

AGENDA

HERSTMONCEUX PARISH COUNCIL
To all Members of Herstmonceux Parish Council you are hereby summoned to the
First Statutory Meeting of the Full Council
To be held on
Monday 13th May 2019, 7.30 p.m.
Small Hall, Herstmonceux Village Hall

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 7th May 2019

Councillors: Jenny Alder; Jo Angear; Ketill Game; Emma Goodsell; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Ian Stewart; Catherine Stirling-Reed.

Agenda Items

1. **ELECTION OF CHAIRMAN DECLARATION OF ACCEPTANCE OF CHAIRPERSONSHIP**
2. **COUNCILLORS SIGNING OF DECLARATION OF OFFICE IN PRESENCE OF THE CLERK**
3. **APOLOGIES FOR ABSENCE**
4. **COMPLETION OF REGISTERS / DECLARATIONS OF MEMBERS' INTERESTS**
5. **DISPENSATIONS**
6. **ELECTION OF VICE CHAIRMAN & DECLARATION OF ACCEPTANCE OF VICE-CHAIRPERSONSHIP**
7. **HERSTMONCEUX PARISH COUNCIL ADOPTION OF THE CODE OF CONDUCT**
8. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**
This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.
9. **COUNCIL COMMITTEE MEMBERSHIPS AND GRANTING OF DELEGATED AUTHORITY**
 - i Members **Agreement** of **ELIGIBILITY** of **General Powers of Competency**
 - ii Amending, adding to, or **Approval** of **Committee structure**
 - iii Granting of any delegated authority
 - iv Agreeing and **Approval** of **Committee memberships**
10. **COUNCIL WORKING / STEERING GROUP MEMBERSHIPS**
 - i Amending, adding to, or **Approval** of proposed **Working Groups structure**
 - ii Agreeing and **Approval** of **Working Group memberships**
11. **COUNCIL AND COMMITTEE MEETINGS**
 - i **Approval** of proposed meeting dates for remainder of May 2019 to May 2020
12. **APPOINTMENTS TO & CONFIRMATION OF COUNCILLOR REPRESENTATION ON OTHER BODIES**
 - i. Herstmonceux Village Hall
 - ii. Wealden District Association of Local Councils
 - iii. Village Information Centre
 - iv. Allotments Association
 - v. Any other body requiring Parish Council representation

13. **DOCUMENTS FOR REVIEW AND/OR ADOPTION:**

Agree dates for Working Group review of the following:

- i Herstmonceux Parish Council Standing Orders (vOct 2018)
- ii Herstmonceux Parish Council Financial Regulations (vMay 2017)

14. **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**

- i. Minutes for **Approval and Adoption**, meeting date 15th April 2019
- ii. Any outstanding actions

15. **PLANNING COMMITTEE MINUTES –**

- i. Minutes for **Approval and Adoption** - Meeting date 2nd April 2019
- i. Minutes for **Approval and Adoption** - Meeting date 30th April 2019
- ii. Any Recommendations for Full Council ratification - none outstanding

16. **PLANNING MATTERS**

Consideration of received applications for Comments and Observations to WDC

16.1 **Application No. WD/2019/0816/F**

Application Type: Full

Expiry date for comments: 22 May 2019

Case Officer: Ms A Choudhury Tel: 01892 602473

Location: POST OFFICE, WINDMILL HILL ROAD, WINDMILL HILL,
HERSTMONCEUX, BN27 4RX

Description: REMOVAL OF EXISTING RECESSED BAY WINDOW AND SWING
ENTRANCE DOOR AND REPLACEMENT WITH GLAZED SIDE LIGHT AND SLIDING DOOR
ARRANGEMENT.

Applicant: Mr Vijeyaratnam Thivakaran Agent: Jacob Chadwick Architects

16.2 **Application No. WD/2019/0452/LB**

Application Type: Listed Building Consent

Expiry date for comments: 22 May 2019

Case Officer: Mr A Battams Tel: 01892 602487

Location: BATCHELORS, COWBEECH, HAILSHAM, BN27 4JB

Description: REPLACE EXISTING BROKEN ALUMINIUM SLIDING DOORS WITH
TRADITIONAL WOODEN FRENCH WINDOWS DOOR. TO REPLACE 1950'S WOODEN BACK DOOR
WITH A GLAZED WINDOW AND WOODEN PANEL.

Applicant: Dr Joanna Gore Agent: Dr Joanna Gore

16.3 **Application No. WD/2019/0692/F**

Application Type: Full

Expiry date for comments: 23 May 2019

Case Officer: Laura Field Tel: 01892 602515

Location: LITTLE MANOR, MIDDLE WAY, WINDMILL HILL, HERSTMONCEUX, BN27 4TH

Description: REMOVAL OF EXISTING GARAGE. TWO STOREY SIDE EXTENSION,
ERECTION OF DETACHED GARAGE, AND THE ADDITION OF A FRONT
DORMER WITH LOFT CONVERSION

Applicant: Mr Smith Agent: Vector Planning & Design Ltd

16.4 **Application No. WD/2019/0637/F**

Application Type: Full

Expiry date for comments: 23 May 2019

Case Officer: Ms A Choudhury Tel: 01892 602473

Location: LAND OFF HAILSHAM ROAD, WINDMILL HILL, HAILSHAM, BN27 4RS

Herstmonceux Parish Council
Full Council (FCL)

Description: AGRICULTURAL BUILDING TO ACT AS A CATTLE ISOLATION UNIT
SEPARATE FROM MAIN FARM YARD.

Applicant: Ford Partners

Agent: Ford Partners

17. **TO ACCEPT REPORTS OR MEETING MINUTES FROM THE FOLLOWING ORGANISATIONS**
- i Strengthening Local Relationships Meeting with Herstmonceux Parish Council
 - ii Allotments Association AGM
 - iii Cuckmere Community Bus AGM and Stakeholders Meeting Report
 - iv Other received after this Agenda has been published
18. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
19. **CORRESPONDENCE – FOR NOTING OR ACTION**
- i Circulation of Councillor Welcome Folders (via memory sticks)
 - ii Councillor Training Opportunities – Expressions of Interest Invited
 - iii Clerks Report
 - iv Contents of circulation folder
20. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**
- i Appropriate committee
 - ii Newsletter

Date of Next Full Council Meeting: Monday 17th June 2019

Small Hall, Herstmonceux Village Hall