

## AGENDA

### HERSTMONCEUX PARISH COUNCIL

To all Members of Herstmonceux Parish Council you are hereby summoned to the  
Herstmonceux Parish Full Council Meeting  
To be held on - Monday 15<sup>th</sup> October, 2018, 7.30 p.m.  
Small Hall, Herstmonceux Village Hall

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Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 9<sup>th</sup> October 2018

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Councillors: Jenny Alder; Jo Angear ; Emma Goodsell; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

### AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
  - i Minutes for **Approval and Adoption**, meeting date 17<sup>th</sup> September 2018
  - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
  - i Presentation of Payments and Receipts, October 2018, for **Approval and Ratification** including those that have been received after this agenda has been published and cannot be held over to the next meeting
  - ii **Approve** of Bank Reconciliation
  - iii **Approve** Clerk's additional hours
  - iv **Approve** Responsible Finance Officer's additional hours
  - v **Approve** any payment of received Councillor expenses
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**
  - i Minutes for **Approval and Adoption**, meeting date 9<sup>th</sup> October 2018
  - ii **Approve** any further FGP(Com) Recommendations
8. **AMENITIES COMMITTEE**
  - i Minutes for **Approval and Adoption** –
  - ii AME(Com) Recommendations for Full Council ratification

**Approve** Allotments Working Group and Allotments Association Terms of Reference  
**Approve** Quicken Trust bollard quote of £525+VAT and ESCC installation and licence costs amount to £1,110  
**Approve** Highways Working Group requested virements  
**Approve** the services of SESurveying to undertake the Topographical Survey for the Access Road to the Recreation Ground

9. **PLANNING COMMITTEE**

- i Minutes for **Approval and Adoption**, meeting date 2<sup>nd</sup> October 2018
- ii PLN(Com) Recommendations for Full Council ratification

10. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING (where available):**

- iii Any report received after the publication of this agenda

11. **PLANNING MATTERS**

Consideration of any received applications, Comments and Observations to WDC

11.1 **Application No. WD/2018/1824/LB** Application

Type: Listed Building Consent

**Expiry date for comments: 18 October**

Case Officer: Mr T Balcikonis Tel: 01892 602783

Location: FLAT 6 HERSTMONCEUX PLACE, CHURCH LANE, FLOWERS GREEN,  
HERSTMONCEUX, BN27 1RL

Description: INTERNAL ALTERATIONS

Applicant: Mrs Carolina Lilley

Agent: Mr Anthony Sherwin

11.2 **Application No. WD/2018/1334/MAJ**

Application Type: Major Application - Full

**Expiry date for comments: 11 October 2018; extension granted until 16<sup>th</sup> October**

Case Officer: Mr A Battams Tel: 01892 602487

Location: GILDRIDGE FARM, NEW ROAD, MAGHAM DOWN, HAILSHAM BN27  
1QB

Description: PROPOSED AGRICULTURAL BUILDING TO HOUSE CATTLE AND FOR STORAGE  
OF HAY AND STRAW.

Please see amended drawings dated 14/09/2018 showing the revised size  
of the agricultural building.

Applicant: Messrs D & E and Mrs M Wheeler

Agent: Pump House Designs

11.3 **Application No. WD/2018/1935/F**

Application Type: Full

**Expiry date for comments: 25 October 2018**

Case Officer: Laura Field Tel: 01892 602515

Location: OLD COURT FARM, COWBEECH HILL, HERSTMONCEUX, BN27 4JA

Description: DEMOLITION OF AGRICULTURAL BUILDINGS AND ERECTION OF ONE NEW  
DWELLING AND GARAGE (SAME DEVELOPMENT AS APPROVED UNDER WD/2015/2406/F  
BUT WITH AMENDMENTS TO DESIGN AND APPEARANCE OF BUILDINGS).

Applicant: Mr & Mrs M Willis

Agent: MJB Architecture Ltd

11.4 **Application No. WD/2018/1923/F**

Application Type: Full

**Expiry date for comments: 29 October 2018**

Case Officer: Ms A Choudhury Tel: 01892 602473

Location: ORCHARD HOUSE, COWBEECH ROAD, COWBEECH, HERSTMONCEUX, BN27 4JQ

Description: GENERAL REFURBISHMENT AND ALTERATION WORKS TO THE EXISTING  
RESIDENTIAL PROPERTY INCLUDING A NEW WRAP-AROUND BALCONY AND SIDE  
EXTENSION WHICH WILL CONTAIN A SWIMMING POOL. DEMOLITION OF VARIOUS

OUTBUILDINGS AND REPLACEMENT WITH A NEW BARN (INCLUDING INTERNAL STABLES), A WOOD STORE AND A STUDIO

Applicant: Mr Robert Smith

Agent: SG Architecture

11.5 **Application No. WD/2018/1927/F**

Application Type: Full

**Expiry date for comments: 26 October 2018**

Case Officer: Mr A Battams Tel: 01892 602487

Location: ORCHARD HOUSE, COWBEECH ROAD, COWBEECH, HERSTMONCEUX, BN27 4JQ

Description: CONSTRUCTION OF TWO HOLIDAY LETS AND ASSOCIATED LANDSCAPING WORKS.

Applicant: Mr Robert Smith

Agent: SG Architecture

12. **NEIGHBOURHOOD PLAN**

Wealden District Council's Position Statement and any updates regarding HPNP

13. **GRANT OF EASEMENT WITH INTEGRATIVE HEALTH SURGERY**

- i Update
- ii Engrossment of documentation

14. **RECREATION ACCESS ROAD**

All available updates

15. **ACTION POINTS UPDATES**

- i Southern Water
- ii Public WC
- iii Defibrillator
- iv Phone Kiosks
- v WWI Commemoration Activities and Events

16. **COUNTY AND DISTRICT COUNCILLORS REPORT**

17. **CORRESPONDENCE – FOR NOTING, RESPONSE OR OTHER ACTION**

- i Correspondence Folder
- ii Clerks Report (August to October)
- iii Other items of interest received after publication of this Agenda

18. **ITEMS FOR REFERRAL**

- i Appropriate committee
- ii Newsletter

19. **CLOSE OF MEETING**

**Date of next meeting – 19<sup>th</sup> November 2018**