash; Ian Stewart;

AGENDA:

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS**
- 3. DISPENSATION REQUESTS**
- 4. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. PERSONNEL**
 - i To receive any report(s) from the Personnel Sub Committee
- 6. CURRENT YEAR EXPENDITURE**

Quotations received and other expenditures items requiring recommendation to Full Council for work in the current year, including:

 - i Payments and receipts
 - ii Cost Centre report
 - iii Bank reconciliation(s)
 - iv Approval of staff hours for payment
 - v Grant applications update
 - vi Signage to Recreation Ground
 - vii Any other Financial matters that cannot be held over to the next meeting.
- 7. TENDERS/QUOTATIONS FOR WORK**
 - i To consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential staffing nature of the business to be transacted.

- ii. To approve contractors for work. (Documents previously circulated.)
- iii. Quotation of works regarding new signage at Hailsham Road

8. HERSTMONCEUX RECREATION GROUND

Any available updates

9. PUBLIC CONVENIENCES

Any available updates

10. GRANT DECISIONS AND UPDATE

11. RESPONSIBLE FINANCE OFFICER UPDATE

- i Verbal report and to agree any actions arising from the report

12. CORRESPONDENCE RECEIVED & AFTER THIS AGENDA HAS BEEN PUBLISHED

13. ITEMS FOR NEXT AGENDA

14. CLOSE OF MEETING