

## **AGENDA**

**To all Members of  
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE**  
You are hereby summoned to the next FGP committee meeting on:

**Tuesday 10th July 2018, 7.30 p.m.  
Herstmonceux Village Information Centre**

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Meeting called by: **C J Harrison - Clerk to the Council**

Signed: *CJ Harrison*

Date: **4<sup>th</sup> July 2018**

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Committee Members Councillors: Jo Angear; Mick Goodsell; Heather Kenward; Graham Lee; Stephen Nash; Ian Stewart.

### **AGENDA:**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS**
- 3. DISPENSATION REQUESTS**
- 4. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS**  
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. PERSONNEL**
  - i To receive a verbal report from the Personnel Sub Committee including nomination for Chair of Personnel Sub-Committee and confirmation of undertaking of Clerks Annual Appraisal 04.07.18
- 6. CURRENT YEAR EXPENDITURE**  
Quotations received and other expenditures items requiring recommendation to Full Council for work in the current year, including:
  - i Payments and receipts
  - ii Cost Centre report
  - iii Bank reconciliation(s)
  - iv Approval of staff hours for payment
  - v Any other Financial matters
- 7. INSURANCE CLAIM – COOPERS CROFT**  
To update the meeting as to whether the Parish Council has received from the Sussex Road Policing Unit, the information required to make the claim for the bench at Coopers Croft.
- 8. CIL – MEANINGFUL PROPORTION PAYMENTS**  
WDC CIL Guidance for infrastructure improvement costs and Claim forms

- 9. VILLAGE HALL ACCESS ROAD**  
Update meeting on the box junction markings and an updated quotation via Dr. Simmonds.
- 10. HERSTMONCEUX RECREATION GROUND**
  - i Agree meeting date
- 11. PUBLIC CONVENIENCES**
  - i To receive any further quotes for the 'Schedule of Works' as requested by FCL
  - ii To consider, agree and recommend chosen contractor for necessary works to reopen public conveniences.
  - iii Update on licence matters
- 12. STREET LIGHTING**
- 13. FLAGPOLE**  
Requirement for a Flagpole, position and installation – Councillor Nash.
- 14. WEBSITE and IT SUPPORT**
  - i Report on Website Options
  - ii Arrangements for Councillor email account training
- 15. RESPONSIBLE FINANCE OFFICER HANDOVER UPDATE**  
To receive general information from the RFO
- 16. RECEIVED CORRESPONDENCE OR TO CONSIDER ANY CORRESPONDENCE AFTER THIS AGENDA HAS BEEN PUBLISHED**
  - i Cricket Club and Dura Sport
- 17. ITEMS FOR NEXT AGENDA**
- 18. CLOSE OF MEETING**

**DATE OF NEXT MEETING – Tuesday 14<sup>th</sup> August 2018**  
Herstmonceux Village Information Centre