

AGENDA

HERSTMONCEUX PARISH COUNCIL

To all Members of Herstmonceux Parish Council you are hereby summoned to the
Annual Statutory Meeting of the Full Council

To be held on

Monday 15th May 2017, 7.30 p.m.
Small Hall, Herstmonceux Village Hall

Meeting called by: C J Harrison - Clerk to the Council

Signed: *CJ Harrison*

Date: 9th May 2017

Councillors: Jenny Alder; Jo Angear ; Malcolm Bradshaw; Mick Goodsell; Heather Kenward; Bryan Naish; Stephen Nash; Ian Stewart; Catherine Stirling-Reed.

Prior to the meeting, the public shall be permitted to submit questions and make statements. This item shall last not more than 15 minutes or at Chairman's discretion and no contribution shall last more than 3 minutes.

Agenda Items

1.	ELECTION OF CHAIRMAN & SIGNING OF DECLARATION OF ACCEPTANCE
2.	APOLOGIES FOR ABSENCE
3.	DECLARATIONS OF MEMBERS' INTERESTS
4.	DISPENSATIONS
5.	ELECTION OF VICE CHAIRMAN
6.	PUBLIC QUESTIONS OR COMMENTS RELATING TO ITEMS ON THIS AGENDA
7.	COUNCIL COMMITTEE MEMBERSHIPS AND GRANTING OF DELEGATED AUTHORITY <ul style="list-style-type: none">i Members agreement of non-eligibility of General Powers of Competencyii Agreeing and approving of committee membershipsiii Granting of any delegated authority
8.	COUNCIL AND COMMITTEE MEETINGS <ul style="list-style-type: none">i Presentation of Councillors meeting attendance 16/17ii Approval of proposed meeting dates for remainder of 2017 and 2018
9.	APPOINTMENTS TO & CONFIRMATION OF CLLR REPRESENTATION ON OTHER BODIES <ul style="list-style-type: none">i. Herstmonceux Village Hallii. Wealden District Association of Local Councils (2 Members)iii. Village Information Centre

	<ul style="list-style-type: none"> iv. Herstmonceux CofE Primary School v. Any other body requiring Parish Council representation
10.	<p>DOCUMENTS FOR REVIEW AND ADOPTION:</p> <ul style="list-style-type: none"> i. Herstmonceux Parish Council Standing Orders (vJune 2016) ii. Herstmonceux Parish Council Financial Regulations (reviewed: recommendation for adoption by FGP 2nd May 2017) iii. Policies
11.	<p>TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING</p> <ul style="list-style-type: none"> i. Minutes for Approval and Adoption, meeting date 24th April 2017 ii. Any outstanding actions
12.	<p>FINANCIAL OFFICERS REPORT AND PAYMENT OF ACCOUNTS</p> <ul style="list-style-type: none"> i. Payments and receipts May 2017 for approval
13.	<p>FINANCE AND GENERAL PURPOSES COMMITTEE MINUTES –</p> <ul style="list-style-type: none"> i. Minutes for approval meeting date 2nd May 2017 ii. Any Recommendations for Full Council approval and ratification <ul style="list-style-type: none"> a. Personnel Sub-Committee - Officers Appraisals; Contracts; Additional Hours Claims; RFO Gratuity b. Finance and General Purposes Committee – approval sought for current year expenditure items: Defibrillator Cabinet for Windmill Hill Cleaning of Parish Noticeboards Replacement of Parish Noticeboard at Cowbeech c. Insurance provision renewal d. Business Continuity Plan – formulation of Working Group e. Banking Provision – recommended changes
14.	<p>AMENITIES COMMITTEE MINUTES –</p> <ul style="list-style-type: none"> i. Minutes for Approval and Adoption - none outstanding ii. Any Outstanding Recommendations for Full Council ratification
15.	<p>PLANNING COMMITTEE MINUTES –</p> <ul style="list-style-type: none"> iii. Minutes for Approval and Adoption - none outstanding iv. Any Recommendations for Full Council ratification - none outstanding
	<ul style="list-style-type: none"> v. Planning Application for Comments and Observations <p>Application No. WD/2017/0754/MAJ Application Type: Major Application - Full Expiry date for comments: 12 May 2017 Grid Reference: 564527 112915 Case Officer: Mr L Kenebel Tel: 01892 602511</p> <p>Location: BRICK FARM LAKES, THE FISHING LODGE, BRICK FARM,</p>

	<p>HERSTMONCEUX, BN27 4RS Description: CONSTRUCTION OF ADDITIONAL FISHING LAKE AND ERECTION OF COMPOSTING WC. Applicant: Brick Farm Lakes Agent: jmtplanning</p> <p>vi. Planning Application for Comments and Observations Application No. WD/2017/0732/F Application Type: Full Expiry date for comments: 16 May 2017 Grid Reference: 563432 112792 Case Officer: Ms A Choudhury Tel: 01892 602473</p> <p>Location: 20 FAIRFIELD, HERSTMONCEUX, BN27 4NE Description: PROPOSED FIRST FLOOR EXTENSION AND LOFT CONVERSION WITHIN EXISTING ROOF AND NEW WITH PORCH REPLACEMENT. Applicant: Mr & Mrs D Maycock Agent: Beacon Design Services</p>
16.	<p>TO ACCEPT REPORTS FROM THE FOLLOWING ORGANISATIONS</p> <ul style="list-style-type: none"> i Cuckmere Bus Meeting 25.04.16 ii Neighbourhood Plan Steering Group iii Community Land Trust iv Vitality Villages
17.	<p>SPEEDING ISSUES</p> <ul style="list-style-type: none"> i Discuss reports of speeding in the following locations and agree next steps <ul style="list-style-type: none"> a. West End b. Joes Lane c. Lime Cross Nursery d. Signage (Newhaven house flashing sign need fixing?)
18.	<p>EVALUATION AND REVIEW OF COUNCILLOR SURGERIES OFFER</p> <ul style="list-style-type: none"> i Discuss effectiveness of past year's sessions ii Agree future Councillor Surgery offer iii Agree Councillor Surgery Rota for May, June and July
19.	<p>ACTION POINTS UPDATES</p> <ul style="list-style-type: none"> i Variation on the Lease ii Allotment Lease Extension iii Transfer of land at Lime Cross iv Website v Southern Water vi South East Water vii Sussex Police viii BT Phone Box Adoption ix North Lodge Fencing x Bin Rota
20.	<p>COUNTY AND DISTRICT COUNCILLORS REPORTS</p>

21.	<p>CORRESPONDENCE – FOR NOTING OR ACTION</p> <ul style="list-style-type: none">i P & C Lucasii Cricket Clubiii Clerks Report <p>Contents of circulation envelope</p> <ul style="list-style-type: none">iv East SALC AGM & Autumn Conference 2017 flyerv Kent, Surrey & Sussex Air Ambulancevi Transport Consultancy Advice
22.	<p>ITEMS FOR REFERRAL TO NEXT AGENDA OR APPROPRIATE COMMITTEE</p> <ul style="list-style-type: none">i Emergency Plan updateii Policy listiii Policy review cycleiv Current Policiesv Committee Terms of Reference

Date of Next Full Council Meeting: Monday 19th June 2017

Small Hall, Herstmonceux Village Hall