

**Minutes of the
HERSTMONCEUX PARISH COUNCIL FINANCE & GENERAL PURPOSES (FGP) COMMITTEE**

**Held on:
Monday 21st January 2019, 7.00 p.m.
Small Hall, Herstmonceux Village Hall**

Attended by: Cllr Stewart – Chairman Cllr Angear, Cllr Goodsell, Cllr Kenward, Cllr Lee and Cllr Nash.

Also, in attendance: Karen Crowhurst – RFO and Clare Harrison – Clerk

Members of the public 1

Item No	Minutes
1. APOLOGIES FOR ABSENCE	
1.1	There were no apologies for absence
2. DECLARATIONS OF MEMBERS' INTEREST	
2.1	Members declared the same interests as at the beginning of the administration term. Cllr Goodsell declared an interest in relation to item 5 on the agenda.
3. DISPENSATION REQUESTS	
	No dispensation requests were received.
4. PUBLIC QUESTIONS OR COMMENTS ON AGENDA ITEMS	
	This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
4.1	There were no questions or comments from Members of the public.
5. TO CONSIDER TENDERS / QUOTATIONS SUBMITTED AND AGREE CONTRACTORS TO APPOINT TO CARRY OUT VARIOUS WORK ON BEHALF OF HERSTMONCEUX PARISH COUNCIL	
	i. To consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.
5.1	It was resolved to exclude any members of the public due to the confidential nature of the business to be transacted
5.2	ii To approve contractors for work.

5.3 Cllr Goodsell left the meeting. After considering the various tenders/quotations submitted and taking into account best value for money and not necessarily the cheapest. It was **resolved** to award the following contracts.

- 1) Allotments – To contractor A for the amount of £861. This will need to be checked by the RFO for finalising.
- 2) Highway Verges to Contractor B Tim Honeysett for the amount of £5740.
- 3) Grass Cutting and grounds maintenance to Contractor B- Barcombe Landscapes for the amount of £5,699.
- 4) Small Works to Contractor B M Goodsell for the amount of £936 year 1 £972 year 2 and £1,010.40 year 3

5.4 Members agreed to add variations to the contracts as required

6. Close of meeting

6.1 Cllr Goodsell re-joined the meeting.

6.2 There being no further business the meeting closed at 7.11pm