

## AGENDA

### HERSTMONCEUX PARISH COUNCIL

To all Members of Herstmonceux Parish Council you are hereby summoned to the  
Herstmonceux Parish Full Council Meeting  
To be held on - Monday 15<sup>th</sup> January, 2018, 7.30 p.m.  
Small Hall, Herstmonceux Village Hall

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Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 10<sup>th</sup> January 2018

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Councillors: Jenny Alder; Jo Angear ; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Graham Lee; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

#### Agenda Items

1. **APOLOGIES FOR ABSENCE**
2. **TO RESOLVE TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
  - i. Minutes for **Approval and Adoption**, meeting date 18<sup>TH</sup> December 2017
  - ii. Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
  - i Presentation of Payments and Receipts, January 2018, for **Approval and Ratification**
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**
  - i Minutes for **Approval and Adoption**, meeting date 8<sup>th</sup> January 2018
  - ii FGP(Com) Recommendations for Full Council ratification

**RECRUITMENT OF RFO:** The Meeting agreed with the overall requirements and recruitment of a new RFO, and **RECOMMENDS to FULL COUNCIL** that:

1. The post of RFO remain as a separate post on the Parish Council's establishment.
2. That the post of RFO should be advertised, as soon as possible, and approval of appropriate recruitment costs.
3. That the SALC Recruitment Service be used for this purpose.
4. That training of the new RFO should be undertaken by Mr Goacher, terms and conditions to be negotiated, and that The Clerk also be trained.
5. That the posts of Clerk and RFO should interact to provide adequate absence cover for the Parish Council in future.
6. That the Interview Panel should consist of members of the Personnel Sub-

Committee and the Chairman of the Finance & General Purposes Committee.

**ALLOTMENTS SITE ENTRANCE:** The Meeting **RECOMMENDS to FULL COUNCIL** that the matter be dealt with under emergency procedures in place, costs up to £250. All Members in favour.

**THE CLERK – ADDITIONAL HOURS WORKED (22.50hrs):** The Meeting approved the claim and **RECOMMENDS to FULL COUNCIL** that payment be made to The Clerk together with the February 2018 payroll. All members in Favour.

**HIGHWAY VERGE-CUTTING TENDER 2018:** The meeting **RECOMMENDS to FULL COUNCIL** that the acceptance of the tender from Honeysett Groundcare in the sum of £5620.00 be accepted, subject to satisfactory references being received.

**ANNUAL ESTIMATES and PRECEPT 2018-19:** The meeting **RECOMMENDS to FULL COUNCIL** that the General Reserve, (unfenced provision), be reduced by £1,500 to £3,500, and that the overall provision for Grants of £8,500 be reduce to £8,000, thus reducing the required Precept to £73,880 for 2018-19, an increase of 6.72% over the current year.

The meeting further **RECOMMENDS to FULL COUNCIL** that a Precept of £73,880.00 plus the Council Tax Support Grant of £1,650.00, totalling £75,530.00 be levied on Wealden District Council for the financial year 2018-19.

8. **AMENITIES COMMITTEE MINUTES**

- i Minutes for **Approval and Adoption**– none outstanding.
- ii AME(Com) Recommendations for Full Council ratification – none outstanding

9. **PLANNING COMMITTEE MINUTES**

- i. Minutes for **Approval and Adoption** - none outstanding.
- ii. Any Recommendations for Full Council ratification – none outstanding

10. **TO ACCEPT MINUTES AND / OR WRITTEN / VERBAL REPORTS FROM THE FOLLOWING (where available):**

- i. Herstmonceux Parish Neighbourhood Plan - HPNP
- ii. WDALC meeting (10.01.18) feedback – Cllr Bradshaw

11. **PLANNING MATTERS**

- i Lime Roughs update

12. **FORMER PUBLIC CONVENIENCE**

- i Any further updates if available

13. **THE WOOLPACK**

- i Any further updates if available

14. **BOAT 59 CONSULTATION RESPONSE TO DIVERSION APPLICATION**

- i Acknowledgement of parishioner comments
- ii Parish Council to **AGREE** formal response to ESCC Rights of Way Department

15. **PLANNING FOR ANNUAL PARISH CONFERENCE**

- i Speakers
- ii Reports

Herstmonceux Parish Council  
Full Council (FCL)

- iii HPC Project Planning Consultation opportunities
  - iv Networking opportunities
  - v Advertising of the event
16. **CELEBRATIONS 2018**
- i 1<sup>st</sup> World War Centenary
17. **ACTION POINTS AND UPDATES**
- i. Transfer of land at Lime Cross Sports Ground – any available update
  - ii. Grant of Easement between Herstmonceux Parish Council and Herstmonceux Integrative Health Centre – latest update
  - iii. Recreation Ground Access Road – latest updates
18. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
19. **CORRESPONDENCE – FOR NOTING OR ACTION**
- i Clerks report
20. **ITEMS FOR REFERRAL**
- i Next FCL agenda
  - ii Appropriate committee
  - iii Newsletter
21. **CLOSE OF MEETING AND WDC CODE OF CONDUCT QUIZ CIRCULATION**

Date of Next Full Council Meeting:

Monday 19<sup>th</sup> February 2018; Herstmonceux Village Hall