

## **AGENDA**

**To all Members of  
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE  
You are hereby summoned to the next FGP committee meeting on:**

**Tuesday 7<sup>th</sup> March 2017, 7.30 p.m.  
Small Hall, Herstmonceux Village Hall**

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**Meeting called by: C J Harrison - Clerk to the Council**

**Signed:** *CJ Harrison*

**Date: 28 February 2017**

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Committee Members Councillors: Jo Angear; Malcolm Bradshaw (**Chair**); Mick Goodsell; Heather Kenward; Stephen Nash; Ian Stewart;

### **AGENDA:**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF MEMBERS' INTERESTS**
- 3. DISPENSATION REQUESTS**
- 4. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
- 5. PERSONNEL SUB-COMMITTEE REPORT**

To receive a Report from the Personnel Sub-Committee (if applicable)
- 6. CURRENT YEAR EXPENDITURE**

Quotations received and other expenditures items requiring recommendation to Full Council for work in the current year
- 7. RISK MANAGEMENT POLICY REVIEW**

To Review the Council's Risk Management Policy, and allocate responsibilities as appropriate.
- 8. VILLAGE HALL / SURGERY ACCESS ROAD**

To receive a verbal up date of the progress on the new Lease / Agreement covering the access road to the Village Hall / Surgery site.
- 9. NEIGHBOURHOOD PLAN**

To receive report from RFO / Clerk to Neighbourhood Steering Committee on levels of Professional and other costs of the Neighbourhood Plan
- 10. RECREATION GROUND CAR PARK ACCESS ROAD:**

To receive update report.

- 11. HERSTMONCEUX PARISH COUNCIL ACTION SCHEDULE 2017-18.**  
To receive any updated document.
- 12. PROCUREMENT OF STATIONERY**  
To discuss possibility to purchasing stationery via Viking Direct.
- 13. IDENTITY / ID BADGES**  
Request from Officers.
- 14. DISASTER PLAN**  
Councillors to bring to the table items for inclusion in a Disaster Plan for the Parish Council.
- 15. PHOTOCOPIER REPORT (if available)**  
A new quotation for a change of photocopier under a leasing arrangements.
- 16. DATE OF NEXT MEETING – Tuesday 2<sup>nd</sup> MAY 2017**  
There will be no Finance & General Purposes Meeting in April.  
The Personnel Sub-Committee will be undertaking staff appraisals during the month of April, and any feedback arising from these should be reported to May meeting of the Finance & General Purposes Committee.
- 17. ITEMS FOR AGENDA**
- 17. CLOSE OF MEETING**