

AGENDA

HERSTMONCEUX PARISH COUNCIL

To all Members of Herstmonceux Parish Council you are hereby summoned to the
Herstmonceux Parish Full Council Meeting
To be held on - Monday 18th June, 2018, 7.30 p.m.
Small Hall, Herstmonceux Village Hall

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 12th June 2018

Councillors: Jenny Alder; Jo Angear ; Emma Goodsell; Mick Goodsell; Heather Kenward; Graham Lee;
Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i Minutes for **Approval and Adoption**, meeting date 21st May 2018
 - ii Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
 - i Presentation of Payments and Receipts, June 2018, for **Approval and Ratification**
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**
 - i **Agree** Final Accounts, including payments and receipts and end of year Bank Reconciliation 2017 / 2018.
 - ii To approve the Annual Governance Statement section 1 and Section 2 and **Signing** of the Annual Return
 - iii To accept the Internal Auditors report and agree any arising actions
 - iv To **Agree** the of Effectiveness of Audit
 - v **Signing** of LCPAS DPO Standard Services Agreement (FCL18.05.15)
 - vi Minutes for **Approval and Adoption**, meeting date 12th June 2018 including specific recommendations below:
 - vii **Approve** JMLA Fee Proposal (FCLmin.18.03.309)
 - viii **Approve** PJC Fee Proposal (FCLmin.18.03.309)
 - ix Any further FGP(Com) Recommendations for Full Council ratification
8. **AMENITIES COMMITTEE**
 - i Minutes for **Approval and Adoption**, meeting date 29th May 2018
 - ii AME(Com) Recommendations for Full Council ratification

- iii **Approve** roadside hedgerow trimming at the Sports Ground (Chair's Delegated Powers)
 - iv Footpaths and BOATS communication (Cllr C.SR)– **Agree** any actions
- 9. **PLANNING COMMITTEE**
 - i Minutes for **Approval and Adoption**, meeting date 5th June 2018
 - ii AME(Com) Recommendations for Full Council ratification
- 10. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING (where available):**
 - iii Councillor Surgeries
 - iv Other received after publication of this agenda
- 11. **PLANNING MATTERS**

Consideration of received applications for Comments and Observations to WDC

 - 11.1 **Application No. WD/2018/1101/FA**

Application Type: Full – Non-Compliance of Condition
Expiry date for comments: 21 June 2018
Case Officer: Mr A Battams Tel: 01892 602487
Location: LAND ON THE NORTH SIDE OF GARDNER STREET, HERSTMONCEUX, BN27 4LA
Description: MINOR MATERIAL AMENDMENT TO WD/2017/0501/RM
 - 11.2 **Application No. WD/2018/1055/F** Application Type: Full
Expiry date for comments: 25 June 2018
Case Officer: Mr A Battams Tel: 01892 602487
Location: 2 CINDERFORD COTTAGES, CINDERFORD LANE, HELLINGLY, BN27 4HL
Description: 2 STORY SIDE EXTENSION, SINGLE STORY REAR EXTENSION AND REPLACEMENT GARAGE.
 - 11.3 **Application No. WD/2018/1040/F** Application Type: Full
Expiry date for comments: 28 June 2018
Case Officer: Mr A Battams Tel: 01892 602487
Location: NUNNINGHAM FARM, BAGHAM LANE, HERSTMONCEUX, BN27 4NB
Description: CONVERSION OF STORAGE OUTBUILDING TO CREATE ONE BEDROOM HOLIDAY LET ACCOMMODATION.
 - 11.4 **Application No. WD/2016/2004/F** Application Type: Full
Expiry date for comments: 20 June 2018
Case Officer: Mr A Battams Tel: 01892 602487
Location: 2 THE WILLOWS, GARDNER STREET, HERSTMONCEUX, BN27 4LE
Description: RESUBMISSION OF APPLICATION WD/2015/1307/F- CHANGE OF USE FROM RETAIL (A1) TO TAKE-AWAY (A5) AT GROUND FLOOR AND OFFICES (B1) AT FIRST FLOOR.
Consultation request for details submitted for conditions on planning permission WD/2016/2004/F in respect of noise/sound survey reports (23 May 2018)
- 12. **FORMER PUBLIC CONVENIENCE**
 - i Receive Angears initial report

- ii Licence matters

13. **WW1 COMMEMORATION**

- i WW1 Commemoration meeting update (Cllr I.S)
- ii Memorial Figures – to **Agree** dates, placement and celebrating of installation

14. **ACTION POINTS AND UPDATES**

- i Recreation Ground Access Road
- ii HPC Website
- iii GDPR journey – new Councillor outlook accounts training
- iv Grant of Easement with Integrated Health

15. **COUNTY AND DISTRICT COUNCILLORS REPORT**

16. **CORRESPONDENCE – FOR NOTING OR ACTION**

- i Charles Lant retirement
- ii Correspondence Folder
- iii Clerks Report (May to June)
- iv Other items of interest received after publication of this Agenda

17. **ITEMS FOR REFERRAL**

- i Appropriate committee
- ii Newsletter

18. **CLOSE OF MEETING**

Date of next meeting – July 16th 2018