

AGENDA

To all Members of
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE
You are hereby summoned to the next FGP committee meeting on:

Tuesday 12th June 2018, 7.30 p.m.
Village Information Centre

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 5th June 2018

Committee Members Councillors: Jo Angear; Mick Goodsell; Heather Kenward; Graham Lee Stephen Nash; Ian Stewart;

AGENDA:

1.	ELECTION OF CHAIR OF FINANCE AND GENERAL PURPOSES COMMITTEE
2.	APOLOGIES FOR ABSENCE
3.	DECLARATIONS OF MEMBERS' INTERESTS
4.	DISPENSATION REQUESTS
5.	PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6.	PERSONNEL SUB-COMMITTEE REPORT To receive any report(s)
7.	CURRENT YEAR EXPENDITURE Quotations received and other expenditures items requiring recommendation to Full Council for work in the current year, including: <ul style="list-style-type: none">i ICO registration renewal (expiry date 5th June 18)ii Cost Centre report at 04 June 2018iii Bank Reconciliationiv Bank Summaryv To note Payment of Insurance
8.	END OF YEAR ACCOUNTS AND INTERNAL AUDIT <ul style="list-style-type: none">i To approve the end of year Accounting Statement and income and expenditure for the financial year 2017-2018ii To approve the end of year bank reconciliationiii To approve to approve the Annual Governance Statement section 1To approve the Accounting Statement Section 2iv To accept the Internal Auditors report and agree any actions arising from it

	<ul style="list-style-type: none"> v Effectiveness of audit vi To recommend the above to Full Council
9.	<p>INSURANCE CLAIM – COOPERS CROFT</p> <p>To update the meeting as to whether the Parish Council has received from the Sussex Road Policing Unit, the information required to make the claim for the bench at Coopers Croft</p>
10.	<p>GENERAL DATA PROTECTION</p> <p>To receive and ratify any further action necessary for HPC GDPR compliance and to authorise any necessary spend, under DELEGATED POWERS, in relation to these compliance items.</p> <ul style="list-style-type: none"> i To receive a report on progress ii To agree any further actions
11.	<p>VILLAGE HALL ACCESS ROAD</p> <p>Update on the box junction markings and Easement</p>
12.	<p>HERSTMONCEUX RECREATION GROUND</p> <ul style="list-style-type: none"> i JMLA Fee Proposal (Ref FCLmin.18.03.309) to AGREE and sign ii PJC Fee Proposal (Ref FCLmin.18.03.309) to AGREE and sign
13.	<p>PUBLIC CONVENIENCES</p> <p>To receive any updates on the ‘Schedule of Works’ report being prepared by Angears Builders</p>
14.	<p>FLAGPOLE</p> <p>Requirement for a Flagpole, position and installation – Councillor Nash.</p>
15.	<p>WEBSITE and IT SUPPORT</p> <ul style="list-style-type: none"> i To consider service provision and agree appointment of service provider ii To discuss future IT Support requirements, having regard to what is in place, and to recommend to Full Council.
16.	<p>RESPONSIBLE FINANCE OFFICER HANDOVER UPDATE</p> <p>To receive general information and report regarding handover and progress</p>
17.	<p>RECEIVED CORRESPONDENCE</p> <p>To consider any correspondence received for noting or action. After this agenda has been published</p>
18.	<p>ITEMS FOR NEXT AGENDA AND CLOSE OF MEETING</p>

DATE OF NEXT MEETING – Tuesday 10TH July 2018
 Herstmonceux Village Information Centre.