

## AGENDA

**HERSTMONCEUX PARISH COUNCIL**  
To all Members of Herstmonceux Parish Council you are hereby summoned to the  
**Herstmonceux Parish Full Council Meeting**  
To be held on - **Monday 16<sup>th</sup> October, 2017, 7.30 p.m.**  
Small Hall, Herstmonceux Village Hall

---

**Meeting called by: C J Harrison - Clerk to the Council**

**Signed:** *CJ Harrison*

**Date: 11<sup>th</sup> October 2017**

---

Councillors: Jenny Alder; Jo Angear ; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

### Agenda Items

1. **APOLOGIES FOR ABSENCE**
2. **Standing Orders**
  - i Revised Standing Orders for approval and adoption
3. **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
  - i. Minutes for **Approval and Adoption**, meeting date 18<sup>th</sup> September 2017
  - ii. Any outstanding actions
4. **DECLARATIONS OF MEMBERS' INTERESTS**
5. **MEMBERS DISPENSATION REQUESTS**
6. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
7. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
  - i Presentation of Payments and Receipts, October 2017, for approval and ratification
8. **FINANCE AND GENERAL PURPOSES COMMITTEE**
  - i Minutes for **Approval and Adoption**, meeting date 3<sup>rd</sup> October 2017
  - ii FGP(Com) Recommendations for Full Council ratification
9. **AMENITIES COMMITTEE MINUTES**
  - i Minutes for **Approval and Adoption**, meeting date 25<sup>th</sup> September 2017
  - ii AME(Com) Recommendations for Full Council ratification
10. **PLANNING COMMITTEE MINUTES**
  - i. Minutes for **Approval and Adoption**, meeting date 10<sup>th</sup> September 2017
  - ii. Any Recommendations for Full Council ratification

11. **TO ACCEPT MINUTES AND / OR WRITTEN / VERBAL REPORTS FROM THE FOLLOWING (where available):**
  - i. Communications Working Group COM(WG) - meeting with web developer moved to 26.10.17 as work to rectify the fault in the site still in progress
  - ii. Building Development Working Group – BDV(WG)
  - iii. WDALC
  - iv. SLR – next meeting 17<sup>th</sup> October, meet replacement Highways Steward
  - v. CPRE Planning Session Feedback – Cllr Lee
  
12. **REPORT BACK ON CHAIRS NETWORK MEETING**
  
13. **PLANNING MATTERS**

Parish Council comments and observations on the following Planning Application:
  
- 13.1 **APPLICATIONS RECEIVED**

**Application No. WD/2017/2332/F** Application Type: Full  
**Expiry date for comments: 1 November 2017**  
Case Officer: Mr T Balcikonis Tel: 01892 602783

Location: 12A MONKEY PUZZLE CLOSE, WINDMILL HILL, HAILSHAM, BN27 4ST  
Description: LOFT CONVERSION INCLUDING ADDITION OF 2NO. ROOF LIGHTS AND RELOCATION OF EXISTING SOLAR PANELS ON REAR ROOF SLOPE.  
Applicant: Ms J Gregory Agent: Pump House Designs
  
14. **HERSTMONCEUX PARISH NEIGHBOURHOOD PLAN (HPNP)**
  - i Any known updates on progress of WDC processing of submitted HPNP
  - ii Any known update appertaining to current consultation
  - iii Consideration of time scales for forming of HPNP Implementation group
  
15. **Boat 59**
  - i Update on proposed meeting with ROW officer
  - ii Drafting of response to awaited consultation for the proposed diversion of the byway
  
16. **FORMER PUBLIC CONVENIENCE**
  - i To receive an update following WDC Asset Management Group meeting and to agree the appropriate forward action should the Council agree to proceed with the acquisition and any refurbishment and / or development of the WC
  
17. **THE WOOLPACK**
  - i Received communication
  - ii To advise on progress of listing as a Community Asset as per Retention of Assets of Community Value, 9.4 HPNP
  
18. **ACTION POINTS AND UPDATES**
  - i. Transfer of land at Lime Cross Sports Ground
  
19. **COUNTY AND DISTRICT COUNCILLORS REPORTS**
  
20. **CORRESPONDENCE – FOR NOTING OR ACTION**
  - i South East Water – update on work along Diplocks Way, Hailsham
  - ii Heating Oil Club

Herstmonceux Parish Council  
Full Council (FCL)

iii Clerks report

21. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

Date of Next Full Council Meeting:

Monday 20<sup>th</sup> November 2017; Herstmonceux Village Hall