

AGENDA

**To all Members of
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE**
You are hereby summoned to the next FGP committee meeting on:

**Tuesday 11th December 2018, 7.00 p.m.
Herstmonceux Village Information Centre**

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 06 December 2018

Committee Members Councillors: Jo Angear; Mick Goodsell; Heather Kenward; Stephen Nash; Ian Stewart;

AGENDA:

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS**
- 3. DISPENSATION REQUESTS**
- 4. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. PERSONNEL**
 - i To receive any report(s) from the Personnel Sub Committee
- 6. CURRENT YEAR EXPENDITURE**

Quotations received and other expenditures items requiring recommendation to Full Council for work in the current year, including:

 - i Payments and receipts
 - ii Cost Centre report
 - iii Bank reconciliation(s)
 - iv Approval of staff hours for payment
 - v Grant applications update
 - vi To approve the budget and precept amount for ratification at Full Council
 - vii Proposed dog bin outside The Horshoe Inn – update and actions
 - viii Any other Financial matters that cannot be held over to the next meeting.

- 7. INSURANCE CLAIM – COOPERS CROFT**
To update the meeting as to whether the Parish Council has received from the Sussex Road Policing Unit, the information required to make the claim for the bench at Coopers Croft.
- 8. HERSTMONCEUX RECREATION GROUND**
Any available updates
- 9. PUBLIC CONVENIENCES**
Any available updates
- 10. GRANT DECISIONS**
- 11. TENDERS FOR WORKS**
- 12. RESPONSIBLE FINANCE OFFICER UPDATE**
 - i Banking arrangements
 - ii VAT
 - iii Estimates planning for Councillors and Working Groups
 - iv Three-year small contracts
 - v Verge cutting contract
 - vi External Audit Report
- 13. CORRESPONDENCE RECEIVED & AFTER THIS AGENDA HAS BEEN PUBLISHED**
- 14. ITEMS FOR NEXT AGENDA**
- 15. CLOSE OF MEETING**