

## **AGENDA**

**To all Members of**  
**HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE**  
**You are hereby summoned to the next FGP committee meeting on:**

**Tuesday 2<sup>nd</sup> MAY 2017, 7.30 p.m.**  
**Meeting Room, Village Information Centre, Gardner Street, Herstmonceux**

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**Meeting called by: C J Harrison - Clerk to the Council**

**Signed:** *CJ Harrison*

**Date: 26 April 2017**

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Committee Members Councillors: Jo Angear; Malcolm Bradshaw (**Chair**); Mick Goodsell; Heather Kenward; Stephen Nash; Ian Stewart;

### **AGENDA:**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS**
- 3. DISPENSATION REQUESTS**
- 4. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. PERSONNEL SUB-COMMITTEE REPORT**

To receive a Report from the Personnel Sub-Committee (if applicable) - Staff Appraisals, Contracts, Additional Hour Claims (Officers)
- 6. CURRENT YEAR EXPENDITURE**

Quotations received and other expenditures items requiring recommendation to Full Council for work in the current year
- 7. PARISH OFFICE**
  - i Window Blind
  - ii Health & Safety Problem – step into corridor.
- 8. FINANCIAL REGULATIONS - REVIEW**
- 9. INSURANCE PROVISION QUOTATIONS**

Quotations received for Insurance provision for 2017/18, renewal date 01 June 2017. Recommendation to Full Council required.
- 10. BUSINESS CONTINUITY PLAN**

Councillors to bring to the table items for inclusion in a Business Continuity Plan for the Parish Council.

**11. VILLAGE HALL / SURGERY ACCESS ROAD**

To receive a verbal up date of the progress on the new Lease / Agreement covering the access road to the Village Hall / Surgery site.

**12. BANKING PROVISION**

To receive report from RFO in respect of Electronic Banking provision.

**13. RECREATION GROUND CAR PARK ACCESS ROAD:**

To receive update report.

**14. RECREATIONAL FACILITIES STRATEGY**

To consider setting up meetings with local sports clubs and other organisations within the parish to establish a strategy for a period of five to ten years ahead to provide facilities, and to open funding opportunities via partnerships.

**15. NEIGHBOURHOOD PLAN –**

Updated costings

**16. DATE OF NEXT MEETING – Tuesday 6<sup>th</sup> JUNE 2017**

**17. ITEMS FOR NEXT AGENDA**

- i Final Accounts and Annual Return 2016/17
- ii Appointment of Internal Auditor for 2017/18

**18. CLOSE OF MEETING**