

## AGENDA

### HERSTMONCEUX PARISH COUNCIL

To all Members of Herstmonceux Parish Council you are hereby summoned to the  
Herstmonceux Parish Full Council Meeting  
To be held on - Monday 17<sup>th</sup> July, 2017, 7.30 p.m.  
Small Hall, Herstmonceux Village Hall

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Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 11<sup>th</sup> July 2017

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Councillors: Jenny Alder; Jo Angear; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Bryan Naish; Stephen Nash; Ian Stewart - **Ch**; Catherine Stirling-Reed.

#### Agenda Items

1. **WELCOME AND APOLOGIES FOR ABSENCE**
2. **TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING**
  - i. Minutes for **Approval and Adoption**, meeting date 19<sup>th</sup> June, 2017
  - ii. Any outstanding actions
3. **DECLARATIONS OF MEMBERS' INTERESTS**
4. **MEMBERS DISPENSATION REQUESTS**
5. **PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA**

This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes
6. **FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS**
  - i. Presentation of Payments and Receipts, July 2017, for **Approval and Ratification**
  - ii. Presentation of Quarterly Financial Reports – 1<sup>st</sup> April 2017 – 30<sup>th</sup> June 2017
7. **FINANCE AND GENERAL PURPOSES COMMITTEE**

There was no meeting of the FGP(Com) this month (June) therefore there are no minutes or recommendations outstanding for approval.
8. **AMENITIES COMMITTEE MINUTES**

There are no minutes or recommendations outstanding for approval.
9. **PLANNING COMMITTEE MINUTES**
  - i. Minutes for **Approval and Adoption** – meeting date 20<sup>th</sup> June 2017
  - ii. Any Recommendations for Full Council ratification
10. **TO ACCEPT MINUTES AND / OR REPORTS FROM THE FOLLOWING (where available):**
  - i. Building Development Working Group – BDV(WG)
  - ii. Neighbourhood Plan Steering Group

11. **PLANNING MATTERS**
  - 11.i **Application No. WD/2017/1060/PO** Application Type: Planning Obligation  
**Expiry date for comments: 26 July 2017** Grid Reference: 560644 113958  
Case Officer: Mr A Battams Tel: 01892 602487  
Location: 2 CINDERFORD COTTS, CINDERFORD LANE, HELLINGLY, BN27 4HL  
  
Description: REMOVAL OF SECTION 106 PLANNING OBLIGATION DATED 26 JANUARY 1999.  
Applicant: Mr Alan Saunders Agent: Buss Murton Law
  - 11.ii **Application No. WD/2017/1174/MRM**  
Application Type: Major Application – Reserved Matters  
**Expiry date for comments: 25 July 2017** Grid Reference: 563084 112184  
Case Officer: Mr C Bending Tel: 01892 602478  
  
Location: LAND OFF HAILSHAM ROAD, HERSTMONCEUX  
Description: Amended description: RESERVED MATTERS PURSUANT TO OUTLINE PERMISSION WD/2015/0136/MAO (PROPOSED DEVELOPMENT OF 40 NO. RESIDENTIAL DWELLINGS COMPRISING 11 NO. 2 BED HOUSES, 20 NO. 3 BED HOUSES AND 9 NO. 4 BED HOUSES TOGETHER WITH ASSOCIATED ACCESS, ROADS, PARKING PROVISION AND OPEN SPACE).  
Amended Plans to show the applicants minor change to the Layout with updated supporting documents dated 10 July 2017.  
Applicant: Monson Homes Ltd  
Agent: Go Planning Ltd
12. **HERSTMONCEUX PARISH NEIGHBOURHOOD PLAN**  
Herstmonceux Parish Council **Approval** of HPNP 2017-2027 Submission Plan and supporting documents prior to presentation to WDC for next stage in the process.
13. **FORMER WC, HERSTMONCEUX**
  - i Update
14. **EMERGENCY PLAN**
  - i Nominations for Lead Councillor responsibility
15. **VARIATION ON THE LEASE BETWEEN HERSTMONCEUX PARISH COUNCIL AND THE OFFICIAL CUSTODIAN FOR CHARITIES (OF THE PEASE MEMORIAL HALL HERSTMONCEUX)**
  - i To receive any amendments to final draft (as presented and recommended at FCL 11.07.17)
  - ii To **Approve** and **Agree** Deed of Surrender of Part and Deed of Variation
16. **DEED OF GRANT RELATING TO AN ACCESSWAY FROM HAILSHAM ROAD HERSTMONCEUX LEADING TO HERSTMONCEUX VILLAGE HALL AND HERSTMONCEUX INTEGRATIVE HEALTH CENTRE BETWEEN HERSTMONCEUX PARISH COUNCIL AND JOHN ALEXANDER SIMMONS**
  - i To receive any amendments to final draft (as presented and recommended at FCL 11.07.17)
  - ii To **Approve** and **Agree** Deed of Grant
17. **ACTION POINTS AND UPDATES**

Herstmonceux Parish Council  
Full Council (FCL)

- i. Herstmonceux Cricket Club – update only, Licence successfully issued.
- ii. Councillor Vacancy

18. **COUNTY AND DISTRICT COUNCILLORS REPORTS**

19. **CORRESPONDENCE – FOR NOTING OR ACTION**

- i Contents of circulation envelope – presented at meeting
- ii Clerks Report

20. **ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE**

Date of Next Full Council Meeting will be:

Monday 21<sup>st</sup> August 2017; Herstmonceux Village Hall