

AGENDA

HERSTMONCEUX PARISH COUNCIL

To all Members of Herstmonceux Parish Council you are hereby summoned to the
Herstmonceux Parish Full Council Meeting
To be held on - Monday 19th February, 2018, 7.30 p.m.
Small Hall, Herstmonceux Village Hall

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 13th February 2018

Councillors: Jenny Alder; Jo Angear ; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

Agenda Items

1. **APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
 - i. Minutes for **Approval and Adoption**, meeting date 15th January 2018
 - ii. Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
 - i Presentation of Payments and Receipts, February 2018, for **Approval and Ratification**
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**
 - i Minutes for **Approval and Adoption**, meeting date 6th February 2018
 - ii FGP(Com) Recommendations for Full Council ratification
8. **AMENITIES COMMITTEE MINUTES**
 - i Minutes for **Approval and Adoption**– meeting date 22nd January 2018
 - ii AME(Com) Recommendations for Full Council ratification –
Update on any lighting proposals changes following site meeting with Eric Ware
9. **PLANNING COMMITTEE MINUTES**
 - i. Minutes for **Approval and Adoption** - meeting date 6th February 2018
 - ii. Minutes for **Approval and Adoption** - meeting date 13th February 2018
 - iii. Any Recommendations for Full Council ratification – none outstanding
10. **TO ACCEPT WRITTEN / VERBAL REPORTS FROM THE FOLLOWING (where available):**
 - i. Herstmonceux Parish Neighbourhood Plan – HPNP

- ii. Councillor Surgeries
- iii. Village Information Centre Committee Meeting
- iv. Sussex ALC and Sussex Police meeting (November 2017)

11. **PLANNING MATTERS**

Consideration of received applications for Comments and Observations to WDC

11.1 **Application No. WD/2018/0175/F**

Application Type: Full

Expiry date for comments: 5 March 2018

Case Officer: Laura Field Tel: 01892 602515

Location: THE CART BARN, OLD ROAD, MAGHAM DOWN, HERSTMONCEUX, BN27 1PU

Description: PROPOSED EXTENSION.

Applicant: Mr S Harris

Agent: Dowsett Associates

11.2 **Application No. WD/2018/0106/F**

Application Type: Full

Expiry date for comments: 5 March 2018

Case Officer: Laura Field Tel: 01892 602515

Location: LAND AT UNDER ROAD, MAGHAM DOWN, HERSTMONCEUX, BN27 1QA

Description: CONSTRUCT A REPLACEMENT BARN AT EXISTING EQUINE PROPERTY.

Applicant: Mr & Mrs Crump

Agent: Planning Development Services Ltd

12. **FORMER PUBLIC CONVENIENCE**

- i Update on cleaning and refurbishment proceedings
- ii Licence for perusal, comments and suggested AMMENDMENTS, INCLUSIONS or APPROVAL

13. **LIME CROSS – TRANSFER OF LAND**

- i Approval of associated documents prior to engrossment
- ii Engrossment of transfer documentation

14. **COUNCILLOR VACANCY – CO-OPTION PROCESS FOR ANY APPLICATIONS**

- i Receiving of any received applications and any presentations
- ii Voting for Co-option of Parish Councillor vacancy

15. **RFO VACANCY**

- i Recruitment actions update
- ii Retirement from post arrangements

16. **POLICIES FOR RATIFICATION**

Policies **RECOMMENDED** for **APPROVAL** from Personnel Sub-Committee / FGP

- i Grievance Policy
- ii Email and Internet Usage Policy

17. **PLANNING FOR ANNUAL PARISH CONFERENCE**

Update

18. **ACTION POINTS AND UPDATES**

- i. Recreation Ground Access Road
- ii. Woolpack

Herstmonceux Parish Council
Full Council (FCL)

- iii. Cricket Club nets and practice area
- iv. Emergency Plan

19. **COUNTY AND DISTRICT COUNCILLORS REPORTS**

20. **CORRESPONDENCE – FOR NOTING OR ACTION**

- i Letter from Windmill Hill Resident for discussion and response

21. **ITEMS FOR REFERRAL**

- i Next FCL agenda – Emergency Plan
- ii Appropriate committee
- iii Newsletter
- iv Annual Parish Meeting

22. **CLOSE OF MEETING**

Next Full Council Meeting:

Monday 19th March 2018; Herstmonceux Village Hall, 7.00 – 8.00pm

Annual Parish Meeting

Monday 19th March 2018; Herstmonceux Village Hall, 8.00 – 9.30pm