

AGENDA

HERSTMONCEUX PARISH COUNCIL

To all Members of Herstmonceux Parish Council you are hereby summoned to the
Herstmonceux Parish Full Council Meeting
To be held on - Monday 16th April, 2018, 7.30 p.m.
Small Hall, Herstmonceux Village Hall

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 11th April 2018

Councillors: Jenny Alder; Jo Angear ; Malcolm Bradshaw; Emma Goodsell; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

AGENDA ITEMS

1. **APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i Minutes for **Approval and Adoption**, meeting date 19th March 2018
 - ii Any outstanding actions
 - iii Minutes for **Approval and Adoption**, Extraordinary meeting date 3rd April 2018
 - iv Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
 - i Presentation of Payments and Receipts, April 2018, for **Approval and Ratification**

Approval sought for:

 - ii Statement of Account report (01 January 2018 to 31 March 2018)
 - iii Actual v Estimate Report (01 April 2017 to 31 March 2018)
 - iv Bank Reconciliation signed by Councillor Mrs Kenward to 31 March 2018
 - v Councillors Internal Audit Checklist, undertaken and signed by Councillor Mrs Kenward.
 - vi HPC Account Balances as at 31 March 2018
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**
 - i Minutes for **Approval and Adoption**, meeting date 3rd April 2018
 - ii FGP(Com) Recommendations for Full Council ratification

8. **AMENITIES COMMITTEE**
 - i Minutes for **Approval and Adoption**, meeting date 26th March 2018
 - ii Allotments Buildings – HAA Decision

9. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING (where available):**
 - i Herstmonceux Parish Neighbourhood Plan – HPNP
 - ii Councillor Surgeries
 - iii Herstmonceux Transport Action Group

10. **PLANNING MATTERS**

Consideration of received applications for Comments and Observations to WDC

Application No. WD/2018/0523/F & WD/2018/0524/LB

 - 10.1 Application Type: Full

Expiry date for comments: 30 April 2018

Case Officer: Ralph Forder Tel: 01892 602496

Location: HORMES HOUSE, WINDMILL HILL ROAD, WINDMILL HILL,
HERSTMONCEUX BN27 4RS

Description: PROPOSED REAR EXTENSION AND DEMOLITION OF EXISTING GARAGE.
REMOVAL OF EXISTING BAY WINDOW AND INTERNAL AND EXTERNAL ALTERATIONS.

11. **FORMER PUBLIC CONVENIENCE**
 - i Update regarding stage of proceedings with Angears initial report
 - ii Licence

12. **CODE OF CONDUCT**

HPC Views to feed into NALC consultation

13. **RFO**

New RFO – Start Date

14. **WW1 COMMEMORATION**
 - i WW1 Commemoration meeting update
 - ii Memorial Figures – report by Cllr Nash

15. **ACTION POINTS AND UPDATES**
 - i Recreation Ground Access Road
 - ii WW1 Commemoration meeting and actions update
 - iii HPC Website
 - iv GDPR preparation – DPO; Email and cloud storage accounts
 - v Convening of BDV Group
 - vi Grant of Easement with Integrated Health Surgery – engrossment of Deed of Grant

16. **COMMUNITY GOVERNANCE REVIEW**

Invitation to comment on proposals

http://www.wealden.gov.uk/Wealden/Council/Voting_and_Elections/Boundary_and_Electoral_Reviews/Democracy_Parish_Review.aspx

Herstmonceux Parish Council
Full Council (FCL)

17. **CORRESPONDENCE – FOR NOTING OR ACTION**
 - i Clerks Report (Feb and March)
 - ii Traffic Sensitive Streets (Highways WG)
 - iii Other received after publication of this Agenda

18. **ITEMS FOR REFERRAL**
 - i Appropriate committee
 - ii Newsletter

19. **CLOSE OF MEETING**

Date of next meeting – April 16th 2018